

# **Traffic Committee Meeting**

# **MINUTES**

Wednesday, 03 November 2021

**Commencing at 9:33 AM** 

Remote - Online via Teams

#### 1. Attendance

#### Present:

Councillor Marianne Saliba (Chairperson)	Mayor, Shellharbour City Council
Andy Gaudiosi	Transport for NSW
Diane Martin	Senior Constable, NSW Police
Paul Grebert	Representative for the Member of Kiama

#### In Attendance:

Mark Miller	Manager Compliance and Regulation
Wayne Wilson	Senior Transport Engineer
Tyson Perry	Acting Manager Floodplain and Transport
Stephanie Luo	Acting Engineering Technical Officer
Christie Bryan	Corporate Meetings Officer
Christine Matesic	Corporate Meetings Officer

### 2. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

# 3. Apologies / Leave of Absence

An apology was tendered on behalf of the representative for the Member of Shellharbour, Moira Hamilton and Senior Constable Craig Gray.

It was NOTED that Senior Constable Diane Martin attended on behalf of Senior Constable Craig Gray.

COMMITTEE RECOMMENDATION: That the apologies as tendered be accepted.

#### 4. Confirmation of Minutes

### 4.1. Traffic Committee Meeting 6 October 2021

That the Minutes from the Traffic Committee Meeting held 6 October 2021 be taken as read and confirmed as a correct record of proceedings.

CARRIED with UNANIMOUS SUPPORT

#### 5. Addresses to Traffic Committee

Nil

#### 6. Disclosure of Interest

Nil

#### 7. Presentations

Nil

# 8. Traffic Reports

# 8.1. Proposed Pedestrian Refuge modification - Benson Avenue, Shellharbour City Centre

#### Committee Recommendation

That Council approve the modification of the pedestrian refuge at Benson Avenue, Shellharbour City Centre as shown in Attachment 2 subject to:

- 1. Any existing linemarking requiring removal being removed via grinding rather than the surface being painted over in black (reduce likelihood of slippery pavements road safety hazard).
- The developer responsible for delivering the refuge modification works collaborating with the developer of the Benson Avenue apartment works to deliver the linemarking for both projects. This is to ensure consistency between designs.
- 3. The Senior Transport Engineer confirming the removal of the existing raised pedestrian (wombat) crossing, near the loading dock, and notifying the Transport for NSW representative of the outcome.

CARRIED with UNANIMOUS SUPPORT

# 8.2. Proposed No Stopping Zone - Commemoration Place, Shellharbour City Centre

Committee Recommendation

That Council approve the installation of a 'No Stopping' zone at Commemoration Place, Shellharbour City Centre as shown in Attachment 2.

CARRIED with UNANIMOUS SUPPORT

# 8.3. Give Way & Chevron Linemarking - The Promontory Drive, Shell Cove

Committee Recommendation

That Council approve the installation of 'Give Way' and chevron linemarking at The Promontory Drive, Shell Cove as shown in Attachment 2 subject to the linemarking being set back half a metre from the travel lane.

CARRIED with UNANIMOUS SUPPORT

#### 8.4. Run Shellharbour Event

Committee Recommendation

That Council:

- 1. Approve the temporary closure of Junction Road as detailed in the report and shown in Attachment 3.
- 2. Approve the temporary partial closure of Shell Cove Road as detailed in the report and shown in Attachment 3.

CARRIED with UNANIMOUS SUPPORT

# 8.5. Late Item - Proposed Major Event and Temporary Road Closures – Illawarra Highway, Hargraves Avenue and opening of partial closure Poplar Ave – Albion Park Rail – Wings over Illawarra

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The Mayor raised as a concern access issues to Croome sporting complex. It was NOTED there will be a shuttle service from transport direct to the event.

#### Committee Recommendation

That Council approve the temporary closures and traffic management for this event subject to the following conditions:

- The applicant must inform the Transport Management Centre of the approved event, temporary closures (including the Road Occupancy Licence approval document) and provide them with all associated documentation at least 7 days prior to the event.
- 2. The applicant must inform all residents/businesses within or with access/frontage to any parts of those sections of the Illawarra Highway, Croome Avenue, Hargraves Avenue and Poplar Avenue at least seven (7) days and then one (1) day before the closure via a letterbox drop.
- 3. The applicant must cater for the access requirements of any resident/business/organisations with direct access to their properties from those sections of the Illawarra Highway, Croome Avenue and Hargraves Ave, with accredited Traffic Controllers at all times while the closure is operational.
- 4. The applicant must supply and erect any barriers and traffic signs necessary for the road closure as stipulated by the approved Traffic Control Plan (TCP) and remove them at the completion of the works.
- 5. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$20,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
- 6. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- 7. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, State Emergency Services and Transport for NSW).
- 8. A police permit for this activity must be received from the Lake Illawarra Command located at Oak Flats Police Station.
- 9. Shellharbour Council reserves the right to cancel this approval at any time.
- 10. Proposed speed limits accompanying road works to be shown on all plans.

