

**Minutes of the Disability Access & Inclusion Advisory Committee
of Shellharbour City Council held in the Ground Floor Training Room
on Thursday, 22 February 2024 commencing at 10:00 AM**

Attendance

Present:

Cr Jacqui Graf (Chair) (Cr-JG)	Councillor
Cr Moira Hamilton (Cr-MH)	Councillor
Ilinka Brankovic (IB)	Community Representative
Mark Cross (MC)	Community Representative
Simonne Elise (SE)	Community Representative
Michelle Green (MG)	Community Representative
Eric Klein (EK)	Community Representative
Jarryd Langford (JL)	Community Representative
Diana Meijer (DM)	Community Representative
Jessica Wilkens (JW)	Community Representative

In Attendance:

Kate Jessep (EDCC)	Executive Director Community and Culture
Bonnie Hittmann (MCL)	Manager Community Life
Narelle Williams (CDO-AP)	Community Development Officer - Access and Participation
Lisa Davey (part) (GM)	Governance Manager
Sachintha Jindadasa (SAE-P)	Senior Asset Engineer - Programs
Tanner Yaman (AO)	Asset Officer
Bailey Angeloski (part) (PDO)	Project Delivery Officer
Allison Bonaz (CMO)	Corporate Meetings Officer (Minute Taker)

1 Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

The Committee went around the room to introduce themselves.

2 Apologies / Leave of Absence

An apology was tendered on behalf of Community Representative, Chrissie Lillico.

3 Confirmation of Minutes

Moved: Eric Klein Seconded: Cr Hamilton

That the minutes from the Disability Access and Inclusion Advisory Committee Meeting held on 22 November 2023 be received and noted.

CARRIED

4 Disclosures of Interest

Nil

5 Presentations

5.1 What's required from me as a Committee Member?

Lisa Davey, Governance Manager provided a presentation on requirements of members of the committee under the Code of Conduct.

5.2 What is the purpose and role of the Disability Access and Inclusion Committee?

Narelle Williams, Community Development Officer - Access and Participation provided a presentation on what the committee does and has done in the past.

During the presentation the following items were raised for investigation and/or action:

- Door to playground at the Civic Centre is hard to open and blocked by a parking space – Action - Staff will complete an audit and bring this back to the committee
- Action - Staff to consider providing a copy of the presentations to the committee with the business paper, where appropriate, to allow for prior review of the details before the actual presentation

Actions added to Table of Actions in Attachment 1

5.3 Detailed Design, Reddall Reserve East Amenities

Bailey Angeloski, Project Delivery Officer provide a presentation on the design of the Reddall Reserve East Amenities building.

During the presentation the following items were raised for investigation and possible inclusion (Actions):

- Consider using both right and left opening doors to toilets and change rooms
- Ensure floor levels flow towards facilities for better wheelchair access, this includes location of the floor waste outlet
- Consider using an area of change room space for a parent's room to include a toddler toilet and permanent change table
- Ensure tiling is non-slip on all floors
- Ensure all access is level, including external access from car park

Actions added to Table of Actions in Attachment 1

5.4 Program Update

Nil

6 Reports

Nil

7 General Business

The following matters were raised for staff to investigate and provide a response/comment (Actions):

- An update on the ramps at Oak Flats was requested and will be included in the next committee meeting
- Investigate non-confirming curb ramps in Oak Flats around Central Avenue and Wentworth Street – to be investigated by Council staff
- Access for parents with prams to Albion Park Library – advice was provided that this work has been completed
- Footpaths around Warilla Primary and Peterborough schools are needed, particularly along William Avenue – Council staff to investigate and provide information back to the committee
- Curb ramps at the intersection of Ulster and Leawarra Avenues and Brookfield and Ulster Avenues
- Safety concerns at the pedestrian crossing at the intersection of Terry Street and Tongarra Road, Albion Park from McDonalds to the hotel - Council staff to investigate and provide information back to the committee

Discussion around the provision of adult change facilities, including a hoist, was undertaken. The committee was advised that there is an adult change facility at Shellharbour Airport.

The Committee determined to recommend to Council to consider the inclusion of an adult change facility with a hoist in the Shell Cove Library building or within the Marina area in general.

8 Next Meeting

18 April 2024 at 10:00am

Meeting Closed: 11:45am

Attachment 1 - Table of Actions

Date of Meeting	Matter Raised	Current Status	Responsible Person
22 February 2024	Door to playground at the Civic Centre is hard to open and blocked by a parking space	Under investigation, update to be provided	CDO-AP
22 February 2024	Staff to consider providing presentations to the committee with the business paper, when it is appropriate to do so	Ongoing for future meetings	Considered for each meeting
22 February 2024	Detailed Design, Reddall Reserve East Amenities building <ul style="list-style-type: none">• Consider using both right and left opening doors to toilets and change rooms• Ensure floor levels flow towards facilities for better wheelchair access, this includes location of the floor waste outlet• Consider using an area of change room space for a parents room to include a toddler toilet and permanent change table• Ensure tiling is non-slip on all floors• Ensure all access is level, including external access from car park	Take back to the consultant for consideration, update to be provided	PDO
22 February 2024	An update on the ramps at Oak Flats was requested and will be included in the next committee meeting	Update to be included for next meeting - 18 April 2024	SAE-P AO

SHELLHARBOUR CITY COUNCIL

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22 February 2024	Investigate non-confirming curb ramps in Oak Flats around Central Avenue and Wentworth Street	Under investigation, update to be provided	SAE-P
22 February 2024	Access for parents with prams to Albion Park Library	Work has been completed	Nothing further
22 February 2024	Footpaths around Warilla Primary and Peterborough schools are needed, particularly along William Avenue	Under investigation, update to be provided	SAE-P
22 February 2024	Curb ramps at the intersection of Ulster and Leawarra Avenues and Brookfield and Ulster Avenues	Under investigation, update to be provided	SAE-P
22 February 2024	Safety concerns at the pedestrian crossing at the intersection of Terry Street and Tongarra Road, Albion Park from McDonalds to the hotel	Under investigation, update to be provided	SAE-P
22 February 2024	Council to consider the inclusion of an adult change facility with a hoist in the Shell Cove Library building or within the Marina area	Under investigation, update to be provided	EDCC
22 February 2024	A program report will be provided at the next committee meeting for consideration	Report - 18 April 2024 meeting	SAE-P AO