


SHELLHARBOUR CITY COUNCIL

DELEGATIONS TO THE MAYOR

The Council by resolution dated 4 September 2018 delegates the following functions to the Mayor in accordance with Section 377 of the *Local Government Act 1993*:

- Delegation 1 to fix the Seal of Council on and sign as a witness any document required to be sealed.
- Delegation 2 to approve the attendance of Councillors at any seminar, conference, meeting or training course but only if there is no council meeting prior to the closing date of registrations. (This delegation should be read in conjunction with the Provision of Facilities and Payment of Expenses to Councillors Policy)
- Delegation 3 to enter any premises in accordance with Chapter 8, part 2 of the *Local Government Act 1993*.
- Delegation 4 to approve all leave applications submitted by the General Manager provided that any one application is for a period not exceeding ten weeks.
- Delegation 5 to advise the media and respond to enquiries from the media on matters relative to the affairs of the Council and the Local Government area generally.
- Delegation 6 to issue media releases and make statements to the media on behalf of Council.
- Delegation 7 to call Extraordinary Council meetings when required.



Mayor

Date: 19/09/18