#### CARRIED with UNANIMOUS SUPPORT

# 8.6. Late Item - Proposed Temporary Road Closure - 13 Paul Circuit, Tullimbar

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#### Committee Recommendation

That Council approve the temporary closures and traffic management for this event subject to the following conditions:

- 1. The applicant must inform all residents/businesses within or with access/frontage to any property who may be impacted by this temporary closure of Paul Circuit at least seven (7) days and then one (1) day before the closure via a letterbox drop.
- 2. The applicant must cater for the access requirements of any resident/business/organisations with direct access to their properties from that section of Paul Circuit that will be temporally closed, with accredited Traffic Controllers at all times while the closure is operational.
- 3. The applicant must supply and erect any barriers and traffic signs necessary for the road closure as stipulated by the approved Traffic Control Plan (TCP) and remove them at the completion of the works.
- 4. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$20,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
- 5. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- 6. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, State Emergency Services and Transport for NSW).
- 7. A police permit for this activity must be received from the Lake Illawarra Command located at Oak Flats Police Station.
- 8. Shellharbour Council reserves the right to cancel this approval at any time.

#### CARRIED with UNANIMOUS SUPPORT

#### 9. General Business

Nil

#### 10. Items for Information

### 10.1. Warilla Streetscape Works - Traffic Control Plan

#### 10.2. Police Matters

The items for information were formally NOTED by the Committee.

The Police Representative sought clarification on the 5 December 2021 Convoy event at the Oak Flats Interchange roundabout and the additional heavy traffic flow of trucks. The Transport representative responded that plans are in place and will collaborate with Police on this matter.

### 11. Next Meeting

Date: 1 December 2021

Meeting closed at 10:18am

# 8.5 Late Item - Proposed Major Event and Temporary Road Closures - Illawarra Highway, Hargraves Avenue and opening of partial closure Poplar Ave - Albion Park Rail - Wings over Illawarra

#### To the Chief Executive Officer

Directorate:	Amenity & Assets
Group:	Built & Natural Environment
Manager	Tyson Perry – Acting Manager Floodplain & Transport
Author:	Wayne Wilson – Senior Transport Engineer

#### Summary

At 10am Tuesday 2 November 2021 the NSW Government announced the lifting of the restrictions for those who can attend outdoor events. Based on this announcement, the Wings over Illawarra are seeking approval to run this year's Wings over Illawarra event on 27 and 28 November 2021.

The purpose of this report is to seek approval from the Committee for the temporary closure of the Illawarra Highway and Hargraves Avenue together with the opening of the current partial closure of Poplar Avenue as part the Traffic Management Plan (**Attachment 1**).

Background- Wings over Illawarra has been run been successfully within the Shellharbour LGA since 2013 and in 2017 attracted more than 33,000 visitors to the region.

The attached Traffic Management Plan has identified visitor parking at both the Albion Oval corner Tongarra Road and Ash Avenue and the Parsons Paddock, corner Tongarra Road and Croome Road Albion Park. A shuttle bus will be running between these visitor parking locations for the community who utilise these parking areas.

The event organiser has advised that Sydney trains will have more trains running at regular intervals to encourage public transport and additional traffic control will be provided at these site to ensure public safety.

With the opening of the Albion Park by Pass, additional VMS are proposed along the M1 Princes Motorway subject to TfNSW concurrence to ensure patrons are aware of the event and where to park.

#### Financial / Resources Implications

If approved, works will be carried out and funded by the developer.

#### **Legal and Policy Implications**

Nil.

#### **Public / Social Impact**

There will be impacts to motorists accessing the area during the event. Impacts are to be minimised via measures identified within the "Committee Recommendation" section of this report.

