

# AGENDA

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## **1. Acknowledgement to Country**

Shellharbour City Council acknowledges the Traditional Custodians of the Dharawal Country and recognise their continued connection to the land we meet on today. We pay our respects to Elders past, present and emerging and the contribution they make to the life of this city and this region and extend our recognition to their descendants who continue to live on country.

## **Webcasting Statement**

Due to the current COVID-19 restrictions this Council Meeting will be online. Pre-registered members of the public who address Council at the Addresses to Council Forum should be aware that their image, and comments will be recorded, and broadcast live from Council's website.

It should be noted that the Addresses to Council Forum is held prior to the Council Meeting from 4.30pm to 5.30pm.

Council broadcasts live to enhance the accessibility of Council Meetings to the broader Shellharbour City Community. Recordings can be downloaded from Council's website for later viewing. For further information on Privacy refer to Council website.

Council accepts no responsibility for any defamatory or offensive statements. Conduct standards for appropriate behaviour during the public address forum is available on Council's website.

## **2. Apologies**

## **3. Leave of Absence**

## **4. Confirmation of Minutes**

### **4.1 Ordinary Council Meeting 20 July 2021**

That the Minutes of the Ordinary Council Meeting held on 20 July 2021 as circulated be taken as read and confirmed as a correct record of proceedings.

### **4.2 Committee of the Whole (Confidential) Meeting 20 July 2021**

That the Minutes of the Committee of the Whole (Confidential) Meeting held on 20 July 2021 as circulated be taken as read and confirmed as a correct record of proceedings.

## **5. Disclosures of Interest**

Note: Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

## **6. Condolences**

## **7. Mayoral Statements / Reports / Presentations**

## **8. Mayoral Minutes**

### **8.1 Mayoral Minute - Tallawarra B Power Station (11712933)**

To my fellow Councillors

#### **Mayoral Minute**

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### **Summary**

The purpose of this Mayoral Minute is to request Council's support to make representations on behalf of Council to the NSW Premier regarding the need to ensure Aviation Safety conditions are satisfied and approved by the NSW Minister for Planning and Public Spaces prior to the commencement of any construction associated with the Tallawarra B Power Station.

### **Background**

The Tallawarra B Power Station is proposed to be located within the circuit of Shellharbour Airport. Energy Australia has nominated an Open Cycle Gas Turbine system as their preferred option rather than the Closed Cycle Gas Turbine system (both were the subject of the Major Project Approval).

Council and aircraft operators have consistently raised serious concerns with the Determining Authority (in this case the Department of Planning, Industry and Environment) that the Plume generated by an Open Cycle Gas Turbine would create an unacceptable risk to both aircraft operators and the community.

The Major Project Approval recognises that aircraft operator safety had not been adequately demonstrated for the use of an Open Cycle Gas Turbine system and requires further information, assessment and approval as required under **Condition 1.6** which reads;

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*Nothing in this approval permits the construction and operation of an open cycle gas turbine plant, unless the Proponent has submitted a report to the Secretary which demonstrates that operation of an open cycle gas turbine plant will not have an adverse impact on aviation safety. This report must be prepared in consultation with Shellharbour City Council, and its conclusions and recommendations must have been agreed to by the Civil Aviation Safety Authority prior to submission to the Secretary. The report must be approved by the Secretary before commencement of construction of an open cycle plant.*

After much debate and technical discussion (without consensus), between Energy Australia, Shellharbour City Council, Shellharbour Airport Aircraft Operators Group, the Airport Owners and Pilots Association and CASA over a period of about 2 years, a report titled Tallawarra B OCGT Aviation Impact Assessment, dated 13 February 2020 (the Report), was prepared by the Energy Australia to satisfy condition 1.6 of the Tallawarra B Power Station project (the project) approval and submitted to the Department of Planning, Industry and Environment (DPIE).

