

Subject 10.3.5 Draft Shellharbour Masterplan Priority list for Active Open Spaces (11763256)

To the Chief Executive Officer

Directorate: **Community and Customers**
Group: **City Planning**

Manager: Geoff Hoynes – Group Manager
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Summary

The purpose of this report is to seek endorsement from Council of the revised Draft Shellharbour Masterplan Priority List for Active Open Spaces and for it to be placed on public exhibition, (**Attachment 1**).

Masterplanning for Active Open Spaces is beneficial to the Community, Councillors, Customers and Council as it sets expectations on the level of service that can be provided at Council's sporting fields. Further, masterplanning ensures a strategic process that can be referred to for operational needs and applying for grant funding.

The report recommends that Council endorse the draft Shellharbour Masterplan Priority List for Active Open Spaces and for it to be placed on public exhibition for a period of 28 days.

If any relevant submissions are received, a report will be submitted to Council for consideration detailing the public exhibition outcomes. If there are no relevant submissions received as a result of the public exhibition and there are no substantial post public exhibition changes proposed for any other reasons, it is recommended that Council adopt the draft Master Plan and Master Plan Report as attached to this report.

Background

Since its adoption by Council at its meeting of 11 June 2013, Council staff have been implementing the Shellharbour Masterplan Priority List for Active Open Spaces (**Attachment 2**).

To date the 2013 priority list has instigated the preparation and adoption of three masterplans; Albion Park Showground (Keith Grey and Des King Ovals) at Albion Park, Flinders Reserve at Flinders and McDonald Park at Albion Park Rail. Council is also currently masterplanning Con O'Keefe Park (including Di Gorman Oval) at Albion Park.

A revised priority list has now been prepared in accordance with the findings of the Shellharbour Open Space and Recreation Needs Study (OSRN Study) and Strategy (OSR Strategy) adopted in April 2020. This will replace the 2013 priority list.

Active Open Spaces

In accordance with State Government Policy and the Shellharbour Open Space and Recreation Needs Study (2020), Active Open Space is described as land set aside for the primary purpose of formal outdoor sports for the community. Active open space supports team

sports, training and competition and typically features sports facilities such as playing fields, change rooms, grandstands and car parks. It may accommodate unstructured community or individual use when not required for its primary purpose and could include informal lawns, play, and picnic and other facilities. Active Open Space includes sportsgrounds and sports fields.

Revised Masterplan Priority List – Active Open Spaces 2021

The review of the Masterplan Priority list for Active Open Spaces is a result of Council staff implementing the following actions (**Table 1**) out of the 2020 Shellharbour Open Space and Recreation Strategy (OSR Strategy):

Table 1: Actions – Shellharbour Open Space and Recreation Strategy

Action #	Action details
1.5	Continue to initiate, resource and implement master plans for key open spaces informed by the OSR Needs Study
2.4	Continue to instigate a masterplanning program for new or upgraded sports facilities, giving consideration to the findings in the OSR Needs Study, including in respect to whole of life costing and sustainable field surfaces.

The assessment criteria used for the project included assessment against six elements as outlined in **Table 2** below:

Table 2: 2021 Active Open Space Masterplan Priorities – Assessment Criteria

Element	Factors	Score weight
Usage	Number of user groups throughout the year	20%
Level of Service	Amenities / Facilities Embellishments	15%
Risk	CPTED Environmental risks (flooding / bushfire) Proximity to traffic	10%
Requests	Recorded requests for works / improvements from the Community Items identified in the OSRN Study (2020)	5%
Condition	Asset Maintenance Schedule – Buildings / Open Spaces and Ancillary Assets	35%
Sustainability	Economic – cost to maintain Ecological – Water Supply, Vegetation, Solar Power, Drainage, Social capacity	15%
Total		100%

Within each criterion there are a series of subcomponents that are scored to make up each element.

The new assessment revealed a revised masterplan priority list for 27 existing active open spaces that better reflected and aligned with the themes and findings in the OSRN Study and OSR Strategy in relation to the ongoing provision and maintenance of active open spaces.

The assessment criteria established has resulted in additional collation of information that will inform grant funding opportunities and auditing of assets. For example, the process has now

provided staff with an updated list for lighting at each active open space, which can help with assessing where to increase lighting provision.

Out of the 27 spaces, three sites have relatively recent adopted masterplans and another is currently being prepared, thus 23 sites are now prioritised for masterplanning. The sites that have current masterplans are still included in the list as they will eventually require reviewing.

In addition to the 27 existing active open spaces, there are potentially 4 new active open spaces across the City identified for future planning that have not been included in this list. The four new active open spaces are located in, Shell Cove, Benson Basin Shellharbour City Centre, Tullimbar and Calderwood. It is considered that these new spaces will be masterplanned during their individual planning and design phase to ensure best practice, this will occur independently from the active open spaces masterplan priority list.

