



BUSINESS PAPER

Notice is hereby given in accordance with the *Local Government Act 1993* and *Local Government (General) Regulation 2005* of the below mentioned meeting.

Ordinary Council Meeting

Tuesday, 7 February 2023

Commencing at 6:30PM

Shellharbour Civic Centre

Council Chambers

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1. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

Webcasting Statement

Pre-registered members of the public who address Council at the Addresses to Council Forum should be aware that their image, and comments will be recorded, and broadcast live from Council's website.

It should be noted that if Council receive any registrations for Addresses to Council this Forum is held prior to the Council Meeting from 4.30pm to 5.30pm.

Council broadcasts live to enhance the accessibility of Council Meetings to the broader Shellharbour City Community. Recordings can be downloaded from Council's website for later viewing. For further information on Privacy refer to Council website.

Council accepts no responsibility for any defamatory or offensive statements. Conduct standards for appropriate behaviour during the public address forum is available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

In the event of an emergency, please evacuate the building using the nearest exit and follow the instructions given by the wardens. Do not use the lifts.

Statement of Ethical Obligations

The Mayor and Councillors are reminded of their Oath/Affirmation of office made under Section 233A of the Local Government Act 1993 and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

2. Apologies**3. Leave of Absence**

4. Confirmation of Minutes

4.1 Ordinary Council Meeting 13 December 2022

That the Minutes of the Ordinary Council Meeting held on 13 December 2022 as circulated be taken as read and confirmed as a correct record of proceedings.

5. Disclosures of Interest

Note: Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

6. Condolences

7. Mayoral Statements / Reports / Presentations

8. Mayoral Minutes

9. Councillors Statements / Reports

10. Reports**10.1 Chief Executive Officer****10.1.1 National General Assembly of Local Government 13-16 June 2023
(11998436)**

To the Mayor and Councillors

Division: Chief Executive Officer

Department: Council Services

Manager: Flora Lepouras – Executive Manager / Public Officer

Author: Joanne Frasca – Executive Assistant – Councillor Support

Summary

Local Government National General Assembly (NGA) is being held from 13-16 June 2023 in Canberra and calls on Councillors to nominate if they wish to attend the NGA and to consider any proposed motions for submission to the Australian Local Government Association.

Background

The Australian Local Government Association (ALGA) hosts the NGA annually as an opportunity for councils across Australia to come together and discuss policy and issues affecting local government.

The theme for this year's NGA is 'Our Communities, Our Future'.

As per the *Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy* (the Policy), all Councillors are entitled to attend the NGA, with attendance at this event included in the annual budget each financial year. The cost of full registration (including Welcome Reception) for the 2022 event was \$1,099 plus an additional cost for the event dinners. It is anticipated that the cost will be similar for 2023.

The Policy also states that Council will meet the costs of registration and any official conference dinners of the Mayor's or Councillors' accompanying person in attending the NGA. The partner registration fee is approximately \$280 plus the cost of attendance at the conference dinners.

The Policy stipulates that Council will meet the cost of travel, accommodation and select out-of-pocket expenses associated with the Councillors attendance at the NGA. Other than registration and official dinners, any partner expenses will be the responsibility of the individual Councillor and will not be paid or reimbursed by Council.

The Policy sets out that the voting delegate to the NGA shall be the Mayor or, in the Mayor's absence, an alternate delegate appointed by resolution of Council.

Motions

Council has the opportunity to submit Motions to the NGA for their consideration as proposed Motions at the 2023 National General Assembly Forum.

To be eligible for inclusion in the NGA Business Papers, motions must be endorsed by Council and submitted electronically to ALGA no later than 24 March 2023.

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1. Be relevant to the work of local government nationally;
2. Be consistent with the theme of the NGA;
3. Complement or build on the policy objectives of your state and territory local government association;
4. Be from a council which is a financial member of their state or territory local government association;
5. Propose a clear action and outcome; and
6. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interest of, local government.

For a motion to be included in the Business Paper for the Conference the submitting member needs to provide accompanying evidence of its support. Such evidence may include an extract of the minutes of the meeting at which the member resolved to submit the motion for consideration by the Conference.

Any proposed motions need to be submitted to the Executive Assistant – Councillor Support by 20 February 2023 in order for a report to be presented to Council at its meeting on 21 March 2023 for endorsement prior to submission of any motions by the deadline of 24 March 2023.

Financial Resources / Implications

Council will cover the costs of registration for nominated councillors and the cost of partner (accompanying persons) registration at the conference and attendance at official dinners.

Legal and Policy Implications

Councillors are entitled to attend the conference in accordance with the Policy.

Public / Social Implications

The NGA is a pre-eminent national event where local councillors from all over Australia come together to identify and discuss matters of national relevance to the local government sector and to submit notices of motion to seek support at the NGA for these matters to be considered by ALGA as national policy.

Link to Community Strategic Plan

The Integrated Planning and Reporting suite of documents supports the following Objective and Strategies of the Community Strategic Plan:

Objective: 4.1 We deliver our future together

Strategy: 4.1.2 Our Council builds and maintains strong partnerships and advocates effectively on behalf of the community

Objective: 4.2 We have strong leadership

Strategy: 4.2.1 Our Council is transparent and trusted to make decisions that reflect the values of the community collectively

Consultations**Internal**

Nil

External

Australian Local Government Association

Political Donations Disclosure

Not Applicable

Recommendation

- 1. That any Councillor wishing to attend the National General Assembly of Local Government advise the Council Services office as soon as possible in order to take advantage of early bird registration and to ensure suitable accommodation close to the venue.**
- 2. That any proposed motions that comply with the National General Assembly of Local Government motion criteria be submitted to the Executive Assistant – Councillor Support by no later than 20 February 2023.**

Approved for Council's consideration: Flora Lepouras
Executive Manager / Public Officer

Date of Meeting: 7 February 2023

Attachments

Nil

10.2 Council Sustainability Directorate**10.2.1 Monthly Investment Report - November and December 2022 (11992977)**

To the Chief Executive Officer

Directorate: Council Sustainability
Group: Finance

Manager: Katie Buckman – Chief Financial Officer
Author: Lisa McCabe – Senior Financial Accountant

Summary

The purpose of this report is to provide details to Council of its current investment portfolio in terms of holdings and impacts of changes in market values since the last monthly report, as well as to seek a resolution to receive and note the report. The report for the months of November and December 2022 detail investment performance against applicable benchmarks and reviews the compliance of Council's investments with policy and legislative requirements.

As at the end of December 2022, \$1,230,312 of interest revenue has been accrued.

Council is approximately \$255,000 ahead of the revised annual budget forecast of \$1,950,000 (forecast = \$1,950,000 divided by 12 months and multiplied by 6 months = \$975,000). A budget forecast adjustment has been proposed for interest on investments as part of the second quarter review of this year's Operational Plan, which will be reported to the 28 February Council meeting.

Background

Financial Services staff monitor Council's cash flow on a daily basis, with surplus funds being invested in accordance with Council's Investment Policy, the Local Government Act 1993, Local Government (General) Regulation and the Ministerial Investment Order.

Subject to these constraints, Council's objective when investing funds is to obtain the most favourable rate of interest, whilst taking into consideration the risks and security associated with the investment, as well as ensuring that Council's liquidity requirements are also being met. To assist with this process, Council consults with its independent investment advisor (Imperium Markets Pty Ltd) prior to any investment being made. Close attention is paid to Council's Investment Policy document.

This report provides details on the performance for the month of November and December 2022 (**Attachments 1, 2, 3 and 4**).

The return on investment for both the months of November and December 2022 was 0.15%, or approximately 1.80% when annualised. This compares to the AusBond Bank Bill Index of 0.25% for both the months of November and December 2022. This

underperformance is attributed to the unexpected aggressive rate hikes delivered by the RBA since May 2022.

Financial / Resources Implications

Council is ahead of the annual budget forecast by approximately \$255,000 at the end of December 2022. There are additional fair value assessments of Floating Rate Notes, however these amounts are excluded from the Operational Performance Ratio.

Council remains one of the better performing Councils in the state of NSW where term deposits are concerned, earning on average, approximately \$462,000 in additional interest income compared to other Councils (based on September 2022 rankings). This rankings analysis is carried out on the term deposit portfolios of approximately 100 NSW Local Government Councils and is conducted by Council's independent investment advisors, Imperium Markets Pty Ltd. Council currently ranks in the upper quartile based on September 2022 rankings when analysing the returns generated over the last 12 months.

Legal and Policy Implications

Section 212 of the *Local Government (General) Regulation 2005*, requires Council's Responsible Accounting Officer to provide a report to Council, detailing all investments held at the end of each month. This report confirms that the investments made, have been in accordance with the Act and the regulations, along with Council's Investment Policy.

Public / Social Impact

Council invests its surplus funds on the best available advice, to maximise interest returns in accordance with Council's Investment Policy. Any additional interest income achieved through the placement of investments will result in extra funds being put to facilities, operations and outcomes for the community.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 4.2 We have strong leadership

Strategy: 4.2.2 The Council lives responsibly within its means and strengthens its financial sustainability

Consultations

Internal

Nil

External

Imperium Markets Pty Ltd

Political Donations Disclosure

Not Applicable

Recommendation

That Council receive and note the Investment Portfolio report as at 30 November 2022 and 31 December 2022.

Approved for Council's
consideration:

Katie Buckman
Chief Financial Officer

Date of Meeting: 7 February 2023

Attachments

1. Council's Investment Portfolio as at 30 November 2022
2. Council's Investment Portfolio Graphs as at 30 November 2022
3. Council's Investment Portfolio as at 31 December 2022
4. Council's Investment Portfolio Graphs as at 31 December 2022

Attachment 1. Council's Investment Portfolio as at 30 November 2022



Shellharbour City Council Investment Report by Investment Strategy as at 30 November 2022

The table below shows the actual performance of Council's investment portfolio. It is provided as required by the Local Govt (General) Reg 2005 (CI 212).

Issuer	Rating	Instrument	Rate	Original Investment Date	Original Investment Term	Opening Balance 31/10/2022	Closing Balance 30/11/2022	Monthly Movement	Maturity
Remaining Term to Maturity: 0-90 days									
Commonwealth Bank	AA-	CASH	2.95			5,404,730	9,423,135	4,018,405	T
Macquarie Bank	A+	CASH	2.80	04/05/2022		1,969,518	1,974,253	4,735	T
						7,374,248	11,397,389	8%	4,023,140
Remaining Term to Maturity: 91-365 days									
ING Direct	A	TD	0.55	03/03/2021	2 years	2,000,000	2,000,000	-	01/03/2023
Police Credit Union SA	Unrated	TD	1.64	02/03/2020	3 years	2,000,000	2,000,000	-	02/03/2023
BOQ	BBB+	TD	2.30	18/06/2019	4 years	2,000,000	2,000,000	-	19/06/2023
Westpac	AA-	TD	0.56	06/07/2021	2 years	2,000,000	2,000,000	-	06/07/2023
AMP Bank	BBB	TD	4.30	30/08/2022	1 year	2,500,000	2,500,000	-	23/08/2023
Westpac	AA-	TD	0.82	04/09/2020	3 years	2,000,000	2,000,000	-	04/09/2023
AMP Bank	BBB	TD	4.30	30/08/2022	1 year	1,000,000	1,000,000	-	30/08/2023
Rabobank Australia Branch	A+	TD	3.40	04/09/2018	5 years	1,000,000	1,000,000	-	04/09/2023
Westpac	AA-	TD	0.84	07/09/2020	3 years	3,000,000	3,000,000	-	07/09/2023
Suncorp	A+	TD	4.15	15/09/2022	1 Year	5,000,000	5,000,000	-	24/09/2023
AMP Bank	BBB	TD	1.00	29/10/2021	2 years	4,000,000	4,000,000	-	30/10/2023
						26,500,000	26,500,000	18%	-
Remaining Term to Maturity: 1-2 years									
AMP Bank	BBB	TD	1.35	24/01/2022	2 years	2,500,000	2,500,000	-	24/01/2024
P&N Bank	BBB	TD	1.80	25/02/2022	2 years	1,000,000	1,000,000	-	26/02/2024
P&N Bank	BBB	TD	1.80	25/02/2022	2 years	1,000,000	1,000,000	-	26/02/2024
NAB	AA-	TD	1.90	14/03/2022	2 years	3,000,000	3,000,000	-	07/03/2024
P&N Bank	BBB	TD	2.06	14/03/2022	2 years	1,000,000	1,000,000	-	07/03/2024
Westpac	AA-	TD	1.91	14/03/2022	2 years	3,000,000	3,000,000	-	14/03/2024
BOQ	BBB+	TD	2.00	14/03/2022	2 years	1,000,000	1,000,000	-	14/03/2024
NAB	AA-	TD	2.00	15/03/2022	2 years	2,000,000	2,000,000	-	15/03/2024
ING Direct	A	TD	1.92	15/03/2022	2 years	3,000,000	3,000,000	-	15/03/2024
ING Direct	A	TD	4.20	04/07/2022	2 years	2,000,000	2,000,000	-	04/07/2024
BOQ	BBB+	TD	1.15	20/08/2020	4 years	2,500,000	2,500,000	-	20/08/2024
NAB	AA-	TD	0.94	07/09/2020	4 years	5,000,000	5,000,000	-	09/09/2024
Westpac	AA-	TD	4.42	14/09/2022	2 years	7,000,000	7,000,000	-	16/09/2024
Suncorp	AAA	FRN*	3.82	17/10/2022	5 years	1,999,056	1,999,835	779	17/10/2025
						35,999,056	35,999,835	25%	779
Remaining Term to Maturity: 2-5 years									
NAB	AA-	TD	0.85	18/12/2020	4 years	3,000,000	3,000,000	-	18/12/2024
Westpac	AA-	TD	0.76	18/12/2020	4 years	2,000,000	2,000,000	-	18/12/2024
BOQ	BBB+	TD	1.85	13/03/2020	5 years	2,000,000	2,000,000	-	13/03/2025
BOQ	BBB+	TD	1.25	04/09/2020	5 years	1,000,000	1,000,000	-	04/09/2025
NAB	AA-	TD	1.08	07/09/2020	5 years	7,000,000	7,000,000	-	08/09/2025
P&N Bank	BBB	TD	4.55	15/09/2022	3 years	1,000,000	1,000,000	-	15/09/2025
NAB	AA-	TD	1.05	18/09/2020	5 years	4,000,000	4,000,000	-	18/09/2025
BOQ	BBB+	TD	1.79	29/10/2021	4 years	3,000,000	3,000,000	-	29/10/2025
Northern Territory Treasury	AA-	BOND	1.20	16/09/2020	5.25 years	1,000,000	1,000,000	-	15/12/2025
Northern Territory Treasury	AA-	BOND	1.20	18/09/2020	5.25 years	1,000,000	1,000,000	-	15/12/2025
Northern Territory Treasury	AA-	BOND	1.00	14/10/2020	5.17 years	4,000,000	4,000,000	-	15/12/2025
Northern Territory Treasury	AA-	BOND	1.20	06/07/2021	4.45 years	3,000,000	3,000,000	-	15/12/2025
NAB	AA-	TD	1.00	18/12/2020	5 years	6,000,000	6,000,000	-	18/12/2025
Westpac	AA-	TD	1.12	03/03/2021	5 years	2,000,000	2,000,000	-	03/03/2026
NAB	AA-	TD	1.25	03/03/2021	5 years	1,000,000	1,000,000	-	03/03/2026
P&N Bank	BBB	TD	1.20	03/03/2021	5 years	6,000,000	6,000,000	-	03/03/2026
Northern Territory Treasury	AA-	BOND	1.30	17/03/2021	5.25 years	2,000,000	2,000,000	-	15/06/2026
Northern Territory Treasury	AA-	BOND	1.30	26/05/2021	5.06 years	1,500,000	1,500,000	-	15/06/2026
P&N Bank	BBB	TD	1.25	18/06/2021	5 years	3,000,000	3,000,000	-	18/06/2026
Westpac	AA-	TD	1.31	18/06/2021	5 years	3,000,000	3,000,000	-	18/06/2026
P&N Bank	BBB	TD	1.20	28/06/2021	5 years	2,000,000	2,000,000	-	29/06/2026
Westpac	AA-	TD	1.32	28/06/2021	5 years	5,000,000	5,000,000	-	29/06/2026
BOQ	BBB+	TD	1.94	29/10/2021	4 years	3,000,000	3,000,000	-	29/10/2026
Northern Territory Treasury Corporation	AA-	BOND	1.50	06/07/2021	5.45 years	5,000,000	5,000,000	-	15/12/2026
						71,500,000	71,500,000	49%	-
Remaining Term to Maturity: 5-10 years									
NIL									
						-	-	0%	-
Senior Bond Performance (Excluding sale/maturity of investments)								779 **	
Total Shellharbour City Council Portfolio						141,373,304	145,397,224	4,023,920	