Subsequently, based on advice from CASA the Planning Secretary approved the Report subject to:

1. **prior to construction**, Energy Australia providing a report to the satisfaction of the Planning Secretary, confirming that the final design of the OCGT would meet a CPV of no more than 6.1 metres/second at or below 700 feet AMSL; and
2. *prior to operations*, Energy Australia providing a report to the satisfaction of the Planning Secretary confirming that all the mitigation measures and the inclusion of a plume symbol on aeronautical charts have been or would be implemented (noting that some measures can only be implemented after operations have commenced), as listed in Section 10 of the report.

More recently, Council has become aware of the submission of Plume Modelling that has been submitted to DPIE in order to satisfy the Critical Plume Velocity (CPV) requirement of no more than 6.1m/sec at or below 700ft AMSL specified in point 1 of the Planning secretary's approval.

This modelling, as well as a peer review were referred to CASA for assessment and comment. In the latest advice to the DPIE dated 29 March 2021 CASA advised that is unable to determine:

- a) Whether the condition of CPV 6.1m/s at 700ft is met as CASA intended, and;
- b) Based on the modelling, whether the proposal will cause a risk to the safety of aviation.

CASA's inability to form a conclusion on whether or not such a proposal will cause a risk to the safety of aviation can be assumed to be associated with the unique nature of the proposal itself. The unique nature of the proposal is defined by proposing to build an OCGT in the vicinity of, and within the circuit of an aerodrome. As such, this calls for the use of engineering solutions to effectively control the vertical velocity of the plume to enable the CASA determined criteria of a CPV of 6.1m/s at 700ft to be met.

CASA's existing guidance material on plume rise assessments does not consider the modelling required for this proposal, as previous developments of this nature have not needed engineering controls to manage the vertical plume velocity, as they were generally located sufficiently outside of the circuit area of an aerodrome. Should the modelling and independent third-party review suggest the plume velocity is safe for aviation, it is fundamental that the model results be validated during commissioning, with appropriate ongoing transparent monitoring and reporting.

Recent advice from DPIE to Council was that Energy Australia had submitted revised modelling which was currently being peer reviewed before being forwarded to CASA for assessment and comment.

CASA has recommended that DPIE request CASA commission an independent third-party assessment. It is important a third-party review be independent and commissioned by CASA.

Notwithstanding, recent media releases both from Energy Australia and Ministers Taylor, Barilaro and Kean have indicated that the proposed Tallawarra B Power Station is proceeding and that construction will be commencing later this calendar year.

They also refer to the funding agreements between the proponent and both the Federal and State Governments (\$5m and \$78m respectively) which are contingent on the use of Hydrogen (initially up to 5% with the potential for this to increase) as an additional fuel to run the Turbine. The use of Hydrogen is not currently permitted under the existing approval and may also affect the velocity of the Plume and aircraft safety.

I believe it to be important the Premier is aware of the outstanding conditions and I seek the support of my colleagues in resolving that Council make representations to the NSW Premier regarding the need to ensure Aviation Safety conditions are satisfied and approved by the NSW Minister for Planning and Public Spaces prior to the commencement of any construction associated with the project.

## **Recommendation**

**That:**

- 1. The Mayor, on behalf of the Council, make representations to the NSW Premier regarding the need to ensure Aviation Safety conditions are satisfied and approved by the NSW Minister for Planning and Public Spaces prior to the commencement of any construction associated with the Tallawarra B Power Station.**
- 2. In her representations, the Mayor make clear, should the project proceed, aviation safety must be a priority, with the plume velocity being validated against the model results, with ongoing transparent monitoring and reporting.**
- 3. To ensure an appropriate level of rigour in the plume velocity assessment, Council fully endorse CASA being requested to commission an independent third-party review.**

Approved for Council's consideration: Marianne Saliba  
Mayor, Shellharbour City

**Date of Meeting:** 10 August 2021

### **Attachments**

Nil

## **9. Councillors' Statements / Reports**

## **10. Reports**

### **10.1 Chief Executive Officer**

### **10.2 Council Sustainability Directorate**

#### **10.2.1 Monthly Investment Report – June 2021 (11708207)**

To the Chief Executive Officer

**Directorate:** Council Sustainability  
**Group:** Finance

**Manager:** Katie Buckman – Chief Financial Officer  
**Author:** Lisa McCabe – Senior Accountant

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### **Summary**

The purpose of this report is to provide details to Council of its current investment portfolio in terms of holdings and impacts of changes in market values since the last monthly report, as well as to seek a resolution to receive and note the report. The report for the month of June 2021 details investment performance against applicable benchmarks, and reviews the compliance of Council's investments with policy and legislative requirements.