The revised list revealed that generally the top high scoring priority sites had multiple user groups, a number of poor asset condition items and a higher level of risk both to the community and environment than other sites.

Besides larger sporting precincts such as Croom Regional Sporting Complex and Terry Reserve, most Active Open Spaces on the priority list can have masterplans prepared by staff as the sites are less complex. A typical masterplan will include a short report and associated site plan, with items to be implemented in a staged manner.

Implementing the 2021 Masterplan Priorities - Active Open Spaces

The priority list is a guide for Council, staff and the community and is not envisaged to be static, but to best reflect where Council needs to plan and future proof our Active Open Spaces. This means that from time to time there will be deviations from the priority list in order to:

- ensure aspects that cannot be quantified are addressed. For example, ensuring there is an equitable spread of masterplanned sites across both the east and the west of the City; and
- Ensure staff can consider preparing masterplans if there is an evolving community demand and need. For example, staff have been approached by a number of sporting clubs who are wanting to be part of a masterplanning exercise for sites to provide guidance, assist with upgrades and grant funding applications.

It is suggested that authority to deviate from the priority list, based on an operational needs basis, be delegated to the Chief Executive Officer and that Councillors be advised of any change.

The implementation of the masterplan priority list and subsequently preparation of masterplans will be reported through the Integrated Planning and Reporting Cycle. Implementation of the works identified in adopted masterplans will be incorporated in Councils Delivery Program and Operational Plan.

This report recommends that Council endorse the draft Shellharbour Masterplan Priority List for Active Open Spaces and for it to be placed on public exhibition for a period of 28 days calling for submissions.

If any relevant submissions are received, a report will be submitted to Council for consideration detailing the public exhibition outcomes. If there are no relevant submissions received as a result of the public exhibition and there are no substantial post public exhibition changes

proposed for any other reasons, it is recommended that Council adopt the draft Master Plan and Master Plan Report as attached to this report.

Financial / Resources Implications

The preparation of most of the masterplans will be resourced by staff. More complex masterplans such as Croom Regional Sporting Complex and Terry Reserve may require additional resourcing. Once completed and adopted, masterplans will assist sporting clubs and Council with applying and gaining grant funding for works.

The masterplanning projects will be managed by Recreation Planning within the City Planning Group along with assistance by staff who are involved with the planning, implementation, maintenance and bookings of active open spaces. The masterplanning will involve detailed discussions and workshops with user groups, for example, sporting associations, the Active Recreation Working Party and the wider community. Once masterplans are drafted, they will be reported to Council for endorsement to be placed on public exhibition before being finalised and adopted. The number of masterplans to be developed each year will depend on resourcing and the complexity of each site.

Legal and Policy implications

Recreation spaces are generally on Community Land, being Council owned or Crown land. Any masterplan will need to adhere to relevant legislation such as the NSW Local Government Act 1993 as well as comply with plans of management and other Council policies.

Public / Social Impact

The updated masterplanning priority list will inform the community of Council's approach to developing masterplans. The priority list will help with community expectations, capital works programs and the level of service that can be provided for each facility. The masterplanning process also allows the community to be part of the discussion and decision making on active open spaces and will assist with seeking grant funding.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 1.2 Active and Healthy

Strategy: 1.2.2 Provide diverse opportunities for sport, recreation and enjoyment in the City's parks, open spaces and facilities

Objective: 3.1 Plans, builds and manages infrastructure for the community

Strategy: 3.1.1 Provide the community with a range of infrastructure delivered in a sustainable manner

Consultations

Internal

Parks Manager
Mowing Supervisor

Building Coordinator Construction and Maintenance
Property Coordinator
Senior Asset Engineer
Asset Officer
Cadet Strategic Planner

External

Public exhibition of the priority list will enable the community including local sporting clubs and associations to provide comment on the process and outcomes of the priority list.

Political Donations Disclosure

Not Applicable

Recommendation

That:

- 1. Council endorse the draft Shellharbour Masterplan Priority list for Active Open Spaces and for it to be placed on public exhibition for a period of 28 days calling for submissions**
- 2. If any relevant submissions are received or if there are any substantial post exhibition changes as a result of public exhibition, a report be submitted to Council for consideration, detailing the public exhibition outcomes and with further recommendations regarding adoption of the Shellharbour Masterplan Priority list for Active Open Spaces**
- 3. If there are no relevant submissions received and no substantial post exhibition changes as a result of public exhibition, Council adopt the Shellharbour Masterplan Priority list for Active Open Spaces and inform Councillors of the documents final adoption by memo.**
- 4. Following adoption of the Shellharbour Masterplan Priority list for Active Open Spaces, that authority to deviate from the priority list based on an operational needs basis be delegated to the Chief Executive Officer and that Councillors be advised of any change.**