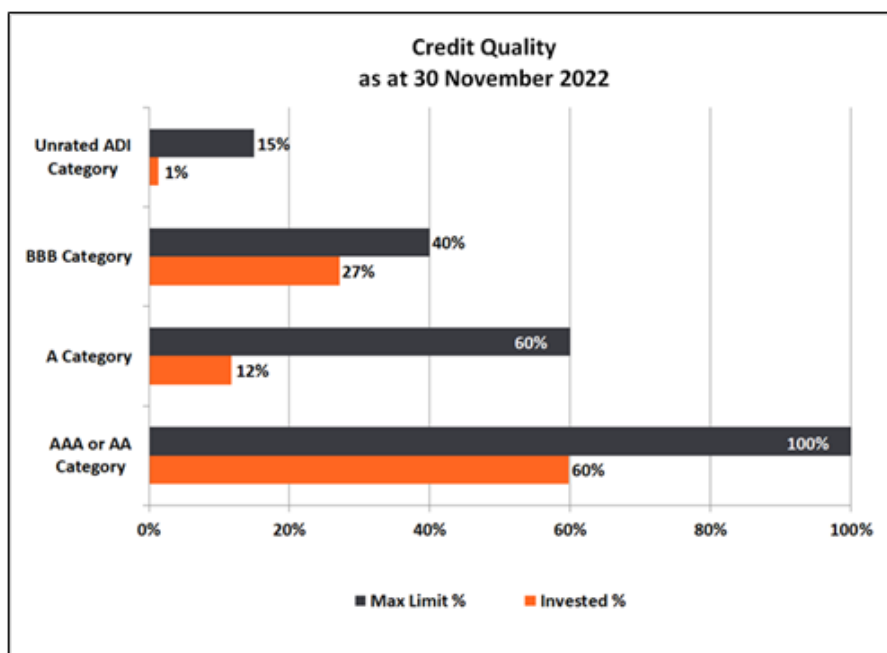
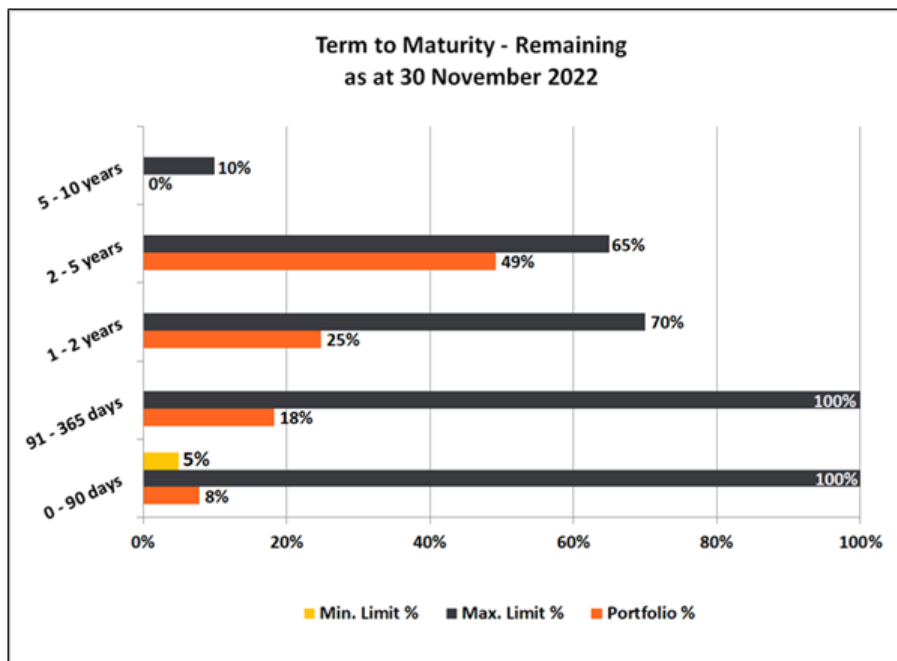
* Maturity classification of these Floating Rate Notes [FRNs] are based on a Held-For Trading basis, as they are expected to be sold prior to maturity.

** Returns are calculated using a daily time weighted methodology. The performance figures are net of all fees.

Council's draft unrestricted cash balance position as at 30 June 2022 was \$30,649M. This will be earmarked for the ongoing budget as part of Council's financial management strategy.

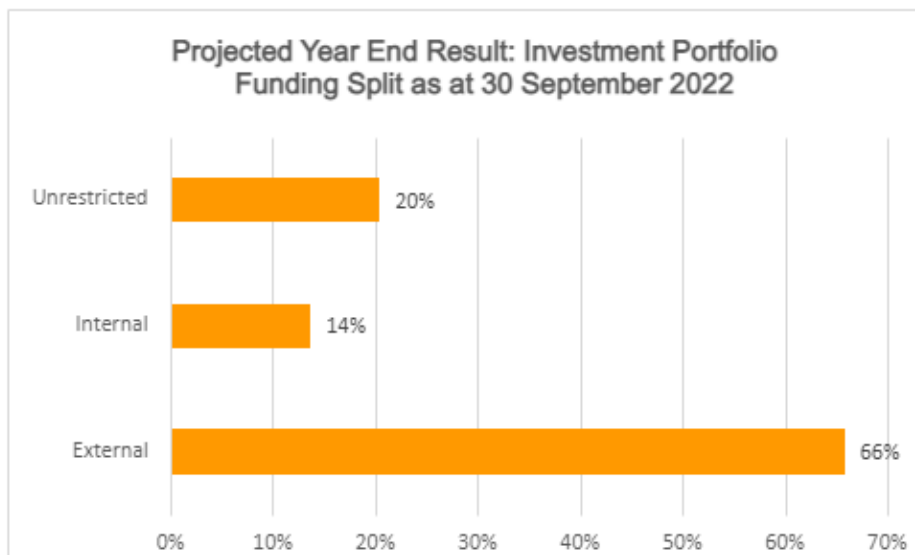
Attachment 2. Council's Investment Portfolio Graphs as at 30 November 2022

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.23%	0.64%	0.98%	0.91%	1.06%	0.58%	0.51%
AusBond Bank Bill Index	0.25%	0.64%	0.97%	0.92%	1.01%	0.51%	0.49%
Council's T/D Portfolio	0.15%	0.45%	0.80%	0.69%	1.49%	1.55%	1.87%
Council's FRN Portfolio	0.32%	0.98%	1.65%	1.43%	2.45%	2.25%	2.09%
Council's Bond Portfolio	0.11%	0.32%	0.65%	0.54%	1.29%	1.24%	-
Council's Portfolio^	0.15%	0.44%	0.80%	0.69%	1.49%	1.55%	1.81%
Outperformance	-0.10%	-0.20%	-0.17%	-0.23%	0.48%	1.04%	1.33%



Counterparty

Compliant	Issuer	Rating	Invested (%)	Max. Limit (%)
✓	CBA	AA-	6.48%	25.00%
✓	NAB	AA-	21.32%	25.00%
✓	Northern Territory	AA-	12.04%	25.00%
✓	Westpac (SGB)	AA-	19.95%	25.00%
✓	Macquarie Bank	A+	1.36%	15.00%
✓	Rabobank Aust	A+	0.69%	15.00%
✓	Suncorp	A+	4.81%	15.00%
✓	ING Bank Aus.	A	4.81%	15.00%
✓	BoQ	BBB+	9.97%	12.50%
✓	AMP	BBB	6.88%	12.50%
✓	P&N Bank	BBB	10.32%	12.50%
✓	Police CU SA	Unrated	1.38%	10.00%
			100.00%	



Breakdown by Asset Type



Attachment 3. Council's Investment Portfolio as at 31 December 2022



Shellharbour City Council Investment Report by Investment Strategy as at 31 December 2022

The table below shows the actual performance of Council's investment portfolio. It is provided as required by the Local Govt (General) Reg 2005 (CI 212).

