

**Minutes of the Disability Access and Inclusion Advisory
Committee Meetings of Shellharbour City Council
held in the Ground Floor Training Room
on Thursday, 18 April and 2 May 2024 commencing at 10:00 AM**

Attendance – 18 April 2024

Present:

Cr Jacqui Graf (Chair)	Councillor
Shane Bitschkat	Community Representative (part)
Ilinka Brankovic	Community Representative
Mark Cross	Community Representative
Simonne Elise	Community Representative
Michelle Green	Community Representative
Eric Klein	Community Representative
Jarryd Langford	Community Representative
Chrissie Lillico	Community Representative
Diana Meijer	Community Representative
Jessica Wilkens	Community Representative

In Attendance:

Kate Jessep	Executive Director Community and Culture
Matt Sutherland	Executive Manager Community & Creative Services
Belinda Brook	Acting Manager Community Life
Narelle Williams	Community Development Officer - Access and Participation
Sachintha Jinadasa	Senior Asset Engineer - Programs
Courtney Kadwell	Asset Officer (part)
Bailey Angeloski	Project Delivery Officer (part)
Allison Bonaz	Corporate Meetings Officer (Minute Taker)

1 Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

2 Apologies / Leave of Absence

An apology was tendered on behalf of Cr Moira Hamilton for the 18 April 2024 meeting.

3 Confirmation of Minutes

COMMITTEE RECOMMENDATION: Elise/Klein

That the Minutes of the Disability Access and Inclusion Advisory Committee meeting held on 22 February 2024 as circulated be taken as read and confirmed as a correct record of proceedings.

CARRIED

4 Disclosures of Interest

Nil

5 Presentations

5.1 Reddall East Amenities Update

A presentation was provided by Project Delivery Officer, Bailey Angeloski on the Reddall East Amenities project.

Action: Bailey to liaise with the contractor regarding the fall of the floor, changing the drain to be installed behind the toilet.

5.2 Changing Place Facilities

A presentation was provided by Asset Officer, Courtney Kadwell on Changing Place Facilities.

5.3 Capital Project Selection for 2024-2025

A presentation was provided by Senior Asset Engineer – Programs, Sachintha Jinadasa.

At 11.28am the Committee were asked if reconvening the meeting was preferred given the time. The Committee agreed to adjourn the meeting and reconvene on 2 May 2024 at 10:00am.

Meeting adjourned at 11:28am

Meeting resumed at 10.04am

Attendance – 2 May 2024

Present:

Cr Jacqui Graf (Chair)	Councillor
Ilinka Brankovic	Community Representative
Mark Cross	Community Representative
Simonne Elise	Community Representative
Eric Klein	Community Representative
Jessica Wilkens	Community Representative

In Attendance:

Matt Sutherland	Executive Manager Community & Creative Services
Bonnie Hittmann	Manager Community Life
Narelle Williams	Community Development Officer - Access and Participation
Sachintha Jinadasa	Senior Asset Engineer - Programs
Allison Bonaz	Corporate Meetings Officer (Minute Taker)

1. Acknowledgement to Country

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2. Apologies

An apology was tendered on behalf of Community Representatives, Diana King, Chrissie Lillico and Michelle Green, and Councillor Moira Hamilton.

5.3 Capital Project Selection for 2024-2025 Presentation – Continued

The presentation was recommenced and the Committee voted for each item, together with the 'not present' selections determined the chosen works to be funded by the Committee.

Although not present at the meeting, Diana King and Chrissie Lillico had already provided their selections/votes.

6 Reports

6.1 Project Selection for 2024-2025

COMMITTEE RECOMMENDATION:

That the Disability Access and Inclusion Advisory Committee members select the projects for funding for the Capital Works Budget for the 2024-2025 financial year.

The following selections were made by the Committee:

- CP02 – Car Park
- FP02 – Pathways
- FP06 – Pathways
- FP08a – Pathways
- FP09 – Pathways
- FP16 – Pathways

The following projects are to be investigated and brought back to the Committee on 27 June 2024 for further consideration:

- FP14 – Pathways
- O03 – Other Works

CARRIED by Circular Email

6.2 Table of Actions Update

That the Disability Access and Inclusion Advisory Committee receive and note the Table of Actions Update report.

NOTED

7 General Business

Jessica Wilkens raised the following items:

- The parking bays on Entrance Street, Lake Illawarra have no kerb ramps to get to the pathway making it inaccessible to wheelchairs and prams/strollers.
- Signage in playgrounds to include AUSLAN and braille like at the examples shown to the Committee from Lithgow.

Items raised to be included in the Action Table for further investigation and an update to be provided to the Committee in due course.

8 Next Meeting

27 June 2024 at 10:00am

Meeting Closed: 11:19am

SHELLHARBOUR CITY COUNCIL

Disability Access and Inclusion Advisory Committee Meetings – 18 April and 2 May 2024

Attachment 1 - Table of Actions

Date of Meeting	Matter Raised	Current Status	Responsible Person
22 February 2024	Door to playground at the Civic Centre is hard to open and blocked by a parking space	Under investigation, update to be provided	CDO-AP
22 February 2024	Investigate non-confirming curb ramps in Oak Flats around Central Avenue and Wentworth Street	Under investigation, update to be provided	SAE-P
22 February 2024	Footpaths around Warilla Primary and Peterborough schools are needed, particularly along William Avenue	Under investigation, update to be provided	SAE-P
22 February 2024	Curb ramps at the intersection of Ulster and Leawarra Avenues and Brookfield and Ulster Avenues	Under investigation, update to be provided	SAE-P
22 February 2024	Safety concerns at the pedestrian crossing at the intersection of Terry Street and Tongarra Road, Albion Park from McDonalds to the hotel	Under investigation, update to be provided	SAE-P
22 February 2024	Council to consider the inclusion of an adult change facility with a hoist in the Shell Cove Library building or within the Marina area	Under investigation, update to be provided	EDCC
22 February 2024	A program report will be provided at the next committee meeting for consideration	Report - 18 April 2024 meeting	SAE-P AO

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18 April 2024	Detailed Design, Reddall Reserve East Amenities building <ul style="list-style-type: none">• Change position of the drain to behind the toilet to ensure floor levels flow towards facilities for better wheelchair access	Take back to the consultant to be included in design	PDO
18 April / 2 May 2024	The parking bays on Entrance Street, Lake Illawarra have no kerb ramps to get to the pathway making it inaccessible to wheelchairs and prams/strollers.	Under investigation, update to be provided	SAE-P EMCCS
18 April / 2 May 2024	Signage in playgrounds to include AUSLAN and braille like at the examples shown to the Committee from Lithgow.	Under investigation, update to be provided	MCL EMCCS