### **Link to Community Strategic Plan**

This report supports the following objectives and strategies of the Community Strategic Plan

Objective:	2.3	A city that is connected through places and spaces
Strategy:	2.3.3	Provide and promote a sustainable, safe and connected transport network
	2.3.4	Facilitate the development of the built environment to meet community needs

#### **Consultations**

The following consultations were undertaken:

#### Internal

- Road Safety Officer
- Acting Manager Floodplain & Transport

#### **External**

Nil.

#### **Political Donations Disclosure**

Not Applicable

### **Committee Recommendation**

That Council approve the temporary closures and traffic management for this event subject to the following conditions:

- The applicant must inform the Transport Management Centre of the approved event, temporary closures (including the Road Occupancy Licence approval document) and provide them with all associated documentation at least 7 days prior to the event.
- 2. The applicant must inform all residents/businesses within or with access/frontage to any parts of those sections of the Illawarra Highway, Croome Avenue, Hargraves Avenue and Poplar Avenue at least seven (7) days and then one (1) day before the closure via a letterbox drop.
- 3. The applicant must cater for the access requirements of any resident/business/organisations with direct access to their properties from those sections of the Illawarra Highway, Croome Avenue and Hargraves Ave, with accredited Traffic Controllers at all times while the closure is operational.
- 4. The applicant must supply and erect any barriers and traffic signs necessary for the road closure as stipulated by the approved Traffic Control Plan (TCP) and remove them at the completion of the works.
- 5. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$20,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
- 6. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- 7. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, State Emergency Services and Transport for NSW).
- 8. A police permit for this activity must be received from the Lake Illawarra Command located at Oak Flats Police Station.
- 9. Shellharbour Council reserves the right to cancel this approval at any time.
- 10. Proposed speed limits accompanying road works to be shown on all plans.

# **Approved By**

Approved for Council's Consideration:	Matthew Apolo
Date of Meeting:	3 November 2021