Issuer	Rating	Instrument	Rate	Original Investment Date	Original Investment Term	Opening Balance 30/11/2022	Closing Balance 31/12/2022	Monthly Movement	Maturity
Remaining Term to Maturity: 0-90 days									
Commonwealth Bank	AA-	CASH	3.20			9,423,135	8,439,319	(983,817)	T
Macquarie Bank	A+	CASH	3.30	04/05/2022		1,974,253	1,979,405	5,152	T
ING Direct	A	TD	0.55	03/03/2021	2 years	2,000,000	2,000,000	-	01/03/2023
Police Credit Union SA	Unrated	TD	1.64	02/03/2020	3 years	2,000,000	2,000,000	-	02/03/2023
						15,397,389	14,418,724	10%	(978,665)
Remaining Term to Maturity: 91-365 days									
BOQ	BBB+	TD	2.30	18/06/2019	4 years	2,000,000	2,000,000	-	19/06/2023
Westpac	AA-	TD	0.56	06/07/2021	2 years	2,000,000	2,000,000	-	06/07/2023
AMP Bank	BBB	TD	4.30	30/08/2022	1 year	2,500,000	2,500,000	-	23/08/2023
Westpac	AA-	TD	0.82	04/09/2020	3 years	2,000,000	2,000,000	-	04/09/2023
AMP Bank	BBB	TD	4.30	30/08/2022	1 year	1,000,000	1,000,000	-	30/08/2023
Rabobank Australia Branch	A+	TD	3.40	04/09/2018	5 years	1,000,000	1,000,000	-	04/09/2023
Westpac	AA-	TD	0.84	07/09/2020	3 years	3,000,000	3,000,000	-	07/09/2023
Suncorp	A+	TD	4.15	15/09/2022	1 Year	5,000,000	5,000,000	-	24/09/2023
AMP Bank	BBB	TD	1.00	29/10/2021	2 years	4,000,000	4,000,000	-	30/10/2023
						22,500,000	22,500,000	16%	-
Remaining Term to Maturity: 1-2 years									
AMP Bank	BBB	TD	1.35	24/01/2022	2 years	2,500,000	2,500,000	-	24/01/2024
P&N Bank	BBB	TD	1.80	25/02/2022	2 years	1,000,000	1,000,000	-	26/02/2024
P&N Bank	BBB	TD	1.80	25/02/2022	2 years	1,000,000	1,000,000	-	26/02/2024
NAB	AA-	TD	1.90	14/03/2022	2 years	3,000,000	3,000,000	-	07/03/2024
P&N Bank	BBB	TD	2.06	14/03/2022	2 years	1,000,000	1,000,000	-	07/03/2024
Westpac	AA-	TD	1.91	14/03/2022	2 years	3,000,000	3,000,000	-	14/03/2024
BOQ	BBB+	TD	2.00	14/03/2022	2 years	1,000,000	1,000,000	-	14/03/2024
NAB	AA-	TD	2.00	15/03/2022	2 years	2,000,000	2,000,000	-	15/03/2024
ING Direct	A	TD	1.92	15/03/2022	2 years	3,000,000	3,000,000	-	15/03/2024
ING Direct	A	TD	4.20	04/07/2022	2 years	2,000,000	2,000,000	-	04/07/2024
BOQ	BBB+	TD	1.15	20/08/2020	4 years	2,500,000	2,500,000	-	20/08/2024
NAB	AA-	TD	0.94	07/09/2020	4 years	5,000,000	5,000,000	-	09/09/2024
Westpac	AA-	TD	4.42	14/09/2022	2 years	7,000,000	7,000,000	-	16/09/2024
Suncorp	AAA	FRN*	3.82	17/10/2022	5 years	1,999,835	2,000,940	1,105	17/10/2025
NAB	AA-	TD	0.85	18/12/2020	4 years	3,000,000	3,000,000	-	18/12/2024
Westpac	AA-	TD	0.76	18/12/2020	4 years	2,000,000	2,000,000	-	18/12/2024
						40,999,835	41,000,940	28%	1,105
Remaining Term to Maturity: 2-5 years									
BOQ	BBB+	TD	1.85	13/03/2020	5 years	2,000,000	2,000,000	-	13/03/2025
BOQ	BBB+	TD	1.25	04/09/2020	5 years	1,000,000	1,000,000	-	04/09/2025
NAB	AA-	TD	1.08	07/09/2020	5 years	7,000,000	7,000,000	-	08/09/2025
P&N Bank	BBB	TD	4.55	15/09/2022	3 years	1,000,000	1,000,000	-	15/09/2025
NAB	AA-	TD	1.05	18/09/2020	5 years	4,000,000	4,000,000	-	18/09/2025
BOQ	BBB+	TD	1.79	29/10/2021	4 years	3,000,000	3,000,000	-	29/10/2025
Northern Territory Treasury	AA-	BOND	1.20	16/09/2020	5.25 years	1,000,000	1,000,000	-	15/12/2025
Northern Territory Treasury	AA-	BOND	1.20	18/09/2020	5.25 years	1,000,000	1,000,000	-	15/12/2025
Northern Territory Treasury	AA-	BOND	1.00	14/10/2020	5.17 years	4,000,000	4,000,000	-	15/12/2025
Northern Territory Treasury	AA-	BOND	1.20	06/07/2021	4.45 years	3,000,000	3,000,000	-	15/12/2025
NAB	AA-	TD	1.00	18/12/2020	5 years	6,000,000	6,000,000	-	18/12/2025
Westpac	AA-	TD	1.12	03/03/2021	5 years	2,000,000	2,000,000	-	03/03/2026
NAB	AA-	TD	1.25	03/03/2021	5 years	1,000,000	1,000,000	-	03/03/2026
P&N Bank	BBB	TD	1.20	03/03/2021	5 years	6,000,000	6,000,000	-	03/03/2026
Northern Territory Treasury	AA-	BOND	1.30	17/03/2021	5.25 years	2,000,000	2,000,000	-	15/06/2026
Northern Territory Treasury	AA-	BOND	1.30	26/05/2021	5.06 years	1,500,000	1,500,000	-	15/06/2026
P&N Bank	BBB	TD	1.25	18/06/2021	5 years	3,000,000	3,000,000	-	18/06/2026
Westpac	AA-	TD	1.31	18/06/2021	5 years	3,000,000	3,000,000	-	18/06/2026
P&N Bank	BBB	TD	1.20	28/06/2021	5 years	2,000,000	2,000,000	-	29/06/2026
Westpac	AA-	TD	1.32	28/06/2021	5 years	5,000,000	5,000,000	-	29/06/2026
BOQ	BBB+	TD	1.94	29/10/2021	4 years	3,000,000	3,000,000	-	29/10/2026
Northern Territory Treasury Corporation	AA-	BOND	1.50	06/07/2021	5.45 years	5,000,000	5,000,000	-	15/12/2026
						66,500,000	66,500,000	46%	-
Remaining Term to Maturity: 5-10 years									
NIL									
						-	-	0%	-
Senior Bond Performance (Excluding sale/maturity of investments)								1,105 **	
Total Shellharbour City Council Portfolio						145,397,224	144,419,664	-977,560	

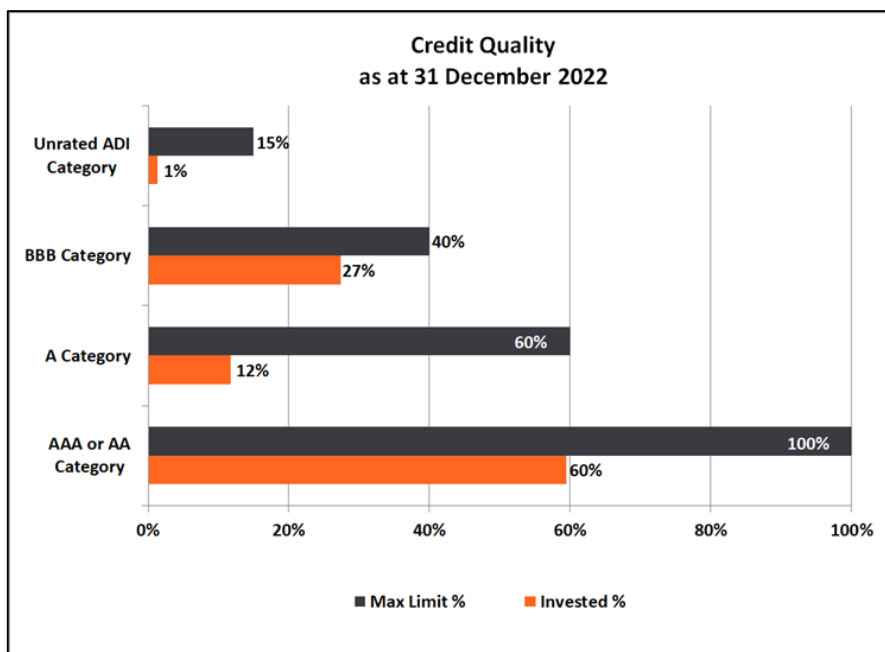
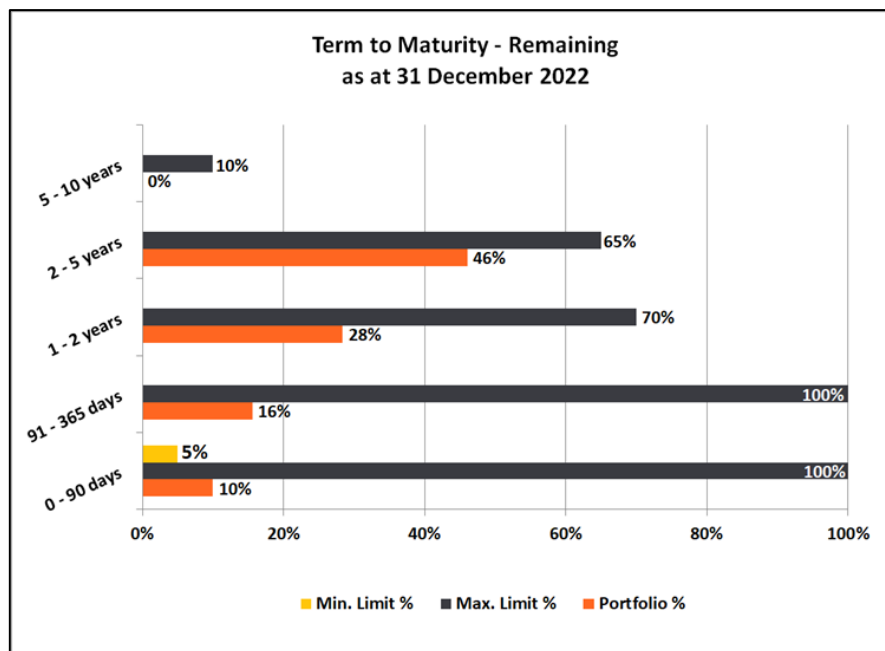
* Maturity classification of these Floating Rate Notes [FRNs] are based on a Held-For Trading basis, as they are expected to be sold prior to maturity.

** Returns are calculated using a daily time weighted methodology. The performance figures are net of all fees.

Council's draft unrestricted cash balance position as at 30 June 2022 was \$30,649M. This will be earmarked for the ongoing budget as part of Council's financial management strategy.

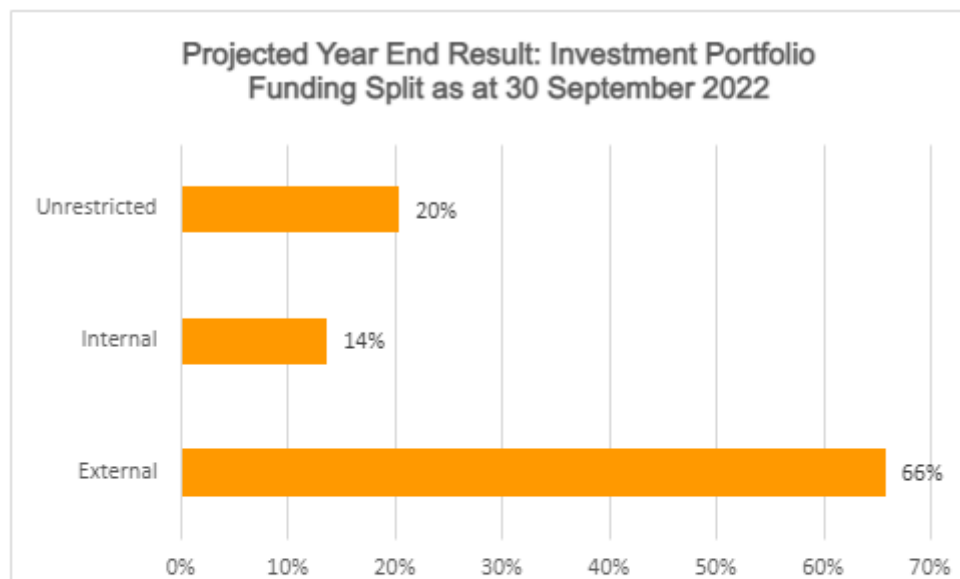
Attachment 4. Council's Investment Portfolio Graphs as at 31 December 2022

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.26%	0.71%	1.18%	1.18%	1.31%	0.70%	0.57%
AusBond Bank Bill Index	0.25%	0.74%	1.17%	1.17%	1.25%	0.64%	0.55%
Council's T/D Portfolio	0.16%	0.46%	0.85%	0.85%	1.53%	1.55%	1.85%
Council's FRN Portfolio	0.33%	0.99%	1.77%	1.77%	2.70%	2.21%	2.14%
Council's Bond Portfolio	0.11%	0.33%	0.65%	0.65%	1.29%	1.25%	-
Council's Portfolio^	0.15%	0.46%	0.84%	0.84%	1.53%	1.53%	1.79%
Outperformance	-0.10%	-0.29%	-0.33%	-0.33%	0.27%	0.90%	1.25%



Counterparty

Compliant	Issuer	Rating	Invested (%)	Max. Limit (%)
✓	CBA	AA-	5.84%	25.00%
✓	NAB	AA-	21.47%	25.00%
✓	Northern Territory	AA-	12.12%	25.00%
✓	Westpac (SGB)	AA-	20.08%	25.00%
✓	Macquarie Bank	A+	1.37%	15.00%
✓	Rabobank Aust	A+	0.69%	15.00%
✓	Suncorp	A+	4.85%	15.00%
✓	ING Bank Aus.	A	4.85%	15.00%
✓	BoQ	BBB+	10.04%	12.50%
✓	AMP	BBB	6.92%	12.50%
✓	P&N Bank	BBB	10.39%	12.50%
✓	Police CU SA	Unrated	1.38%	10.00%
			100.00%	



Breakdown by Asset Type



10.2.2 Proposed New Agreement – True Hearts Community Inc – Senior Citizens Centre, Benaud Crescent, Warilla (11999431)

To the Chief Executive Officer

Directorate: Council Sustainability
Group: Business and Investment

Manager: Trevor James – Manager Business and Investment
Author: Lonell Wicks – Property Management Coordinator

Summary

The purpose of this report is to seek Council endorsement to enter a non-exclusive three year licence with True Hearts Community Inc (True Hearts) for the land and Council owned building Senior Citizens Centre (facility), identified as Part Lot 11 DP 1125335, Benaud Crescent, Warilla.

True Hearts has agreed to the proposed licence conditions.

Background

Shellharbour City Council is the owner of the building and land classified as community land situated Part 11 DP 1125335, Benaud Crescent, Warilla, shown in **Attachment 1**.

True Hearts is a registered not-for-profit charity that provides an essential service to the Illawarra community. The organisation provides food packages, personal care products and household items to over 9,000 Illawarra residents experiencing financial hardship. The local community range from Bulli to Nowra.

True Hearts contacted Council in October 2022 for immediate assistance as the previous private owner of the premises they were operating from provided the organisation 14 days' notice to vacate by 31 October 2022. Due to the urgency of the situation, Council staff met with representatives of True Hearts to find a facility for the organisation to operate from before that deadline.

Within 24 hours of receiving the request, Council staff reviewed multiple sites as potential solutions, such as the Albion Park HACC Centre and Albion Park former Tongarra Museum. However, the most practical solution was to locate True Hearts in the Warilla Senior Citizens Centre until a permanent solution could be organised. This facility was recommended to True Hearts as it was near the previous premises from which it operated and was underutilised and immediately available. Furthermore, True Hearts has established a substantial presence within Warilla and the local community.

Council initially booked the facility to True Hearts for three days per week to accommodate the organisation's operating hours until the 31 December 2022. In December, Council increased the bookings to five days per week in support of the increased services provided during the holiday period. At the same time, the facility

booking was extended to 28 February 2023 until a Council report recommending a permanent solution could be considered at the Council meeting of 7 February 2023. The booking has since been extended to 31 March 2023 to allow enough time for a licence to be executed following a 28 day public exhibition if approved.