Approved for Council's consideration:



Date of Meeting: 16 November 2021

Attachments

1. Draft Shellharbour Masterplan Priority List Active Open Spaces (2021)
2. Shellharbour Masterplan Priority List Active Open Spaces (2013)

Attachment 1 - Draft Shellharbour Masterplan Priority List Active Open Spaces (2021)

Ranking	Park Name	Surrounding Street(s)	Suburb	Hierarchy	East / West	Sporting codes	Use	Current level of service				Sustainability	Weighted score	Masterplan Already Prepared
								20%	15%	10%	5%			
1	Oakleigh Park	Shellharbour Rd	Warilla	District	East	Cricket, Rugby League, Basketball	7.0	5.8	7.0	3.0	5.6	5.1	5.9	No
2	Keith Bond Oval / Geoff Shaw Oval / Oak Flats Tennis Courts / Dog Park	Fisher St	Oak Flats	District	East	Football, Cricket, Tennis, Dog Agility, Park	10.0	3.0	5.5	4.0	4.2	6.9	5.7	No
3	Scout Willoughby	Wollongong St	Shellharbour	District	East	Cricket, Rugby League	6.0	6.3	6.0	4.0	5.9	4.3	5.6	No
4	Albion Oval	Wollybutt Drive	Albion Park Rail	District	West	Football, Cricket, Touch Football	7.0	5.5	5.5	4.0	5.3	5.1	5.6	No
5	McDonald Park	Station Road	Albion Park Rail	District	West	Netball, Tennis, Park	7.0	6.3	6.0	1.0	5.4	4.9	5.6	Yes
6	Flinders Reserve	Jyndabyne Rd	Flinders	District	East	Rugby League, Touch Football, Oztag	10.0	3.3	4.0	5.0	3.9	6.0	5.4	Yes
7	Myimbarr Community Park	Shellharbour Rd	Shellharbour	Regional	East	AFL, Football, Athletics, Oztag, AFL, Rugby League, Athletics, BMX, Model Cars,	10.0	0.3	5.0	10.0	3.6	6.9	5.3	No
8	Croom Road Sporting Complex Reserve	Croom Road	Albion Park	Regional	West	Cricket, AFL, Rugby League, Athletics, BMX, Model Cars,	10.0	1.3	6.0	5.0	3.4	6.3	5.2	No
9	J N King Memorial Park	Lewarra Ave	Warilla	District (junior)	East	Cricket, Rugby League, Dog Ag Park	5.0	6.5	5.5	2.0	5.5	4.0	5.2	No
10	Pioneer Park	Addison St	Shellharbour	Community / Neighbourhood	East	Rugby League, Cricket, Skate Park	4.0	7.3	4.5	3.0	5.4	4.3	5.0	No
11	Albion Park Showground / Keith Grey Oval / Des King Oval/ Tennis	Tongarra Road	Albion Park	District	West	Cricket, Rugby League, Tennis, Gymnastics	8.0	1.8	5.0	3.0	4.3	6.3	5.0	Yes
12	Cec Glenholmes Oval	Reddall Pde	Lake Illawarra	District	East	Rugby League	4.0	4.5	3.5	9.0	5.3	5.4	4.9	No
13	Terry Reserve	Grey Street	Albion Park	Regional	West	Football	7.0	0.3	6.5	5.0	3.9	7.1	4.8	No
14	Panorama Oval (Shane Lee Field)	The Esplanade	Oak Flats	District	East	Equestrian/ horse training	6.0	4.8	3.5	3.0	4.9	4.0	4.7	No
15	Keith Hockey	Boollwarroo Pde	Shellharbour	Neighbourhood	East	Football, Cricket	3.0	7.8	4.5	2.0	5.5	2.9	4.7	No
16	Ron Costello Oval / Ben Fretus	William St	Shellharbour	District	East	Cricket, Rugby League	5.0	0.8	4.0	5.0	5.6	6.3	4.7	No
17	Jock Brown Public Reserve	Messenger St	Barrack Heights	District	East	Rugby League, Cricket	3.0	5.8	5.0	2.0	5.8	3.7	4.6	No
18	Barrack Heights Sportfield	Daphne St	Barrack Heights	District	East	Football	4.0	4.5	3.5	4.0	5.9	3.7	4.6	No
19	King Mickey Park	George St	Warilla	District	East	Football	3.0	4.5	4.5	9.0	4.6	4.6	4.5	No
20	Andrew Park	Landy Drive	Mt Warrigal	Neighbourhood	East	Netball, Tennis	1.0	8.0	5.0	1.0	6.1	2.6	4.5	No
21	Con O'Keefe Park / Di Goman Oval	Russell Street	Albion Park	Neighbourhood	West	AFL, Cricket, Football	2.0	9.3	4.5	1.0	4.4	4.0	4.4	Underway
22	Morley Park	Trumper St	Warilla	District (junior)	East	Football, Cricket	4.0	3.8	5.5	4.0	4.1	4.6	4.2	No
23	Freeman Park	Freeman Pde	Mt Warrigal	Neighbourhood	East	Football/ Rugby League	0.0	9.5	3.0	1.0	5.6	2.3	4.1	No
24	Graham Park	Peterborough Ave	Lake Illawarra	Neighbourhood	East	Tennis	2.0	8.0	4.0	1.0	4.7	2.3	4.0	No
25	Dawes Park	Junction Rd	Barrack Point	Neighbourhood	East	Cricket, Rugby League, Park	1.0	8.8	3.0	1.0	4.5	3.1	3.9	No
26	Howard Fowles Oval	Shellharbour Rd	Lake Illawarra	District	East	Cricket	4.0	3.5	4.5	1.0	4.1	4.3	3.9	No
27	James Cook Parkway		Shell Cove	Neighbourhood	East	Football, Basketball, Cricket Pit	2.0	8.0	3.0	1.0	4.0	2.6	3.7	No