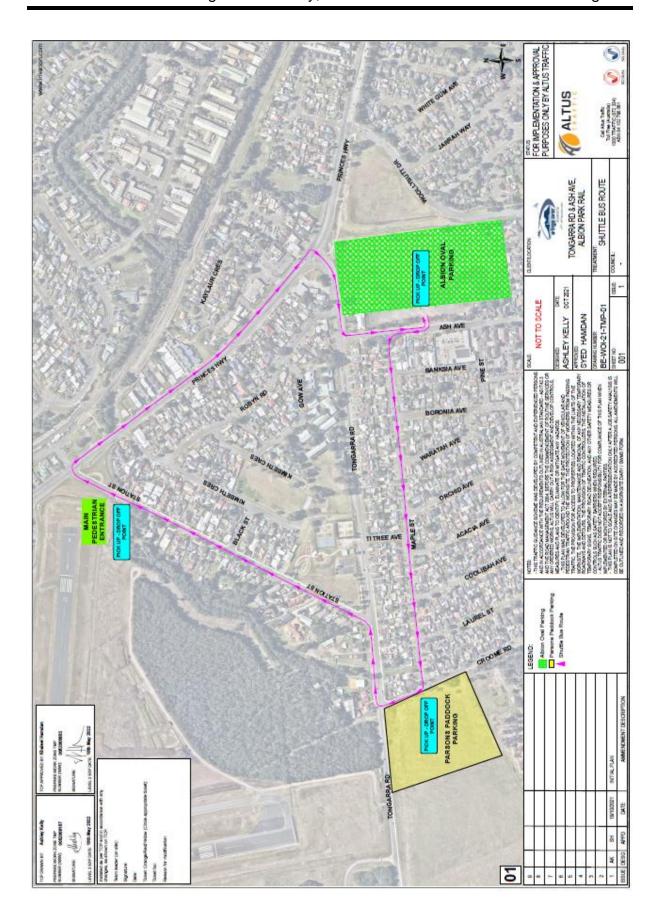
#### **Attachments**

1. Traffic Control Plan

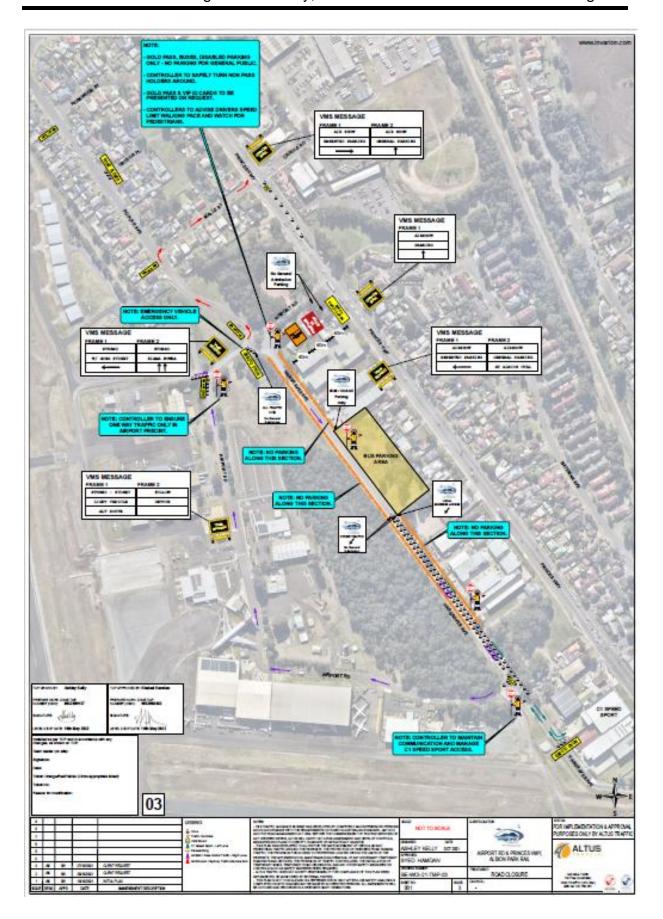
# Attachment 1 - Traffic Control Plan



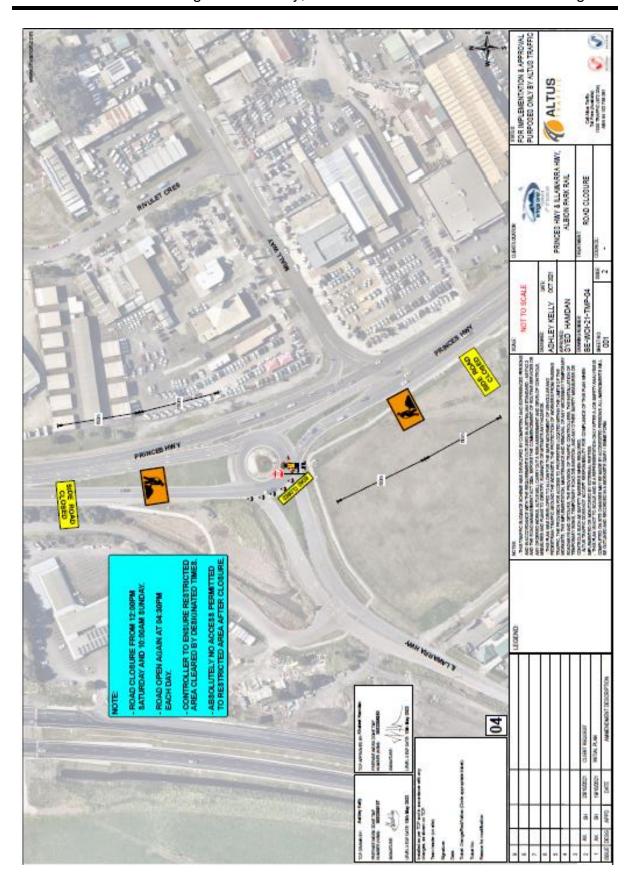
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