Financial / Resources Implications

Council staff determined not to seek an independent valuation for the new licence due to the costs involved compared to the revenue to be raised through the licence agreement.

True Hearts is a not-for-profit charity with no revenue projections that provides a free service through volunteer labour and product donations. There are 10 volunteers in total that are locally based and all the products within the care packages are obtained by donations supplied by the local community and organisations, such as OZ Harvest. The minimum rental fee in accordance to Councils fees and charges is \$646 ex GST, however in consideration that there are no financial statements available to evaluate a subsidy, Council staff recommend the nominal annual fee of \$100 ex GST which is consistent with rental fees applied to similar charity organisations recently resolved by Council.

True Hearts has agreed to the proposed licence fee and all other conditions.

The proposed terms and conditions under the new non-exclusive licence will be as follows:

Licence Area:	450 sqm
Terms:	3 years
Proposed Rent:	\$100 per annum excluding GST
Outgoings:	100% Licensee responsibility
Permitted Use:	Activities associated with community services
Maintenance:	General maintenance and cleaning are the Licensee's responsibility
Public Liability:	\$20,000,000

There are two user groups that use the Warilla Senior Citizens Centre currently, being The Illawarra District Orchid Society and the Shellharbour Garden Club that meets at the facility once a month for a few hours at a time. Both organisations pay a bookable fee of \$17.50 per hour.

True Hearts agree that the existing users will continue using the facility and that other organisations can also use the facility during times when True Hearts is not using the facility.

Legal and Policy implications

As the subject land is classified as Community Land under the *Local Government Act 1993*, Council is required to advertise the proposal in accordance with Section 47A of this Act. The process will include advertising and public exhibition of the proposal, providing a period of not less than 28 days during which members of the public may make submissions or objections in relation to the proposal.

A resolution of Council is required to affix the Council Seal in accordance with Section 400 of *NSW Local Government (General) Regulation 2021*.

Public / Social Impact

The approval of the new licence will enable the continuation of an essential community service to Illawarra groups including teenagers in respite, the elderly, families, and people in protective custody.

Since True Hearts has occupied the Warilla Senior Citizens Centre, over 3,000 food hampers and 182 Christmas food and gift hampers have been provided to individuals and families in need.

The placement of True Hearts at the Senior Citizens Centre has also benefited the Warilla Community Centre which is located next door. Customers of the Warilla Community Centre have been referred to True Hearts if they require food or care products. The two organisations have built a cohesive relationship to help care for the community.

This report supports the following strategic priorities and actions of the Property Strategy:

Priority 1: Continue to make property available for service delivery

Action: Ensure assets are appropriately used and maintained

Priority 5: Assign responsibility and accountability

Action: Clearly define ownership and control of assets

The report also supports the priorities of the Community Facilities Strategy and Action Plan, in particular:

Priority 1: Maximise community access to community facilities and grow participation.

Action: Monitor and review a rolling asset review and renewal program (prioritising underutilised and declining quality facilities), to identify cost-effective options to either:

- Upgrade and reactivate or
- Reassign or decommission if alternative options are not available.

Priority 2: Cater for diverse and emerging community needs in how community facilities are designed and managed.

Action: Reconfigure most community facilities as multi-user spaces and promote to a range of user groups to maximise utilisation.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 1.1 We inspire community spirit

Strategy: 1.1.2 Work within our communities to connect people, build resilience and opportunities to participate in community life

Objective: 4.2 We have strong leadership

Strategy: 4.2.1 Our Council is transparent and trusted to make decisions that reflect the values of the community collectively

Consultations

Internal

Chief Financial Officer
Senior Community Planning Officer
Senior Financial Accountant

External

Nil

Political Donations Disclosure

Not Applicable

Recommendation

That:

- 1. Council endorse the licence to True Hearts Community Inc for occupation of Part Lot 11 DP 1125335, Benaud Crescent, Warilla be placed on public exhibition pursuant to section 47 of the Local Government Act 1993 for a period of 28 days calling for submissions.**

2. **Provided there are no valid opposing submissions received during the public exhibition period, Council endorse a licence to True Hearts Community Inc for occupation of Part 11 DP 1125335, Benaud Crescent, Warilla for a period of three (3) years, at a commencing rental of \$100 per annum excluding GST.**
3. **The Mayor and Chief Executive Officer, or his nominated delegate, be authorised to sign all documentation, including affixing of the Council Seal associated with the licence to True Hearts Community Inc for occupation of Part 11 DP 1125335, Benaud Crescent, Warilla**

Trevor James

Approved for Council's Manager Business and Investment
consideration: _____

Date of Meeting: 7 February 2023

Attachments

1. Proposed Licence Area Part 11 DP 1125335, Benaud Crescent, Warilla

Attachment 1. Proposed Licence Area Part 11 DP 1125335, Benaud Crescent, Warilla





10.2.3 Update on Proposed Partial Road Closure – Part Allens Lane, Shellharbour (11999367)

To the Chief Executive Officer

Directorate: Council Sustainability
Group: Business and Investment Team

Manager: Trevor James – Manager Business and Investment
Author: Amy Celima – Property Officer

Summary

The purpose of this report to seek Council endorsement to proceed with the partial road closure of Allens Lane in Shellharbour Village (**Attachment 1**) and the subsequent sale of the land to the adjoining landowner, Shellharbour Village Apartments Pty Ltd (the Applicant), located at 43 Addison Street, Shellharbour.

The proposed road closure was placed on public exhibition from 17 November 2022 to 15 December 2022. This report provides detail of the outcome of the public exhibition.

Background

At its Ordinary Council Meeting on 8 November 2022, Council considered a report on the proposed partial road closure of Allens Lane, Shellharbour. Council resolved as follows:

That:

- 1. Council commence the process to formally close the section of unused road reserve being part Allens Lane at Shellharbour Village adjoining 43 Addison Street, pursuant to the Roads Act 1993 including giving a minimum 28 days' notice of its intention to permanently close the partial road.*
- 2. Provided there are no opposing submissions received during the public notification period, Council close part of Allens Lane at Shellharbour Village (225m² approx, subject to final survey) and place notification in the NSW Government Gazette to that effect pursuant to S38D(1) of the Roads Act 1993.*
- 3. If any opposing submissions are received as a result of the public notification process, a further report be submitted to Council for consideration detailing the public notification outcome and further recommendations.*

4. *Following the vesting in Council of the land within the closed road of part Allens Lane, Shellharbour Village, Council approve the sale of land within the closed road to Shellharbour Village Apartments Pty Ltd at a purchase price of \$700,000 GST exclusive.*
5. *The Mayor and Chief Executive Officer, or their nominated delegate, be authorised to sign all documentation, including affixing of the Council Seal associated with the closure of part Allens Lane, Shellharbour Village and sale to Shellharbour Village Apartments Pty Ltd.*
6. *Council allocates the proceeds from the sale of the land noted in recommendation 4 to the Tripoli Way Extension, Albion Park By-Pass Project.*

The proposed road closure was placed on public exhibition from 17 November 2022 to 15 December 2022 under the provisions of the *Roads Act 1993* (the Act). The public exhibition period provided the community and notifiable authorities with an opportunity to consider the road closure proposal and to make submissions to Council as considered appropriate.

A notice was also placed in the Illawarra Mercury. A copy of the advertisement was placed at the site and 65 adjoining landowners and residents were advised of the proposed road closure by letter. The proposal to close the road was also featured on Council's website.

Submissions received during exhibition period

As a result of the notification process, ten submissions were received. Seven of the ten submissions received contained valid opposing submissions relevant to the road closure. There were no objections to the road closure from any notifiable authorities that were consulted.

A summary of the submissions and Council officer responses is set out in **Attachment 2**.

After careful consideration and consultation with appropriate Council officers, it has been determined that all concerns in relation to the proposed road closure have been suitably addressed. The partial road closure will not have a detrimental effect on the usage of Allens Lane or compromise public safety. Additionally, the area of surplus road reserve does not align with the public carpark as shown in the hatched area in **Attachment 3**.

Furthermore, it has been determined that additional works required by the Applicant as part of the sale, such as adjusting the driveway entrance from Mary Street into Allens Lane from 6 to 9 metres and constructing a 1.5m public footpath as well as the construction of two public car spaces, will have a positive impact on both Allens Lane and the carpark in terms of traffic flow, parking and safe pedestrian access. It is therefore recommended that the partial road closure and subsequent sale to the adjoining landowner proceed.

Additionally, the 1.5m painted footpath identified in **Attachment 3** will no longer be required as part of the sale and will be undertaken by the developer of 31-35 Addison Street as a condition of their development consent.

If the partial road closure is not supported, the Applicant will continue to undertake the works approved under the development consent for the development at 43 Addison Street (the Property). Works approved under the DA for the portion of Allens Lane include two constructed driveway entrances, planting 3 trees as well as hard pavement of the area between the property boundary and the kerb and gutter on Allens Lane.

If the partial road closure proceeds, it is the Applicant's intention to use the closed portion of the road reserve ancillary to their development to construct additional car spaces, provide landscaping to the area, install an electronic intercom system to the basement car park, subsequently consolidate the land within the Property and complete the additional works. Although the sale of part of Allens Lane means it will no longer be road reserve or a road related area, Council staff have negotiated with the Applicant for the works to be undertaken in a way that safely maximises parking spaces in the area that would have otherwise not been provided.

A copy of the plan outlining additional works and the Applicant's concept plan is identified in **Attachments 3 and 4**.

Financial / Resources Implications

The Applicant has paid the associated application fee to Council in accordance with Council's fees and charges. The Applicant will be responsible for all costs incurred by Council, including advertising, public notification, legal, survey preparation and registration of the plan by Land Registry Services.

A registered land valuer has undertaken an independent valuation on Council's pre-approved panel to assess the current market value of the area of the road reserve. The market value of the closed road reserve has been assessed at \$700,000 GST exclusive (approx. \$3,111.12 GST exclusive per m²). This price reflects the value of the land in terms of the increased yield of the Property, considering the potential consolidation of the closed portion of road with the Property. The Applicant has agreed to this price, subject to Council approval.

Section 43(4) provides that in the event that Council sells land vested in Council as a result of a road closure, any funds derived from that sale are to be used for acquiring land for public roads or for carrying out roadwork on public roads. In this case, the proceeds from the sale will be allocated to the Tripoli Way Extension Albion Park Bypass Project in accordance with the previous resolution of Council.

Legal and Policy Implications

Council has undertaken a public notification process pursuant to S38B of the *Roads Act 1993*.

Section 43(2) of the Act provides that land within a closed road that is to be sold to an adjoining owner is operational land for the purposes of the *Local Government Act 1993*.

Council officers have obtained legal advice in relation to ensuring the Applicant complies with the proposal identified in their concept plan (**Attachment 4**). Following legal advice, Council will impose the necessary conditions and restrictions over the closed portion of the closed road to restrict the construction of any structures within the closed road and to ensure that the Applicant will generally comply with the agreed concept plan.

Public / Social Impact

The proposed road closure will not adversely impact the use of Allens Lane. The partial road closure will allow for the widening of the Allens Lane driveway entrance and construction of a public footpath which will improve safety and provide two additional public car spaces which will increase parking availability in Shellharbour Village.

The proposed road closure is not expected to result in any significant changes or worsening of existing safety, traffic flow or parking concerns.

This report supports the following strategic priorities and actions of the Property Strategy:

Priority 6: Promote balance between development and sustainability

Action: Make asset decisions which consider and protect the needs for future generations

Priority 7: Use Council property to influence and enable appropriate private development

Action: Use Council property to enhance private development and optimise community outcomes.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 3.1 We support a strong local economy

Strategy: 3.1.2 Facilitate a collaborative, economic hub that contributes to local employment and business support

Objective: 4.2 We have strong leadership

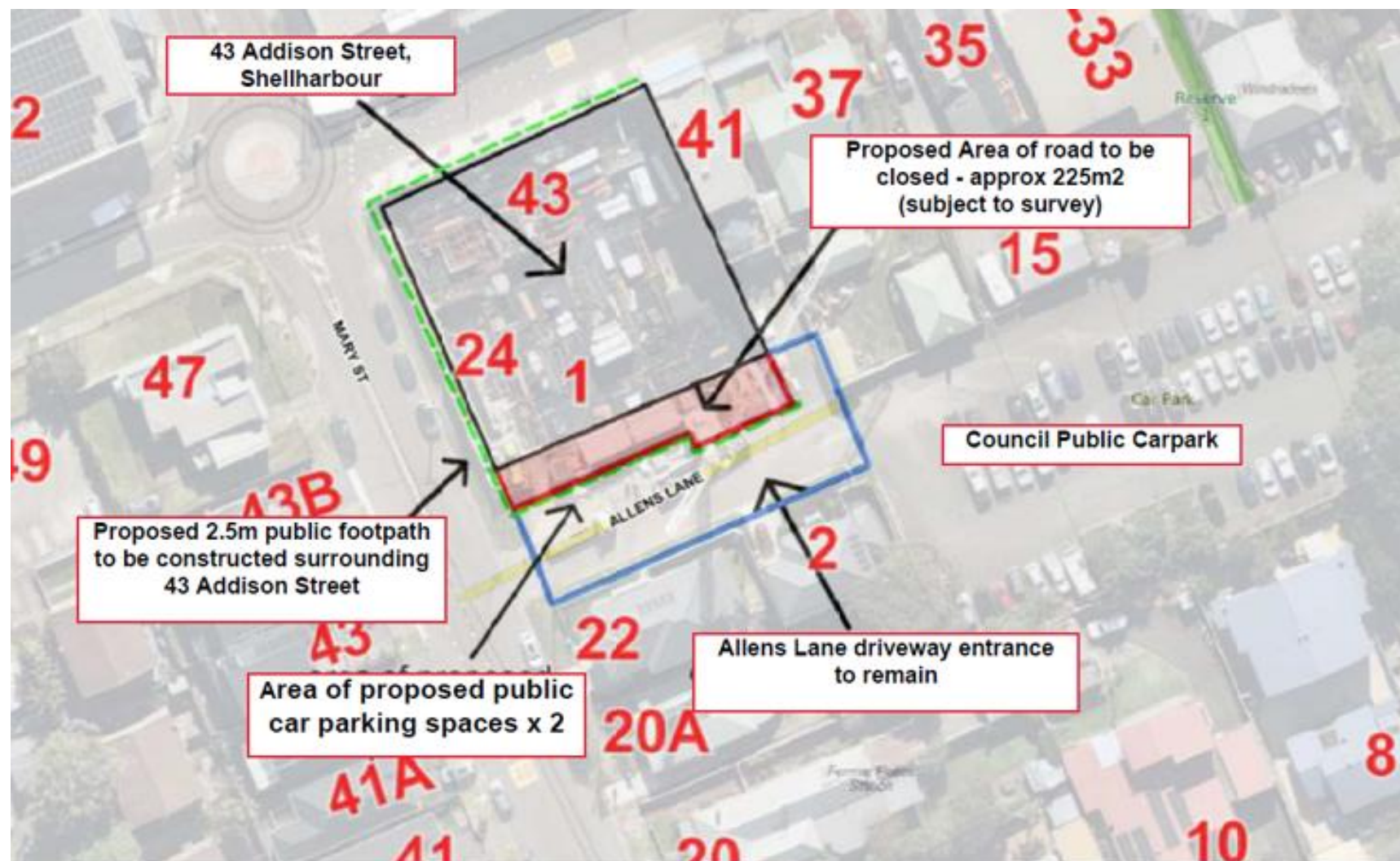
Strategy: 4.2.1 Our Council is transparent and trusted to make decisions that reflect the values of the community collectively

