



Traffic Committee Meeting

MINUTES

Wednesday, 01 December 2021

Commencing at 10:36 AM

Shellharbour Civic Centre

**Note: These recommendations are subject to adoption
at Councils next Ordinary Council Meeting scheduled for 8 February 2022**

1. Attendance

Present:

Councillor Marianne Saliba (Chairperson)	Mayor, Shellharbour City Council
Andy Gaudiosi	Transport for NSW
Craig Gray (online via Teams)	Senior Constable, NSW Police
Paul Grebert (online via Teams)	Representative for the Member of Kiama
Moira Hamilton	Representative for the Member of Shellharbour

In Attendance:

Matthew Apolo	Group Manager Built and Natural Environment
Mark Miller	Manager Compliance and Regulation
Adam De Clouett	Manager Floodplain and Transport
Wayne Wilson	Senior Transport Engineer
Stephanie Luo	Acting Road Safety Officer
Courtney Beaton (part)	Frasers
Christie Bryan	Corporate Meetings Officer
Christine Matesic	Corporate Meetings Officer

2. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

3. Apologies / Leave of Absence

It was NOTED that Tyson Perry, the Engineering Technical Officer was absent for the meeting.

4. Confirmation of Minutes

4.1. Traffic Committee Meeting 3 November 2021

That the Minutes from the Traffic Committee Meeting held 3 November 2021 be taken as read and confirmed as a correct record of proceedings.

CARRIED with UNANIMOUS SUPPORT

5. Addresses to Traffic Committee

Nil

6. Disclosure of Interest

Nil

7. Presentations

Nil

8. Traffic Reports

8.1. Proposed Road Closure - Waterfront Food and Wine Festival 2022

Ms Courtney Beaton of Frasers was in attendance and provided the committee with an overview of the event which will be held over two days on 25 and 26 February 2022.

Traffic logistics, bus and shuttle services were discussed and a suggestion from the committee to have a back up plan for an overflow car park at Myimbarr were also considered. The Transport for NSW representative stated the need for a communication plan in relation to transport to and from the venue.

Committee Recommendation

That Council

1. approve the traffic control plan and subsequent road closures for the proposed Waterfront Food and Wine Festival 2022 as shown in Attachment 1;
2. consider a back up plan for an overflow carpark at Myimbarr; and
3. in conjunction with Frasers ensure a pedestrian management plan is in place for entering and exiting the event.

CARRIED with UNANIMOUS SUPPORT

Ms Beaton left the meeting.

8.2. Temporary Road Closure - Creamery Road, Albion Park Rail

Committee Recommendation

That Council approve the proposed temporary closure at Creamery Road, Albion Park Rail from Friday 21 January 2022 to Monday 24 January 2022 subject to:

1. The applicant providing a Communication Strategy to inform of these works. Communication Strategy to include, emergency services notification (Police, Ambulance, NSW Fire and SES), Transport for NSW notification, impacted public transport notification (Bus & Taxi Services), and letters sent to businesses and residents in the areas identified in Attachment 4 at least two weeks prior to commencing the proposed works.
2. The proposed VMS Strategy being installed at least two weeks prior to commencing the proposed works (rather than one week identified in the ROL).
3. The revision of the Traffic Control Plan (Attachment 3) to include additional pedestrian detour signs directing pedestrian traffic towards the railway crossing point further south-east near Rotary Park / 13 Burroo Street (if this crossing point is to be kept open). Plan to be amended to the satisfaction of Council's Transport team.
4. The revision of the detour signage within the Traffic Control plan (Attachment 3) to demonstrate maneuvering and the detour for a vehicle entering Creamery Road via Princes Highway. Plan to be amended to the satisfaction of Council's Transport team.
5. The applicant providing additional details on whether buses will replace trains during closure prior to the approval of the S138 Application. Revision of the

Traffic Control Plan may be required to demonstrate bus management during closure.