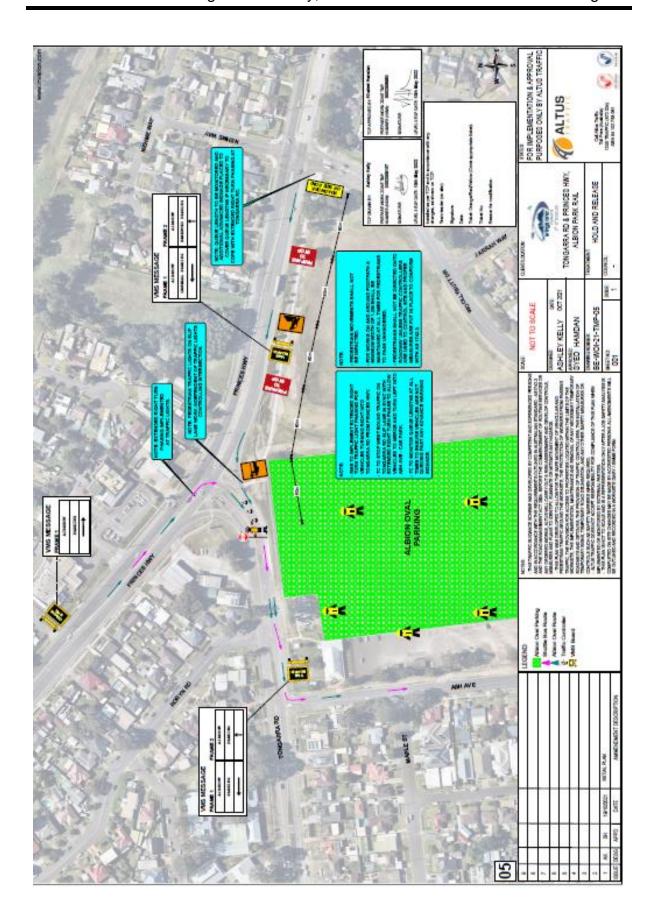
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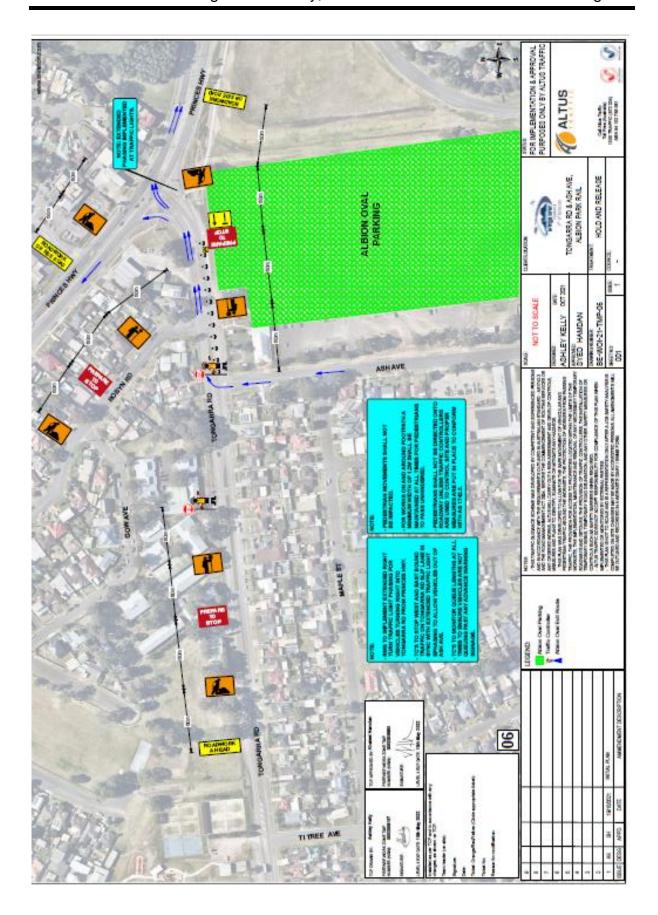
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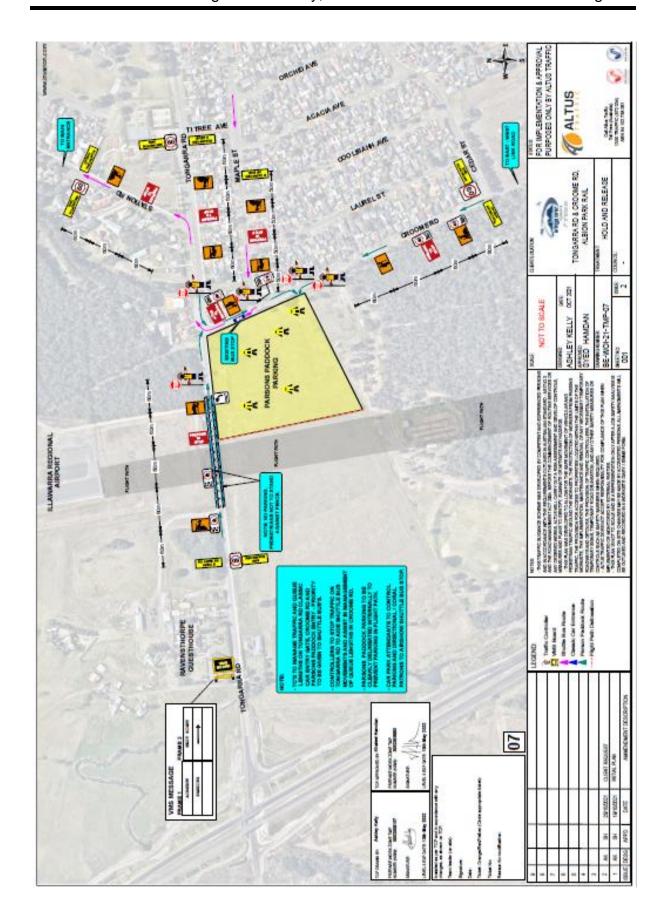