Date of Meeting: 7 February 2023

Attachments

1. Aerial map – Proposed road closure area - Part Allens Lane, Shellharbour
2. Table of Submissions – Proposed road closure - Part Allens Lane, Shellharbour
3. Proposed Footpath Plan and public car parking spaces – Allens Lane, Shellharbour
4. Concept Plan – Proposal for closed road – Allens Lane, Shellharbour

Attachment 1. Aerial map – Proposed road closure area - Part Allens Lane, Shellharbour



Attachment 2. Table of Submissions – Proposed road closure - Part Allens Lane, Shellharbour

Below is a schedule containing a summary of submissions and Council officer responses. The submissions have been identified in two separate tables:

1. Table 1 – Valid opposing submissions relevant to the proposed road closure
2. Table 2 – Other submissions received during public exhibition period

Table 1 – Valid opposing submissions relevant to the proposed road closure		
Category	Submission	Response
Road widening	<ul style="list-style-type: none"> Allens Lane requires road widening in the immediate future. Safety concern due to increased traffic. Footpath being located outside the proposed road closure area means no possibility of widening Allens Lane. 	As part of the sale, the Allens Lane driveway entrance will be widened at the cross over from 6m to 9m to accommodate truck turning and vehicular movement into the carpark. The width of the road, taking into consideration the proposed location of the footpath, is sufficient in terms of width and complies with Australian Standards.
	<ul style="list-style-type: none"> Area of road proposed to be closed is required as a minimum for both present and future needs if other strategies are not implemented. 	The proposal has been reviewed by Council's traffic staff. The width of the road, taking into consideration the proposed location of the footpath, is sufficient in terms of width and complies with Australian Standards.
	<ul style="list-style-type: none"> Safety concerns of driveway entrance being sharp and damages vehicles and is dangerous for cyclists. 	The Allens Lane driveway entrance will be widened at the cross over from 6m to 9m to accommodate truck turning and vehicular movement into the carpark which will improve safety measures for vehicles and cyclists.

Road widening ...continued	<ul style="list-style-type: none"> • Congestion concerns into carpark noting that the driveway entrance should be 2 ways in order to avoid additional congestion. 	<p>Allens Lane will remain a two-way entrance due to the inaccessibility for larger vehicles to navigate the carpark or exit via Wickham Lane at the opposite end of the carpark. Given the safety risks associated with using Wickham Lane as an entry or exit point for larger vehicles, it is deemed unsafe for trucks to use Wickham Lane. It is considered that 2-way access point remaining is appropriate to avoid congestion.</p>
	<ul style="list-style-type: none"> • The current zoning allows for 4 storey developments along Addison Street. Future developments and the number of vehicles required to service future developments is unknown and the sale of will restrict future requirements to widen Allens Lane. 	<p>The Allens Lane driveway entrance will be widened at the cross over from 6m to 9m to accommodate truck turning and vehicular movement into the carpark. The width of the road, taking into consideration the proposed location of the footpath, is sufficient in terms of width and complies with Australian Standards.</p> <p>Car parking requirements are taken into consideration during the development assessment stage. Residential and visitor parking for developments must be provided for in the boundaries of each development site. Retail car parking is to be provided either on-site or a contribution paid towards the upgrading and maintenance of public car parking areas.</p>

Car parking	<ul style="list-style-type: none"> No review by Traffic consultant of proposed additional parking spaces (4) shown in concept plan and no updated review of traffic flow into and out of Allens Lane. 	Council traffic staff have reviewed the proposal and determined that the additional car spaces have a positive impact on Allens Lane in terms of parking availability and the flow of traffic in and out of the carpark. No additional traffic consultant review is required.
	<ul style="list-style-type: none"> 2 public car spaces are located inappropriately with the proximity being too close to the laneway entry from Mary Street and will generate safety issues with people trying to parallel park and opening doors and compromise accessibility into the carpark. Why was this location chosen and how will safety be mitigated? 	The location of the 2 public car spaces is not considered to adversely impact public safety. It is proposed that the 2 public car spaces will be indented and have been located to ensure it does not compromise public safety or accessibility into the carpark. The location of the public car spaces complies with Australian Standards. The additional car spaces will also maximise the availability of parking in the village centre.
	<ul style="list-style-type: none"> 2 public car spaces appear non-compliant in length and needs to be reviewed. 	The 2 public car spaces are compliant with Australian Standards. The car spaces will be 6.3m in length and 2.3m in width as shown in Attachment 3 which is in accordance with standard AS2890.5 (<i>Australian Road Rules</i>).
	<ul style="list-style-type: none"> 2 private proposed cars spaces would create congestion located near entry exit zones for the development which will effect traffic flow into the carpark. Are they required as part of the development? Should be located within the development. 	The development at No 43 Addison Street achieves the minimum car parking requirements under the Shellharbour Development Control Plan 2013. The 2 additional private parking spaces are above the requirements for car spaces

		under the current DA. Council traffic staff have reviewed the proposal and determined that has a positive impact on Allens Lane in terms of parking availability and traffic flow in and out of the carpark. Any significant changes to the development require Council approval
	<ul style="list-style-type: none"> Shellharbour Village lacks public car spaces as a result of developments and the land should not be sold to private ownership. 	The proposal adds 2 additional public car spaces which increases the availability of parking in Shellharbour Village. Under the <i>Roads Act 1993</i> , Council can close and sell a road if it is satisfied that it meets the conditions of S38A of the Act. Council officers determined that there are no impediments to the partial road closure of Part Allens Lane in the context of the stipulations set out in S38A of the Act.
Safety	<ul style="list-style-type: none"> Safety concern - Allens lane should be converted into a one-way entrance in order to improve safety, functionality and accessibility 	Allens Lane will remain a two-way entrance due to the inability for trucks to navigate the carpark or exit via Wickham Lane at the opposite end of the carpark. It is deemed unsafe for trucks to use Wickham Lane as an entry or exit into the carpark.
	<ul style="list-style-type: none"> Sale of land will reduce access to the carpark to one access point and confined to the Addison / Wentworth corner creating safety hazards for vehicles and pedestrians. 	The proposed partial road closure will not remove the entry to the carpark from Mary Street. Both access points will be retained. The road closure is only part of the currently unformed section of road reserve, approximately 225m2.

	<ul style="list-style-type: none"> • Safety concerns for pedestrians, cyclists and vehicles both on Mary St and accessing/exiting the carpark. Pedestrian crossing points a safety hazard. • Line of sight for drivers an issue with near misses of pedestrians and vehicles • Blind spots, lack of visibility of oncoming vehicles and vehicles having to keep left given narrow laneway and cars often parking on Mary St too close to entrance. • It unsafe turning from roundabout into Mary St due to vehicles exiting carpark off Allens Lane and said vehicles exiting are driving to the middle of Mary St to check if the road is clear to exit. 	<p>The developer will be providing a full footpath along Mary Street to Allens Lane and providing a footpath along the rear of the development. This will eventually link to a footpath along the northern alignment of the carpark to enhance public safety.</p> <p><i>NSW Road Rule No. 170</i> states that vehicles are not permitted to stop 10m from the intersection. Regulations officers routinely patrol the Shellharbour Village area. The entrance to the Allens Lane will be widened to enhance public safety.</p>
	<ul style="list-style-type: none"> • Safety concern with having current grass paths both on Allens Lane and Mary Street with pedestrians walking on road to access carpark. 	<p>The current grass paths will be upgraded with formal pedestrian footpaths.</p>
Proposed Painted Footpath	<ul style="list-style-type: none"> • 1.5 painted footpath within the carpark is not deliverable as shown given the developments proposed to take place in adjoining lots. 	<p>The 1.5m painted footpath identified in Attachment 3 is no longer required as part of the sale and therefore, not a consideration of the proposed road closure. The 1.5m painted footpath will be undertaken by the developer of 31-35 Addison Street as a condition of their development consent.</p>

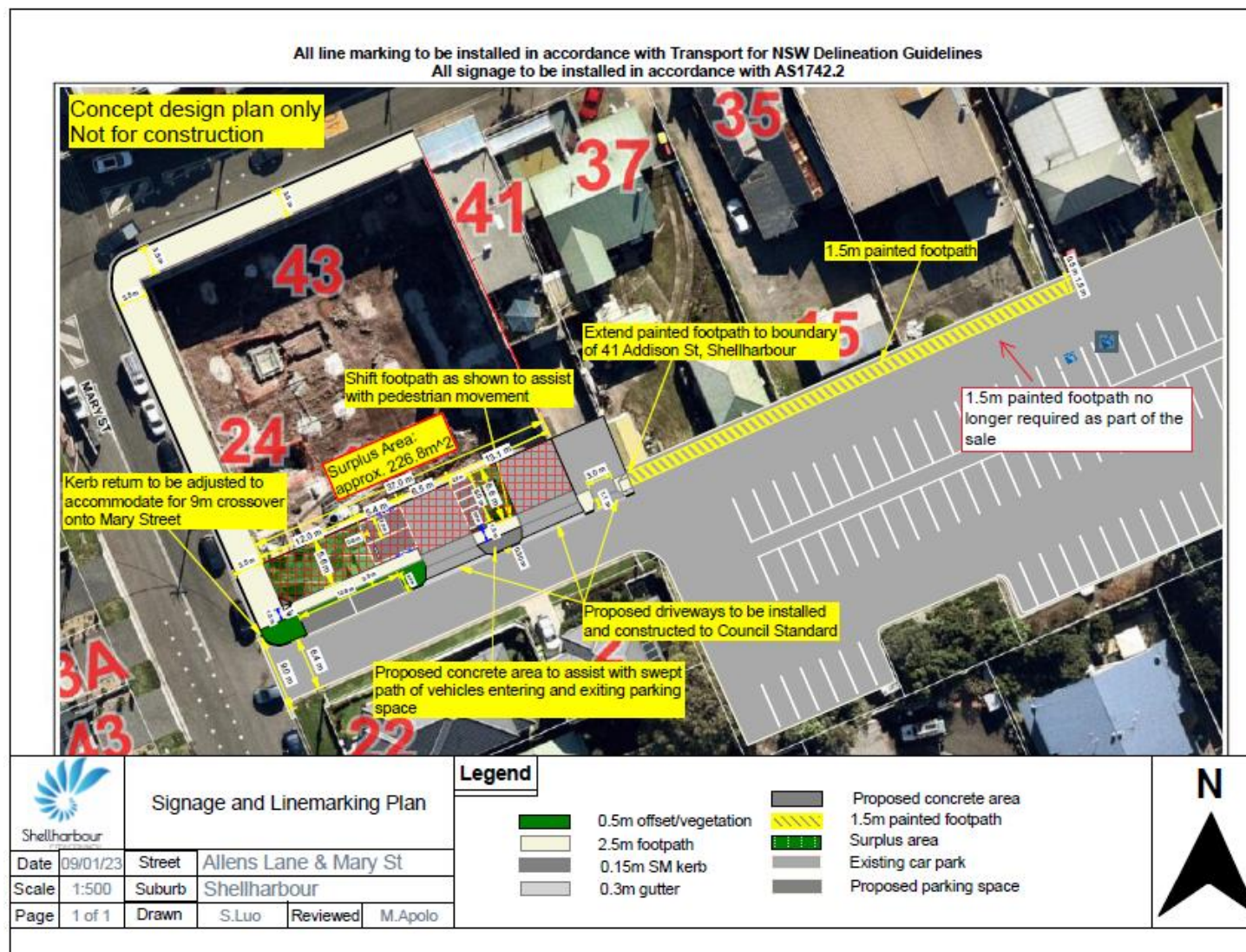
	<ul style="list-style-type: none">• 1.5m painted footpath past two future driveways of multi-storey buildings is inappropriate.	The 1.5m painted footpath is no longer a consideration for the proposed road closure.
Landscaping	<ul style="list-style-type: none">• Street trees and landscaping need further review. Trees in concept plan are not appropriate and will cause a safety issue with regards to line of sight.	<p>Any modification or removal of trees (3 trees approved under the DA (DA0621/2017) require approval by Council.</p> <p>No trees are approved to be planted along the Mary Street road reserve.</p>
Structures on the closed road	<ul style="list-style-type: none">• The land should not be built on. Greater surety is required so that this land is not built on or over in the future.	<p>Council has sought legal advice as to ensuring that no structures are built on or over the area of closed road in future, other than what is proposed in the concept plan. A restriction in the form of a positive covenant 88E instrument under the <i>Conveyancing Act 1919</i> will be imposed.</p>