Attachment 2 - Shellharbour Masterplan Priority List Active Open Spaces (2013)

Ranking	Park Name	Surrounding Street(s)	Suburb	Location (Map)	Usage	Purpose	Risk	Sustainability	Condition / Need for improvement	Weighted Score
		Active			20%	25%	15%	25%	15%	/ 10
1	Albion Park Showground / Keith Grey Oval / Des King Oval	Tongarra Road	Albion Park	KEITH GREY AP	9	6	9	9	5.5	7.73
2	Jock Brown Public Reserve	Messenger St	Barrack Heights	JOCK BROWN BH	2	8	10	10	8	7.60
3	Flinders Reserve	Jindabyne Rd	Flinders	FLINDERS FL	8	8	10	8	2.5	7.48
4	Albion Oval	Woollybutt Drive	Albion Park Rail	ALBION APR	8	8	5	8	5.5	7.18
5	Pioneer Park	Addison St	Shellharbour	PIONEER SH	2.5	5	10	10	6.5	6.73
6	Terry Reserve	Grev Street	Albion Park		6	5	10	8	5	6.70
7	Howard Fowles Oval	Shellharbour Rd	Lake Illawarra	HOWARD FOWLES LI	5	5	10	8	6	6.65
8	King Mickey Park	Georae St	Warilla	KING MICKEY WA	5.5	5	8	8	7	6.60
9	Con O'Keefe Park / Di Gorman Oval	Russell Street	Albion Park	CON O'KEEFE AP	2	8	5	8	8	6.35
10	Myimbarr Community Park	Shellharbour Rd	Shellharbour	MYIMBARR SH	10	8	8	1	2	5.75
11	J N King Memorial Park	Leawarra Ave	Warilla	J N KING WA	3	5	8	10	3	6.00
12	Croom Road Sporting Complex Reserve	Croom Road	Albion Park	CROOM AP	10	5	5	5	5	6.00
13	Oakleigh Park	Shellharbour Rd	Warilla	OAKLEIGH WA	5	8	5	5	5	5.75
14	Barrack Heights Sportsfield	Daphne St	Barrack Heights	BARRACK HEIGHTS BH	5.5	3	5	8	5.5	5.43
15	Keith Bond Oval / Geoff Shaw Oval	Fisher St	Oak Flats	KEITH OF	5.5	8	2	5	4	5.25
16	Morley Park	Trumper St	Warilla	MORLEY WA	5.5	5	2	7	5.5	5.23
17	Panorama Oval/Shane Lee Oval	The Esplanade	Oak Flats	SHANE LEE OF	5.5	3	5	5	7	4.90
18	Andrew Park	Landy Drive	Mt Warriagal	ANDREW MW	2.5	3	5	8	5	4.75
19	McDonald Park	Station Road	Albion Park Rail	MCDONALD APR	2.5	5	5	3	8	4.45
20	Cec Glenholmes Oval	Reddall Pde	Lake Illawarra	CEC GLENHOLMES LI	8	3	5	2	5.5	4.43
21	Beverley Whitfield Park (Scout Willoughby)	Wollongong Street	Shellharbour	BEVERLEY SH	5	3	2	5	5.5	4.13
22	Ron Costello Oval (Fuller Park) & Keith Hockey	William Street	Shellharbour	FULLER SH	6	3	2	3	5	3.75
23	Freeman Park	Freeman Pde	Mt Warrigal	FREEMAN MW	2	3	5	6	2	3.70
24	Graham Park -Tennis	Peterborough Ave	Lake Illawarra	GRAHAM LI	6	1	2	2	8	3.45
25	Dawes Park	Junction Rd	Barrack Point	DAWES BP	0.5	3	6	3	2	2.80