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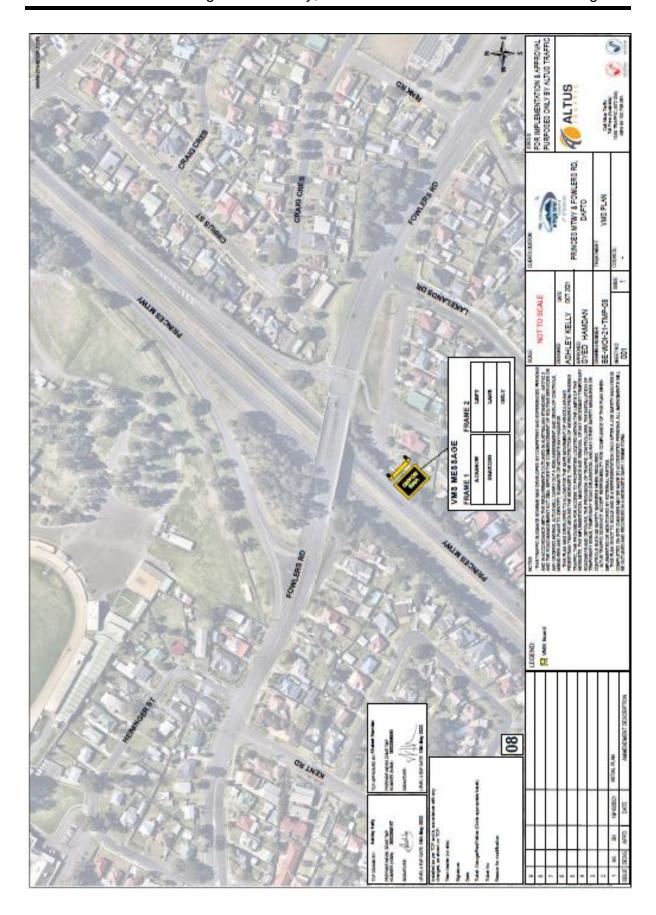
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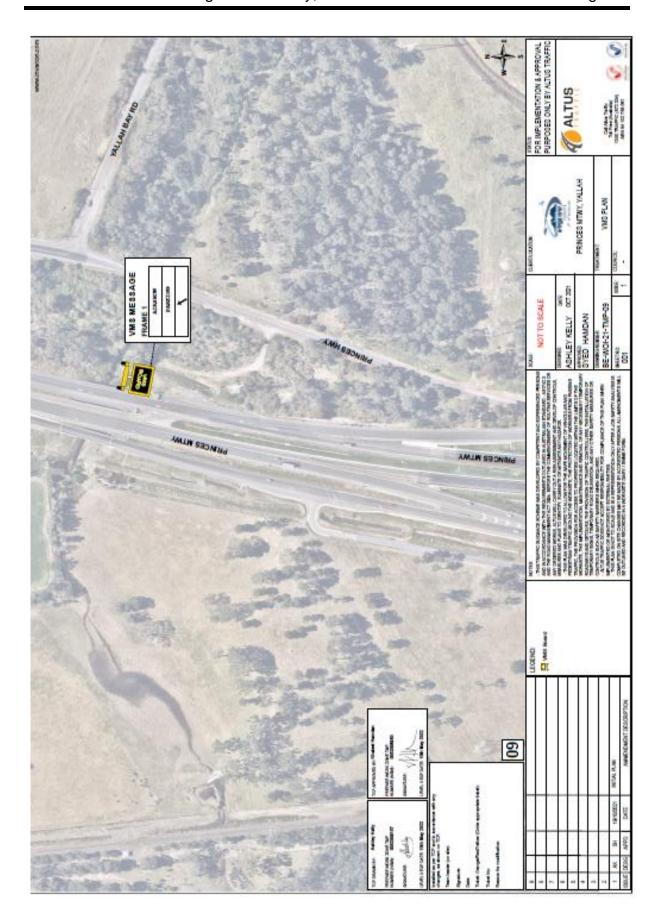
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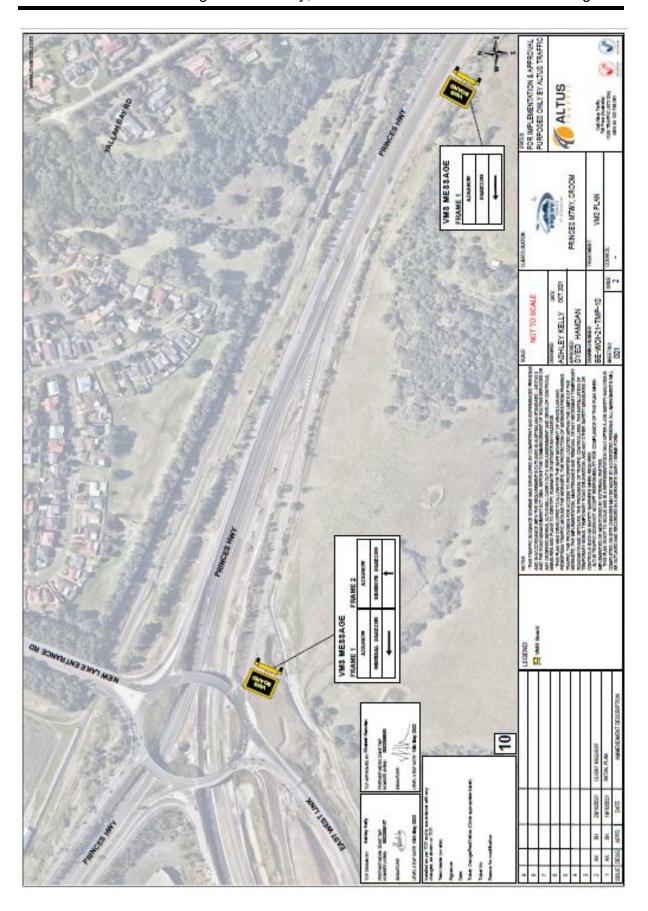