Table 2 - Other submissions received during public exhibition period

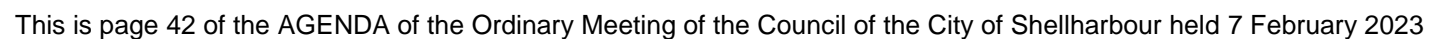
Category	Submission	Response
Allocation of funds	<ul style="list-style-type: none"> • Proceeds of the sale should go towards projects within Shellharbour Village, not Albion Park. • Sale proceeds being directed away from Shellharbour Village area sends a negative message for supporting the future infrastructure development of Shellharbour Village. • Proceeds should be spent on local infrastructure to improve safety and accessibility such as additional footpaths and pavements for people with disability, parents with prams and the elderly. 	<p>Council reviews fund allocation on the basis of what project requires funding within the Shellharbour LGA and based on the needs and priorities of the community. Currently, the Tripoli Way Extension is an active road project where Council have identified the need for funding.</p> <p>In accordance with S43(4) of the Roads Act 1993, any funds derived from the sale of a closed road is to be used for:</p> <ul style="list-style-type: none"> – acquiring land for public roads; or – for carrying out roadwork on public roads
Valuation	<ul style="list-style-type: none"> • The land is prime real estate, three independent valuations should be requested so as to achieve best market value for Council. 	<p>Council obtained a valuation from an independent registered valuer on Council's valuation panel and in accordance with its valuation policy adopted 23 October 2022. The valuation was reviewed by Council officers and it was determined that only one valuation was necessary in this instance.</p>
Development Approval	<p>Traffic report for DA for 43 Addison St has not been updated since 2019 and did not include:</p> <ul style="list-style-type: none"> • Proposed partial road closure • peak hours for school pickup/drop. School children walk through carpark 	<p>These concerns are planning considerations and not a road closure consideration.</p>

	<ul style="list-style-type: none"> • cumulative increase in number of retail occupancies/apartments from buildings being replaced with top shop housing developments • No Prior safety issues investigated prior to the approval of the DA. 	
Signage	<ul style="list-style-type: none"> • If proposal goes ahead, it is requested that a no stopping sign be considered on Mary St aside the unused road reserve to improve a safe line of sight when entering and exiting the carpark. 	<p>Noted. Traffic facilities including signage will be considered by technical staff. For reference, <i>NSW Road Rule No. 170</i> states that vehicles are not permitted to stop 10m from the intersection. Therefore, line of sight will not be minimised from the current line of sight impact.</p>
History of land	<ul style="list-style-type: none"> • Council profiting when previous owner was given minimal compensation when land was resumed for the entrance of the carpark as at the time of resumption, there was no building on the land. Prior to resumption, Council instructed the owners to pull down the building that was original on the land. 	<p>The history of the land is acknowledged and noted. The road was dedicated as public road in the 1960's when Council became the Roads Authority. Despite that land being acquired by Council through resumption for the purpose of the entrance to the car park, Council, as Roads Authority, is legally able to close and sell the road if it determines that the closure satisfies section 38A of the <i>Roads Act 1993</i>. Council officers determined that there are no impediments to the partial road closure of Part Allens Lane in the context of the stipulations set out in S38A of the Act.</p> <p>The entrance to the carpark will be retained and the portion of road being closed does not form part of the existing constructed driveway entrance.</p>

Attachment 3. Proposed Footpath Plan and public car parking spaces – Allens Lane, Shellharbour



Attachment 4. Concept Plan – Proposal for closed road – Allens Lane, Shellharbour



10.3 Community and Customers Directorate

10.3.1 Road Renaming for Hicks Lane, Warilla and Queen Lane, Lake Illawarra (11976878)

To the Chief Executive Officer

Directorate: Community and Customers
Group: Business Technology and Customer Service

Manager: Marcello Chiodo – Group Manager Business Technology and Customer Service
Author: Sharyn Langford – Senior GIS Officer

Summary

The purpose of this report is to seek Council approval to rename two laneways, Hicks Lane, Warilla to Spanish Lane and Queen Lane, Lake Illawarra to Cricketers Lane. The renaming is required to remove duplication and future-proof addressing requirements.

Council's Naming and Addressing Policy (POL-0108-V01) refers to Australian Standard AS/NZS 4819:2011 Rural and Urban Addressing and NSW Address Policy and User Manual Oct 2019 (AUM) for guidance in road definition and naming.

In both Hicks Lane and Queen Lane, the AUM is supportive of road re-naming only in the following instances (sec 9.1.2) "*In cases of road name duplication, renaming shall only occur where a case can be made that service delivery has been/has potential to be negatively impacted by the situation.*"

Background

Hicks Lane

Hicks Lane was gazetted on 20 March 1987 after a Council Resolution. The lane was incorrectly shown as Queen Lane in maps produced by NSW Spatial Services and is currently described the same way in Google Maps.

The lane is signposted as Hicks Lane and there are no addresses allocated against the name but this may change in the future. Hicks Lane is referred to by service and delivery agents for the businesses that use the lane and front George Street. Local residents and businesses refer to the lane as Hicks Lane due to the signposting. The name is duplicated by Hicks Terrace in Shell Cove (created in 2002) where there are 53 properties addressed to that road.

The name proposed to replace Hicks Lane is Spanish Lane. The name has been chosen to recognise the contribution of Spanish immigrants to the area. They arrived in the 1950's to work in the steel works and settled in Warrawong, Port Kembla, Lake Illawarra and Warilla.

The name fulfils the statement in Council Policy POL-0080 Naming and Addressing – Road Naming – Acceptable road names – *Council encourages gender diversity and reflection of our multicultural and Aboriginal heritage in the selection of names.*

Queen Lane

Queen Lane was gazetted on 20 March 1987 after a council resolution. At that time it was the practice to name short laneways using the name of an adjacent street. Current naming guidelines and standards prohibit the naming of a road with a name already in use (i.e. a duplication).

Council records or assets have never taken up the lane name. It is not shown on Google Maps. The lane is not signposted. There are no addresses allocated against the name but this may change in the future. Service delivery agents for the businesses that front Queen Street use the lane.

The name proposed to replace Queen Lane is Cricketers Lane. The surrounding roads are named after Australian Test Cricketers. Given the visual nature of the lane it is not considered fitting to commemorate a person but to recognise the surrounding theme.

Council, as the addressing agency, is responsible for providing a unique address to residents and properties. Council need to assign addressing that meets the standard in the NSW Address Policy.

It is Council's responsibility under the *Roads Act 1993* to name local public roads. Under the Roads Regulation 2018 Council is required to publish notice of the proposal and notify relevant parties. Commencement of advertising, notification and gazettal will follow from Council approving the recommendation.

Financial / Resources Implications

Replacement of two (2) street sign blades on existing posts for Spanish Lane, Warilla estimated at a cost of \$400.

A new sign for Cricketers Lane, Lake Illawarra using an existing electricity pole or new post estimated at a cost of \$200.

Legal and Policy implications

To comply with Council Policy POL-0080 Naming and Addressing, NSW Address Policy and User Manual Oct 2019 (AUM), Australian Standard AS/NZS 4819:2011 Rural and Urban Addressing and Roads Regulation 2018 (NSW).

Public / Social Impact

The renaming of these lanes will make identification and location of roads and addresses easier for the public and emergency services. The naming of Spanish Lane reflects on our multicultural heritage.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 2.2 We are a beautiful and connected City

Strategy: 2.2.2 Provide and promote a sustainable and integrated active travel and transport network

Strategy: 2.2.3 Facilitate sustainable development that considers current and future needs of our community and environment

Consultations

Internal

Museum Curator

Community Partnerships Officer

External

Geographical Names Board NSW

SALCO (Spanish & Latin-American Community Organisation) Gwynneville

Political Donations Disclosure

Not Applicable

Recommendation

That Council:

- 1. Approve the renaming of Hicks Lane, Warilla to Spanish Lane and Queens Lane, Lake Illawarra to Cricketers Lane.**
- 2. Proceed with the advertising and notification of Spanish Lane and Cricketers Lane in accordance with the requirements of the *Roads Act 1993* and Roads Regulation 2018 and that if no valid objections are received within the advertising period the names be approved and gazetted.**

Marcello Chiodo

Approved for Council's consideration: Group Manager Business Technology and Customer Service

Date of Meeting: 7 February 2023

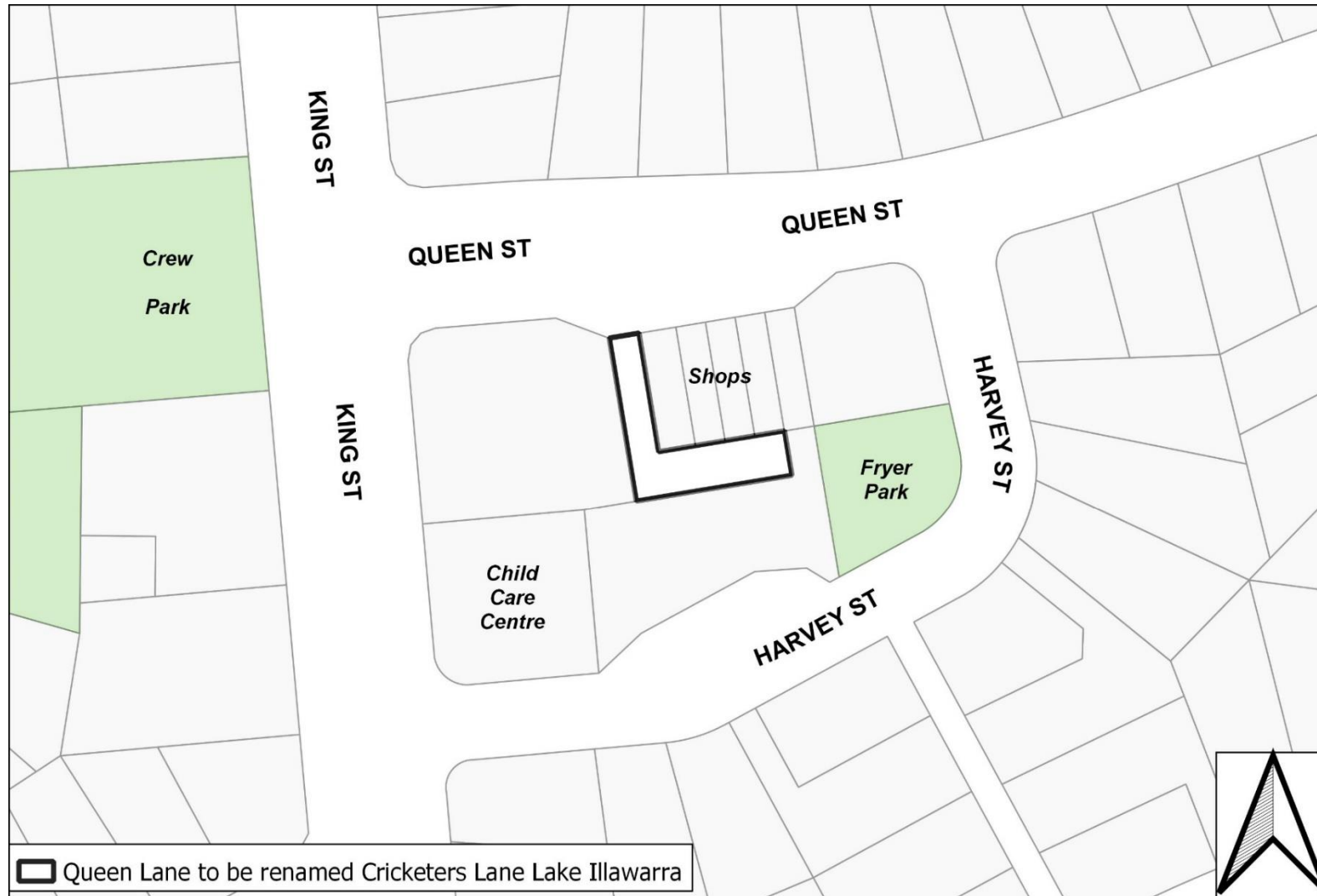
Attachments

1. Hicks Lane, Warilla Location Map
2. Queen Lane, Lake Illawarra Location Map

Attachment 1. Hicks Lane, Warilla Location Map



Attachment 2. Queen Lane, Lake Illawarra Location Map



10.4 Amenity and Assets Directorate**11. Committee Recommendations****11.1 Recommendations from the Traffic Committee Meeting held 7 December 2022 recommended for adoption.**

That the following Recommendations from the Traffic Committee Meeting held 7 December 2022 be adopted.

8.1. Shellharbour Rocks the Flats - Proposed Temporary Full Road Closures

Committee Recommendation

That Council approve the Traffic Management Plan for the following temporary road closures for the Shellharbour Rocks the Flats at Oak Flats as per table below:

Ayers Lane carpark (from Kingston Street to half way)	10 February 2023	3:00pm
Ayers Lane carpark (full closure)	10 February to 11 February 2023	5:00pm (10 th) to 8:00pm (11 th)
Fisher Street from Central Avenue to 38 Fisher Street	11 February 2023	6:00am to 8:00pm
Ayers Lane from the intersection of Kingston Street up to and including 76 Central Avenue	11 February 2023	6:00am to 8:00pm

CARRIED with UNANIMOUS SUPPORT

8.2. Central Avenue, Oak Flats - Relocation of Mobility Impaired Parking Space and Extension of Existing No Stopping Zone

Committee Recommendation

That Council approve the proposed relocation of the existing mobility impaired parking space from Central Avenue to Kingston Street, and the extension of the existing 'No Stopping' zone along Central Avenue, Oak Flats (as shown in Attachment 2).