CARRIED with UNANIMOUS SUPPORT

8.3. Regulatory Sign Installation - Albion Park Shopping Centre Car Park

Committee Recommendation

That Council approve the installation of regulatory parking signs at the Albion Park Shopping Centre car park as shown in Attachment 2 subject to:

1. A reasonable portion of staff parking (as determined by the Complex Centre Manager) being provided within the car park to reduce the impact to surrounding businesses.
2. The Centre Manager considering loading zone signposting and converting the loading zone area to one-way vehicular flow. Conversion to one-way vehicle flow may permit staff parking in areas without impacting customer parking.
3. allow the provision for emergency service vehicles.

CARRIED with UNANIMOUS SUPPORT

8.4. Fulltime Festival - Ron Costello Oval

An optimistic number of 1000 patrons is expected to this event and a shuttle service via Shellharbour Junction train station will be available for pedestrians entering and exiting the oval.

Committee Recommendation

That Council approve the temporary closures and traffic management for the proposed Fulltime Festival event subject to the following conditions:

1. The applicant must inform all residents/businesses within or with access/frontage to any property who may be impacted by this temporary partial closure of William and Wentworth Streets, at least seven (7) days and then one (1) day before the closure via a letterbox drop.
2. The applicant must cater for the access requirements of any resident/business/organisations with direct access to their properties from that section of William and Wentworth Streets that will be impacted by the partial closure, with accredited Traffic Controllers at all times while the closure is operational.

3. The applicant must supply and erect any barriers and traffic signs necessary for the road closure as stipulated by the approved Traffic Control Plan (TCP) and remove them at the completion of the works.
4. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$20,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance.
5. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
6. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, State Emergency Services and Transport for NSW).
7. A police permit for this activity must be received from the Lake Illawarra Command located at Oak Flats Police Station.
8. Shellharbour Council reserves the right to cancel this approval at any time.

CARRIED with UNANIMOUS SUPPORT

8.5. Roundabout Installation & Edge Linemarking - College Avenue, Blackbutt

The Transport for NSW representative sought clarification in relation to lighting which should be to the Austroads standard, slots in the island and E5 or E1 line off blister, black and white hazard markers.

Committee Recommendation

That Council:

1. Approve the installation of a roundabout and associated linemarking shown in Attachment 2 subject to the proposed changes identified in Attachment 3 being implemented and the community be notified of proposed works at least two weeks prior to installation.
2. Approve the installation of edge linemarking and double barrier (BB) linemarking as shown in Attachment 4 subject to the community be notified of proposed works at least two weeks prior to installation.
3. Approve the installation of the 'No Stopping' zones to improve sight distance for motorists and pedestrians as shown in Attachment 4.

4. Note approval is subject to lighting in accordance with the Austroads Standards and the installation of E5 or E1 Lines off the blisters.

CARRIED with UNANIMOUS SUPPORT

8.6. Proposed Temporary Bus Zone relocation and School Zone extension – Addison Street, Shellharbour

The Mayor asked how many car parks will be removed to which the Senior Transport Engineer responded two to three car parks will be affected and that this be communicated to Premier Illawarra Buses.

Committee Recommendation

That Council approve the proposed extension of the 40kph School Speed Limit and the temporary relocation of the Bus Zone subject to the following conditions:

1. The applicant must inform all residents/businesses within a 100 metre radius of the current and proposed Bus Zone sites, who may be impacted by this temporary Bus Zone
2. The applicant must provide adequate Traffic Control to ensure pedestrians can pass the work site safely.
3. The applicant must supply and erect any barriers and traffic signs necessary for the road closure as stipulated by the approved Traffic Control Plan (TCP) and remove them at the completion of the works.
4. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$20,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
5. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
6. Shellharbour City Council reserves the right to cancel this approval at any time.

CARRIED with UNANIMOUS SUPPORT

9. General Business

Nil

10. Items for Information

10.1. Temporary Road Closure - Bass Point Tourist Road

It was NOTED a VMS will be set up during the peak summer period.

10.2. Police Matters

The items for information were formally NOTED by the Committee.

11. Next Meeting

2 February 2022

In conclusion the Mayor thanked the committee for the opportunity to be part of this committee and wished everyone well for the festive season. The meeting was followed by a light lunch.

Meeting Closed at 11:28am