

Torrens Subdivision Certificate Application

1. Title

Subdivision (if applicable)

Stage (if applicable)

Number of lots

2. Identify the land to be developed

Unit/Street No.

Street Name

Suburb

Postcode

Lot No.

Section, DP No.

3. Development Consent

Development Consent Number

Complying Development Number

Date of Determination

4. Details of the applicant (please use postal address)

Mr Ms Mrs Other

Family name (or Company Name)

Given name (or A.C.N)

Unit/Street No.

Street Name

Suburb or Town

State

Postcode

Contact number

Email address

5. Owner's Consent Signatures

Mr Ms Mrs Other

Contact number

First Name

Family Name (or Company Name)

Owners Signature

Owners Signature

Owners Signature

Position in Company(If applicable)

Position in Company(if applicable)

Position in Company(If applicable)

The owner(s) of the land to be developed must sign the application (Being the owner of the land to which this application relates, hereby consent to the making of the application and authorise and consent to entry of the Application Site by Council officers for the purpose of processing this application and inspecting the subject site during the course of development/building works). If you are not the owner of the land, you must have all the owners sign the application. If the land is Crown land, an authorised officer of the Department of Lands must sign the application. If Council is the owner – the General Manager must sign the form. Please contact Council's Customer Services for assistance. Owner's authority eg Council or other Government Agency DOES NOT imply an approval.

Items

The items listed below are required on lodgement. Items listed with an * are mandatory

- | | | | |
|---|------------------------------|-----------------------------|------------------------------|
| Have you provided the Works as executed Plan - Engineering Plans?* | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided a copy of the Occupation Certificate? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided a copy of the Electricity Provider Certification? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided a Water S73 Certificate? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided a Gas Supply Certification? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided a Communications Certificate? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you paid the S94 Contribution?* | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you paid the Landscape Fees?* | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided 3 copies of the Final Plan of Subdivision? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided a CD Rom or emailed the Final Plan? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided the original and 2 additional copies of the 88B instrument?* | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have you provided the original and 2 additional copies of the Deposited Plan administration sheet?* | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Have the subdivision Certificate fees been paid? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

The following items may be required to submit for Greenfield subdivisions

- | | | | |
|---|------------------------------|-----------------------------|------------------------------|
| Geotechnical Lot Classification | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Bonds/Bank Guarantee or Letter of Undertaking | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

OFFICE USE ONLY

SC Application #:

- | | | |
|---|------------------------------|-----------------------------|
| Has the application form been completed? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Has three copies of the plan been submitted? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Have all owners signed the application form? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Has the Final Plan of Subdivision been sent to the Subdivision team leader? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Subdivision Certificate	\$	CHEQUE <input type="checkbox"/>	E.F.T. <input type="checkbox"/>	CASH <input type="checkbox"/>
Landscaping	\$			
S94 Contribution	\$	Amount \$	Receipt No.	
Certificate Registration	\$	Date:	Account No.	

Senior Customer Service Officer: _____ Date: _____

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to procedures

Credit Card Details

Please charge my: Master Card Visa

Card Number _____ Expiry Date __/ __

Card Holder's Name _____ Amount \$ _____

Signature _____ Phone (____) _____

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