CARRIED with UNANIMOUS SUPPORT

8.3. Moore Street, Oak Flats - Installation of Signage and Linemarking

Committee Recommendation

That Council approve the proposed signage and linemarking along Moore Street, Oak Flats (as shown in Attachment 2) subject to the addition of 15 metre BB lines being added to Brigadoon Circuit and Miller Street.

CARRIED with UNANIMOUS SUPPORT

8.4. Tongarra Road, Albion Park - Amendment to Existing No Stopping zone

Committee Recommendation

That Council approve the proposed amendment to the existing 'No Stopping' zone along the northern alignment of Tongarra Road, at Stapleton Avenue, Albion Park (as shown in Attachment 2).

CARRIED with UNANIMOUS SUPPORT

File note: Report number 8.5 is omitted from the Minutes as it was removed from the Business Paper without the numbering being corrected. This is to keep the Minutes consistent with the Business Paper.

8.6. Tullimbar - Amendment to Current No Parking Signage for Waste Collection

Committee Recommendation

That Council approve the amendments to the current 'No Parking' signage for waste collection in Tullimbar from '6:00AM – 9:00AM Monday' to '6:00AM – 9:00AM Friday' (as shown in Attachment 2).

CARRIED with UNANIMOUS SUPPORT

8.7. Harbour Boulevard - Shell Cove - Works Zone

Committee Recommendation

That Council approve the Works Zone to be temporarily installed for 10 Harbour Boulevard, Shell Cove. The proposed Works Zone is to be located on the western side of Harbour Boulevard, commencing from the statutory 10 metres of 'No Stopping' restriction back from the Ketch Place for a distance of 36 metres in a southerly direction and is subject to the following conditions:

1. The Works Zone is to operate between the hours of 7:00am-6:00pm Monday to Friday and 8:00am-1:00pm Saturdays from 09 January 2023 to 30 April 2023.
2. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary, to and from the adjacent street system, in accordance with the TfNSW's Traffic Control at Works Sites manual.
3. The applicant advises local residents within 100 metres of the Works Zone by letter box drop prior to 02 January 2023 of the proposed changes to on-street parking.
4. Unrestricted parking shall be maintained outside of the Works Zone hours of operation.
5. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
6. The applicant must inform Council's Senior Transport Engineer when the project is completed, and the Works Zone can be removed, and current parking restrictions reinstated.
7. This Works Zone is in an area zoned as Residential. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given and must be paid prior to the Works being installed.
8. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
9. Should the Works Zone be required for a period longer than the approved period, permission from the Group Manager Built and Natural Environment is required to extend the Works Zone.
10. Any alteration to the hours of operation of the Work Zone will require the approval of the Shellharbour Local Traffic Committee.
11. The applicant is responsible for installation and maintenance the Works Zone signs in accordance with TfNSW's 'Installation and Maintenance of Signs' during the approved period in accordance with this approval and must keep a record of when signs have been installed and removed should a parking infringement be taken to court.

CARRIED with UNANIMOUS SUPPORT

8.8. Wharf Parade, Shell Cove - Installation of Signage and Linemarking

Committee Recommendation

That Council approve the proposed signage and linemarking installation (as shown in Attachment 2).

CARRIED with UNANIMOUS SUPPORT

8.9. Lake Illawarra - Installation of Signage and Linemarking at Various Sites

Committee Recommendation

That Council approve the proposed signage and linemarking installation for various locations in Lake Illawarra (as shown in Attachment 2) subject to the addition of chevron linemarking at the traffic islands at the intersections of Park Road with Peterborough Avenue and View Street.

CARRIED with UNANIMOUS SUPPORT

11.2 Recommendations from the Australia Day Advisory Committee Meeting held 14 December 2022 recommended for adoption.

That the Recommendations from the Australia Day Advisory Committee Meeting held 14 December 2022 be adopted.

11.3 Recommendations from the Sports Assistance Advisory Committee Meeting held 15 December 2022 recommended for adoption.

That the Recommendations from the Sports Assistance Advisory Committee Meeting held 15 December 2022 be adopted.

12. Items for Information**12.1 Item for Information: Petition requesting Outdoor Table Tennis Table (11999925)**

The purpose of this report is to inform the Councillors that a petition has been received by Council requesting an outdoor table tennis table at Warilla or Harrison Park, Shellharbour City Centre (**Attachment 1**).

The petition is being reported to Council in accordance with the Petitions Procedure associated with the Petitions and Submissions Policy.

The petition has been forwarded to Director Community and Customers for consideration.

Responsible Manager: Flora Lepouras
Executive Manager / Public Officer

Date of Meeting: 7 February 2023

Attachments:

1. Details of Petition
2. Confidential copy of the full petition (provided to Councillors under separate cover)

Attachment 1. Details of Petition

DATE: 21/11/22

TO: Shellharbour City Council,

RE: Request for outdoor table tennis table

We appreciate the upgraded outdoor spaces for children in our municipality, however, believe there is an inequality around access to outdoor areas for older residents.

As retired residents we know that outdoor spaces provide opportunity to connect, exercise and spend time in nature, all of which contribute greatly to our physical and mental wellbeing. Table tennis is a healthy, fun, outdoor activity played by all ages, races and sexes.

There is a strong community of table tennis players locally and we request an outdoor table tennis table to be installed at Warilla so all residents, regardless of age, can play. We suggest somewhere on the south/west side of Lake Illawarra near the existing play area and picnic facilities.

Any questions or suggestions please contact

With hope for a more equitable, inclusive outdoor space in our area.

DATE: 21/11/22

TO: Shellharbour City Council,

RE: Request for outdoor table tennis table

We appreciate the upgraded outdoor spaces for children in our municipality, however, believe there is an inequality around access to outdoor areas for older residents.

As retired residents we know that outdoor spaces provide opportunity to connect, exercise and spend time in nature, all of which contribute greatly to our physical and mental wellbeing. Table tennis is a healthy, fun, outdoor activity played by all ages, races and sexes.

There is a strong community of table tennis players locally and we request an outdoor table tennis table to be installed at Warilla so all residents, regardless of age, can play. We suggest somewhere on the south/west side of Lake Illawarra near the existing play area and picnic facilities. *OR HARRISON PK.*

Any questions or suggestions please contact

With hope for a more equitable, inclusive outdoor space in our area.

NEW LAKE ENTR. RD / MINGA AVE

13. Notices of Rescission/Alteration Motions

14. Notices of Motion

14.1 Notice of Motion submitted by Cr Jacqui Graf and Cr John Davey: The Waterfront Centre Location Review (11999833)

Notice of Motion:

That Council undertake a review of the location of the proposed Waterfront Centre, (Library/Community Centre/Visitor Information Centre) Shell Cove.

- i) The review should assess whether current planning of The Centre most effectively achieves and aligns with the strategic direction articulated by our community, all IP&R Framework objectives and Shell Cove Marine Precinct Strategic Business Plan aims, and
- ii) The review should identify possible alternatives to location and relative form/function and be reported back to Councillors for consideration before further progressing any works.

Approved for Council's consideration:

Cr Jacqui Graf
Cr John Davey

Date of Meeting: 7 February 2023

15. Questions on Notice (must be submitted in writing)

16. Urgent Business

17. Consideration of Motions to Declassify Reports Considered in Closed Session

18. Confidential Business (Committee of the Whole in Closed Session)

19. Committee of the Whole in Closed Session (Closed to the Public): Adjournment

20. Committee of the Whole in Closed Session: Consideration of Adoption of Decisions Reached in Closed Session

Minutes of Traffic Committee Meeting on 7 December 2022 for Confirmation



Traffic Committee Meeting

MINUTES

Wednesday, 07 December 2022

Commencing at 10:30 AM

Shellharbour Civic Centre

SHELLHARBOUR CITY COUNCIL

Traffic Committee Meeting - Wednesday, 07 December 2022

Page 2

1. Attendance**Present:**

Cr John Davey (Chair)	Shellharbour City Council
Donna Binns	Transport for NSW
Ankit Bhangale	Transport for NSW
Craig Gray (part)	NSW Police

In Attendance:

Matthew Apolo	Group Manager Built and Natural Environment
Jenny Davies	Road Safety Officer
Mark Miller	Manager Compliance and Regulation
Stephanie Luo	Engineering Technical Officer
Jake Richards	Civil Engineer - Cadet
Allison Bonaz (Minute Taker)	Corporate Meetings Officer

2. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

3. Apologies / Leave of Absence

Apologies were tendered for Member for Shellharbour Representative, Cr Maree Duffy-Moon, and Member for Kiama Representative, Paul Grebert. Andy Gaudiosi from Transport for NSW and Director Amenities and Assets, Ben Stewart also tendered apologies for this meeting.

This is page 2 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

4. Confirmation of Minutes

4.1. Traffic Committee Meeting 2 November 2022

That the Minutes of the Traffic Committee Meeting held on 2 November 2022 as circulated be taken as read and confirmed as a correct record of proceedings.

CARRIED with UNANIMOUS SUPPORT

5. Addresses to Traffic Committee

Nil

6. Disclosure of Interest

Nil

7. Presentations

Nil

SHELLHARBOUR CITY COUNCIL

Traffic Committee Meeting - Wednesday, 07 December 2022

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8. Traffic Reports

8.1. Shellharbour Rocks the Flats - Proposed Temporary Full Road Closures

Committee Recommendation

That Council approve the Traffic Management Plan for the following temporary road closures for the Shellharbour Rocks the Flats at Oak Flats as per table below:

Ayers Lane carpark (from Kingston Street to half way)	10 February 2023	3:00pm
Ayers Lane carpark (full closure)	10 February to 11 February 2023	5:00pm (10 th) to 8:00pm (11 th)
Fisher Street from Central Avenue to 38 Fisher Street	11 February 2023	6:00am to 8:00pm
Ayers Lane from the intersection of Kingston Street up to and including 76 Central Avenue	11 February 2023	6:00am to 8:00pm

CARRIED with UNANIMOUS SUPPORT

8.2. Central Avenue, Oak Flats - Relocation of Mobility Impaired Parking Space and Extension of Existing No Stopping Zone

Committee Recommendation

That Council approve the proposed relocation of the existing mobility impaired parking space from Central Avenue to Kingston Street, and the extension of the existing 'No Stopping' zone along Central Avenue, Oak Flats (as shown in Attachment 2).

CARRIED with UNANIMOUS SUPPORT

8.3. Moore Street, Oak Flats - Installation of Signage and Linemarking

Committee Recommendation

That Council approve the proposed signage and linemarking along Moore Street, Oak Flats (as shown in Attachment 2) subject to the addition of 15 metre BB lines being added to Brigadoon Circuit and Miller Street.

CARRIED with UNANIMOUS SUPPORT

This is page 4 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

Attachment 2. Moore Street, Oak Flats



This is page 5 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

SHELLHARBOUR CITY COUNCIL

Traffic Committee Meeting - Wednesday, 07 December 2022

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8.4. Tongarra Road, Albion Park - Amendment to Existing No Stopping zone

Committee Recommendation

That Council approve the proposed amendment to the existing 'No Stopping' zone along the northern alignment of Tongarra Road, at Stapleton Avenue, Albion Park (as shown in Attachment 2).

CARRIED with UNANIMOUS SUPPORT

8.6. Tullimbar - Amendment to Current No Parking Signage for Waste Collection

Committee Recommendation

That Council approve the amendments to the current 'No Parking' signage for waste collection in Tullimbar from '6:00AM – 9:00AM Monday' to '6:00AM – 9:00AM Friday' (as shown in Attachment 2).

CARRIED with UNANIMOUS SUPPORT

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This is page 6 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

SHELLHARBOUR CITY COUNCIL

Traffic Committee Meeting - Wednesday, 07 December 2022

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8.7. Harbour Boulevard - Shell Cove - Works Zone

Committee Recommendation

That Council approve the Works Zone to be temporarily installed for 10 Harbour Boulevard, Shell Cove. The proposed Works Zone is to be located on the western side of Harbour Boulevard, commencing from the statutory 10 metres of 'No Stopping' restriction back from the Ketch Place for a distance of 36 metres in a southerly direction and is subject to the following conditions:

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3. The applicant advises local residents within 100 metres of the Works Zone by letter box drop prior to 02 January 2023 of the proposed changes to on-street parking.
4. Unrestricted parking shall be maintained outside of the Works Zone hours of operation.
5. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
6. The applicant must inform Council's Senior Transport Engineer when the project is completed, and the Works Zone can be removed, and current parking restrictions reinstated.
7. This Works Zone is in an area zoned as Residential. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given and must be paid prior to the Works being installed.
8. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
9. Should the Works Zone be required for a period longer than the approved period, permission from the Group Manager Built and Natural Environment is required to extend the Works Zone.
10. Any alteration to the hours of operation of the Work Zone will require the approval of the Shellharbour Local Traffic Committee.
11. The applicant is responsible for installation and maintenance the Works Zone signs in accordance with TfNSW's 'Installation and Maintenance of Signs' during the approved period in accordance with this approval and must keep a record of when signs have been installed and removed should a parking infringement be taken to court.