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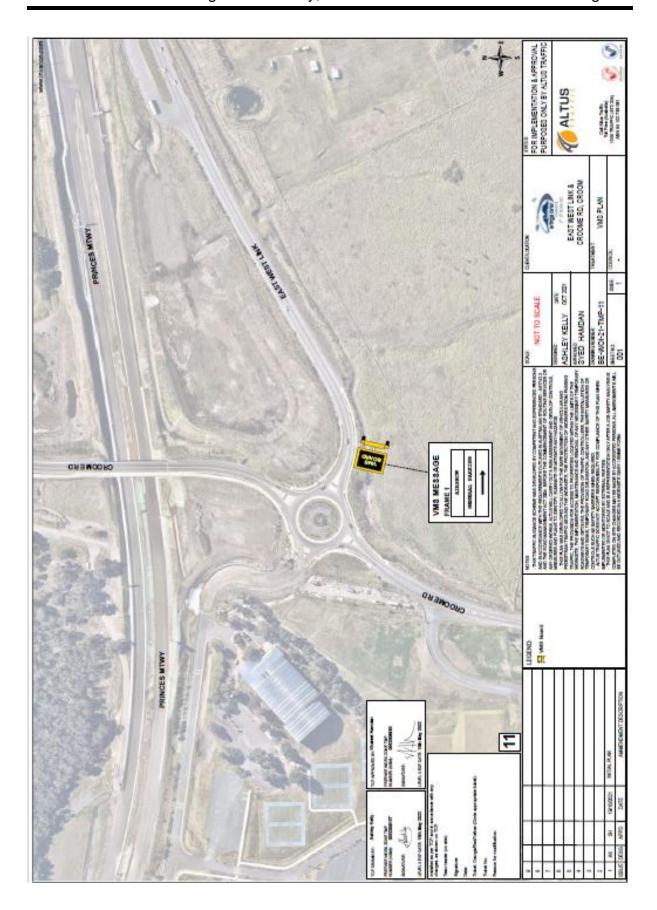
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# 8.6 Late Item - Proposed Temporary Road Closure – 13 Paul Circuit, Tullimbar To the Chief Executive Officer