CARRIED with UNANIMOUS SUPPORT

This is page 7 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

SHELLHARBOUR CITY COUNCIL

Traffic Committee Meeting - Wednesday, 07 December 2022

Page 8

8.8. Wharf Parade, Shell Cove - Installation of Signage and Linemarking

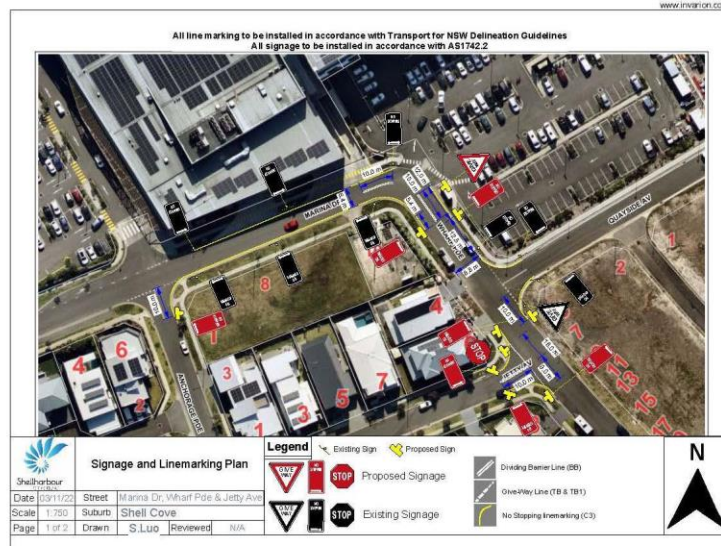
Committee Recommendation

That Council approve the proposed signage and linemarking installation (as shown in Attachment 2).

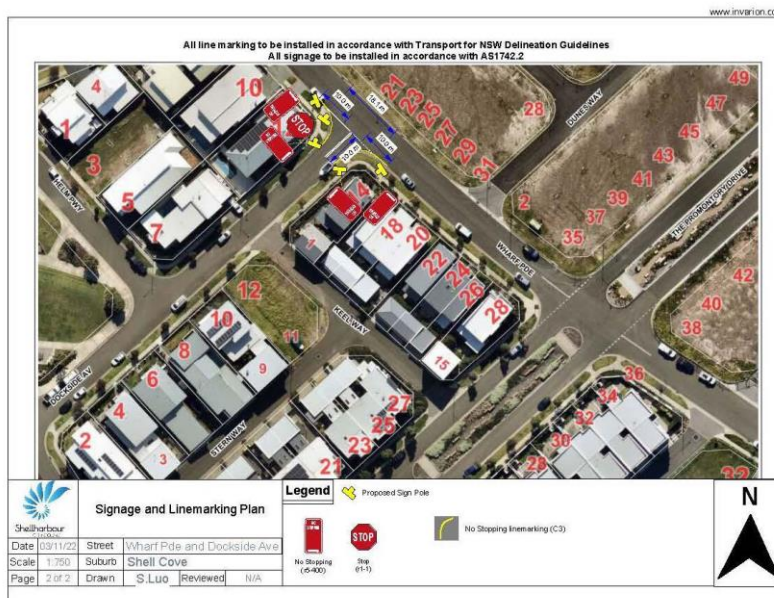
CARRIED with UNANIMOUS SUPPORT

This is page 8 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

Attachment 2. Wharf Parade, Shell Cove



This is page 9 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022



This is page 10 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

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Traffic Committee Meeting - Wednesday, 07 December 2022

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8.9. Lake Illawarra - Installation of Signage and Linemarking at Various Sites

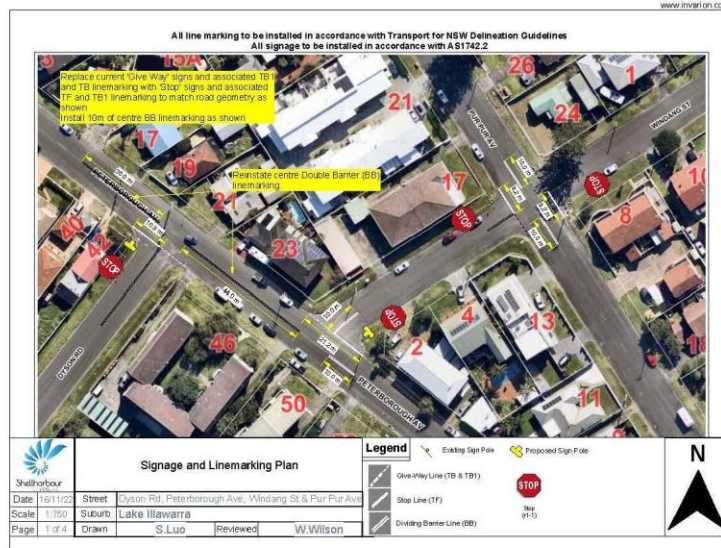
Committee Recommendation

That Council approve the proposed signage and linemarking installation for various locations in Lake Illawarra (as shown in Attachment 2) subject to the addition of chevron linemarking at the traffic islands at the intersections of Park Road with Peterborough Avenue and View Street.

CARRIED with UNANIMOUS SUPPORT

This is page 11 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

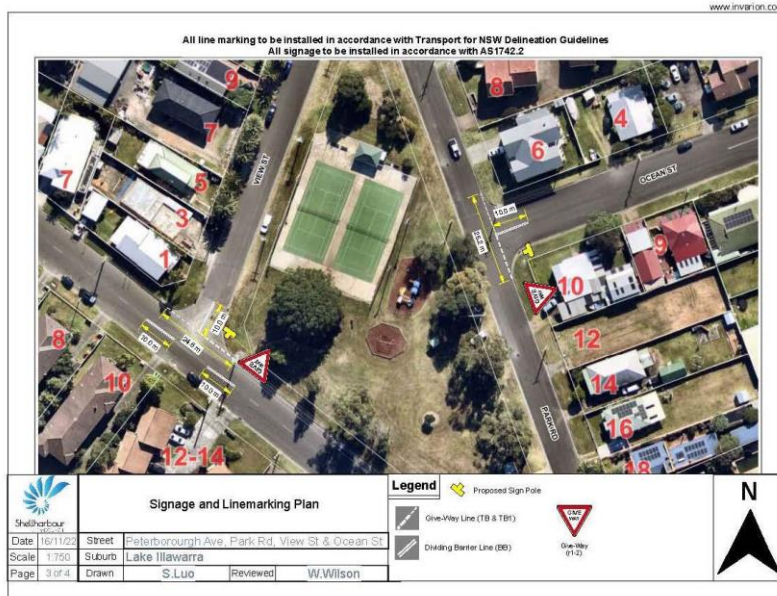
Attachment 2. Lake Illawarra



This is page 12 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022



This is page 13 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022



This is page 14 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022



This is page 15 of the MINUTES of the Traffic Committee Meeting of the Council of the City of Shellharbour held Wednesday, 07 December 2022

9. General Business

Nil

10. Items for Information

10.1. Traffic Count and Speed Data - October 2022

The items for information were formally NOTED by the Committee.

10.2. Police Matters

The items for information were formally NOTED by the Committee.

11. Next Meeting

1 February 2023

Meeting Close: 11:18am

Minutes of Australia Day Advisory Committee Meeting on 14 December 2022 for Confirmation**SHELLHARBOUR CITY COUNCIL**

Australia Day Advisory Committee Meeting – 14 December 2022

Note: These recommendations are subject to adoption at Councils next Ordinary Council Meeting scheduled for 7 February 2023

**Minutes of the Australia Day Advisory Committee Meeting
Held Hybrid Style in the Ground Floor Training Room and
Teams Video Link, Shellharbour Civic Centre
On Wednesday 14 December 2022 commencing at 4:01 pm**

Present:

Mayor Chris Homer (Chairperson)	Community Representative
Councillor Colin Gow	Community Representative
Councillor Moira Hamilton	Community Representative
Ms Barbara Street (OAM)	Community Representative
Mr Ron Dryburgh	Community Representative
Ms Kiki Cuda (online via Teams)	Youth Community Representative
Mr Laurie Boyle	Citizen of the Year 2022
Mr Ryan Scheu	Young Citizen of the Year 2022
Councillor Robert Petreski	Representative for Member for Shellharbour

Attendance:

Ms Toni Lindwall	Manager Community Engagement & Activation
Ms Renee Acers (Minute Taker)	Community Connections Admin Officer

It was NOTED that Mayor Chris Homer was attending as the delegate for Councillor Kellie Marsh to chair and vote on her behalf.

1. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

This is page 1 of the Minutes of the Australia Day Advisory Committee Meeting of the Council of the City of Shellharbour held 14 December 2022

SHELLHARBOUR CITY COUNCIL
Australia Day Advisory Committee Meeting – 14 December 2022

2. Apologies / Leave of Absence

Apologies were tendered on behalf of Cr Jacqui Graf, Cr Kellie Marsh and Member for Kiama, Gareth Ward MP.

COMMITTEE RECOMMENDATION: Hamilton / Street

That the apologies as tendered be accepted.

CARRIED UNANIMOUSLY

3. Confirmation of Minutes

3.1 Australia Day Advisory Committee Meeting 8 December 2021

COMMITTEE RECOMMENDATION: Street / Hamilton

That the Minutes of the Australia Day Advisory Committee Meeting held on 8 December 2021 as circulated be taken as read and confirmed as a correct record of proceedings.

CARRIED UNANIMOUSLY

4. Disclosure of Interest

Community Representative, Laurie Boyle declared an interest for a nominee of the Citizen of the Year award. It was noted that Laurie Boyle would not have a vote for the winner of the Citizen of the Year for 2023.

Youth Community Representative, Kiki Cuda declared an interest for a nominee of the Young Citizen of the Year award. It was noted that Kiki Cuda would not have a vote for the winner of the Young Citizen of the Year for 2023.

5. Staff Reports

5.1 Australia Day Awards Nominations for Citizen of the Year and Young Citizen of the Year

COMMITTEE RECOMMENDATION: Hamilton / Gow

That the Australia Day Advisory Committee RECEIVE and NOTE the report provided by Council Officers.

CARRIED UNANIMOUSLY

This is page 2 of the Minutes of the Australia Day Advisory Committee Meeting of the Council of the City of Shellharbour held 14 December 2022

SHELLHARBOUR CITY COUNCIL

Australia Day Advisory Committee Meeting – 14 December 2022

COMMITTEE RECOMMENDATION: Hamilton / Gow

That the Australia Day Advisory Committee resolve into Committee of the Whole (Closed session Confidential) to consider all nominations received for Citizen of the Year and decide on the recipient of the 2023 Citizen of the Year Award.

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATION: Hamilton / Gow

That the Australia Day Advisory Committee resolve into Committee of the Whole (Closed session Confidential) to consider all nominations received for Young Citizen of the Year for 2023 and decide on the recipient of the 2023 Young Citizen of the Year Award.

CARRIED UNANIMOUSLY

Meeting adjourned at 4:06 pm

Meeting resumed at 4:29 pm

5.2 Update on the Community Awards Presentation

COMMITTEE RECOMMENDATION: Hamilton / Gow

That the Australia Day Advisory Committee RECEIVE and NOTE the verbal report provided by Council Officers.

CARRIED UNANIMOUSLY

6. Next Meeting

19 April 2023
18 October 2023
13 December 2023

Meeting closed 4:32 pm

This is page 3 of the Minutes of the Australia Day Advisory Committee Meeting of the Council of the City of Shellharbour held 14 December 2022

Minutes of Sports Assistance Advisory Committee Meeting on 15 December 2022 for Confirmation

SHELLHARBOUR CITY COUNCIL

Shellharbour City Sports Assistance Advisory Committee – 15 December 2022

**Minutes of the Shellharbour City Sports Assistance Advisory Committee
Meeting held in the Ground Floor Training Room, Shellharbour Civic Centre
and via Teams webcast video link
on Thursday 15 December 2022 commencing at 4:00pm**

Attendance:

Committee Members:

Cr Jacqui Graf (Chair)	Shellharbour City Council
Cr Colin Gow	Shellharbour City Council
Ms Maree Lackenby	Community Representative
Mr Don Briggs	Community Representative
Mr Michael Edwards	Community Representative

In Attendance:

Ms Katie Buckman	Chief Financial Officer
Ms Flora Lepouras	Executive Manager
Ms Toni Lindwall	Community Engagement & Activation Manager
Ms Renee Acers (Minute taker)	Community Connections Admin Officer

1. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

2. Apologies

Apologies were tendered on behalf of Deputy Mayor Kellie Marsh, Councillor John Davey and Community Representative Zoe Roulston.

This is page 1 of the Minutes of the Shellharbour City Sports Assistance Advisory Committee Meeting of the Council of the City of Shellharbour held 15 December 2022

SHELLHARBOUR CITY COUNCIL

Shellharbour City Sports Assistance Advisory Committee – 15 December 2022

3. Confirmation of Minutes

3.1 Shellharbour City Sports Assistance Advisory Committee Meeting of 16 November 2022

COMMITTEE RECOMMENDATION: Briggs / Cr Gow

That the recommendations of the Shellharbour City Sports Assistance Advisory Committee Meeting held on 16 November 2022 be taken as read and confirmed as a correct record of proceedings.

4. Disclosures of Interest

Cr Colin Gow declared an interest in a nominee for the Young Sports Star of the Year.

Maree Lackenby declared an interest in nominees for Sports Team of the Year, Coach of the Year and Support Super Star of the Year.

5. Reports

5.1 Sports Star of the Year Awards

The Chief Financial Officer advised that there has been the following nominations received:

Young Sports Star of the Year
Sports Team of the Year
Disability Athlete of the Year
Coach of the Year
Support Super Star of the Year

COMMITTEE RECOMMENDATION: Briggs / Cr Gow

That the Shellharbour City Sports Assistance Advisory Committee:

1. Receive and note the report provided by Council Officers;
2. Resolve into Committee of the Whole (Closed session Confidential) to consider all nominations received;
3. Consider the Confidential Attachment 2 received as a late application.

CARRIED UNANIMOUSLY

Meeting adjourned at 4.04 pm

Meeting resumed at 4.39 pm

This is page 2 of the Minutes of the Shellharbour City Sports Assistance Advisory Committee Meeting of the Council of the City of Shellharbour held 15 December 2022

SHELLHARBOUR CITY COUNCIL

Shellharbour City Sports Assistance Advisory Committee – 15 December 2022

6. Next Meeting

23 February 2023.

Meeting closed at 4.40 pm

This is page 3 of the Minutes of the Shellharbour City Sports Assistance Advisory Committee Meeting of the Council of the City of Shellharbour held 15 December 2022