Directorate:	Amenity & Assets
Group:	Built & Natural Environment
Manager:	Tyson Perry – Acting Manager Floodplain & Transport
Author:	Wayne Wilson – Senior Transport Engineer

### **Summary**

The purpose of this report is to seek approval from the Committee for the temporary closure of Paul Circuit, Tullimbar to allow a mobile crane to install a swimming pool at 13 Paul Circuit, Tullimbar between 10am and 2pm on a date to be advised in November 2021, as per the attached Traffic Management Plan (**Attachment 1**).

#### **Background**

Council has received a Section 138 request from Stop Slow Traffic to temporarily close Paul Circuit, along the frontage of 12 Paul Circuit, Tullimbar, to allow a mobile crane to stand within Paul Circuit, while installing a swimming pool at the subject address.

As part of the Section 138 approval, the road closure can only proceed with Councils approval and would only be permitted between 10am and 2 pm on a date determined by Council's Section 138 officer. A Traffic Control Plan provided by the applicant is shown in **Attachment 2**.

#### **Financial / Resources Implications**

If approved, works will be carried out and funded by the applicant.

### Legal and Policy Implications

Nil.

#### **Public / Social Impact**

There will be impacts to local resident who have alternate access during the road closure.

#### **Link to Community Strategic Plan**

This report supports the following objectives and strategies of the Community Strategic Plan

Objective:	2.3	A city that is connected through places and spaces
Strategy:	2.3.3	Provide and promote a sustainable, safe and connected transport network
	2.3.4	Facilitate the development of the built environment to meet community needs

#### Consultations

The following consultations were undertaken:

#### Internal

- Road Safety Officer
- Acting Manager Floodplain & Transport

#### **External**

Nil.

#### **Political Donations Disclosure**

Not Applicable

#### Committee Recommendation

That Council approve the temporary closures and traffic management for this event subject to the following conditions:

- 1. The applicant must inform all residents/businesses within or with access/frontage to any property who may be impacted by this temporary closure of Pauls Circuit at least seven (7) days and then one (1) day before the closure via a letterbox drop.
- The applicant must cater for the access requirements of any resident/business/organisations with direct access to their properties from that section of Paul Circuit that will be temporally closed, with accredited Traffic Controllers at all times while the closure is operational.
- 3. The applicant must supply and erect any barriers and traffic signs necessary for the road closure as stipulated by the approved Traffic Control Plan (TCP) and remove them at the completion of the works.
- 4. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of

\$20,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.

- 5. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- 6. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, State Emergency Services and Transport for NSW).
- 7. A police permit for this activity must be received from the Lake Illawarra Command located at Oak Flats Police Station.
- 8. Shellharbour Council reserves the right to cancel this approval at any time.

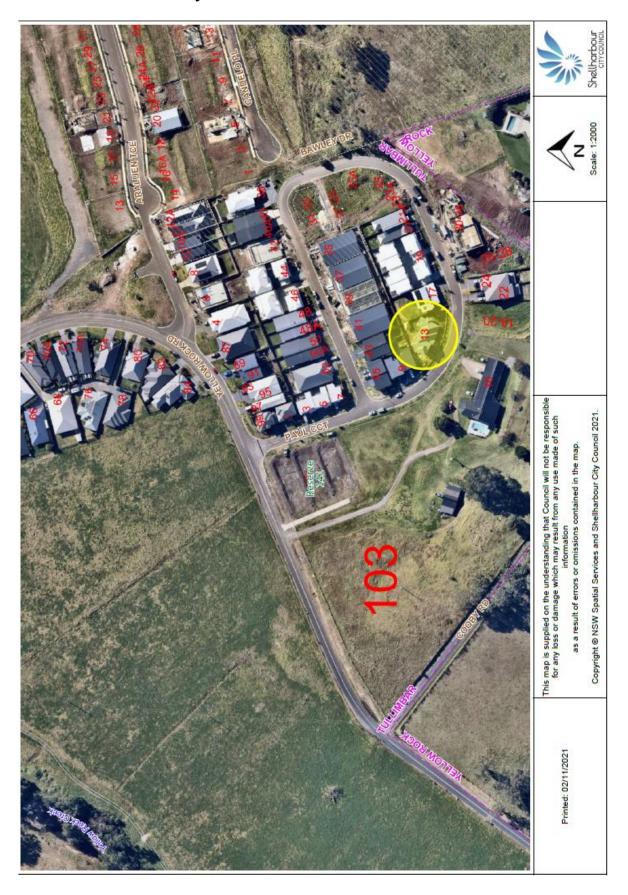
# **Approved By**

Approved for Council's Consideration:	Matthew Apolo
Date of Meeting:	3 November 2021

#### **Attachments**

1. Locality Plan

# Attachment 1 - Locality Plan



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# Attachment 2 - Locality Plan