As at the end of June 2021, \$1,787,931 of interest revenue has been accrued. Council has finished the budget year just slightly ahead of the most recent revised budget forecast of \$1,787,912.

The portfolio achieved a return of 1.90% for the full 2020/21 financial year. This compares very favourably with the full year AusBond Bank Bill Index of 0.06%.

### **Background**

Financial Services staff monitor Council's cash flow on a daily basis, with surplus funds being invested in accordance with Council's Investment Policy, the *Local Government Act 1993*, Local Government (General) Regulation and the Ministerial Investment Order.

Subject to these constraints, Council's objective when investing funds is to obtain the most favourable rate of interest, whilst taking into consideration the risks and security associated with the investment, as well as ensuring that Council's liquidity requirements are also being met. To assist with this process, Council consults with its independent investment advisor (Imperium Markets Pty Ltd) prior to any investment being made. Close attention is paid to Council's Investment Policy document.

This report provides details on the performance for the month of June 2021 **(Attachments 1 & 2)**.

The return on investments for the month of June 2021 was 0.12%, or approximately 1.44% when annualised. This compares very favourably with the AusBond Bank Bill Index which was 0.00% for the month of June 2021. The portfolio return for the full financial year was 1.90%.

### **Financial / Resources Implications**

Council has finished the budget year just slightly ahead of the most recent revised budget forecast of \$1,787,912. There are additional fair value assessments of Floating Rate Notes, however these amounts are excluded from the Operational Performance Ratio.

Council remains one of the better performing Councils in the state of NSW where term deposits are concerned, earning on average, approximately \$719,000 in additional interest income compared to other Councils (based on May 2021 rankings). This rankings analysis carried out on 90 NSW Local Government Council term deposit portfolios is conducted by Council's independent investment advisors, Imperium Markets Pty Ltd. This analysis has currently ranked Shellharbour City Council's portfolio as number 4 (based on May 2021 rankings) when analysing the returns generated over the last 12 months.

### **Legal and Policy Implications**

Section 212 of the *Local Government (General) Regulation 2005*, requires Council's Responsible Accounting Officer to provide a report to Council, detailing all investments held at the end of each month. This report confirms that the investments made, have been in accordance with the Act and the regulations, along with Council's Investment Policy.

### **Public / Social Impact**

Council invests its surplus funds on the best available advice, to maximise interest returns in accordance with Council's Investment Policy. Any additional interest income achieved through the placement of investments will result in extra funds being put to facilities, operations and outcomes for the community.

### **Link to Community Strategic Plan**

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 4.2 Supported by a Council that is responsive, accountable and financially viable

Strategy: 4.2.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards

4.2.3 Ensure Council is financially sustainable and continues to be transparent and accountable

### **Consultations**

#### **Internal**

Nil

#### **External**

Imperium Markets Pty Ltd

### **Political Donations Disclosure**

Not Applicable

### **Recommendation**

**That Council receive and note the Investment Portfolio report as at 30 June 2021.**

Approved for Council's consideration: Katie Buckman  
Chief Financial Officer

**Date of Meeting:** 10 August 2021

### **Attachments**

1. Council's Investment Portfolio as at 30 June 2021 – *Page 11*
2. Council's Investment Portfolio Graphs as at 30 June 2021 – *Page 12*

**Attachment 1 – Council’s Investment Portfolio as at 30 June 2021**



**Shellharbour City Council Investment Report by Investment Strategy as at 30 June 2021**

The table below shows the actual performance of Council's investment portfolio. It is provided as required by the Local Govt (General) Reg 2005 (CI 212).

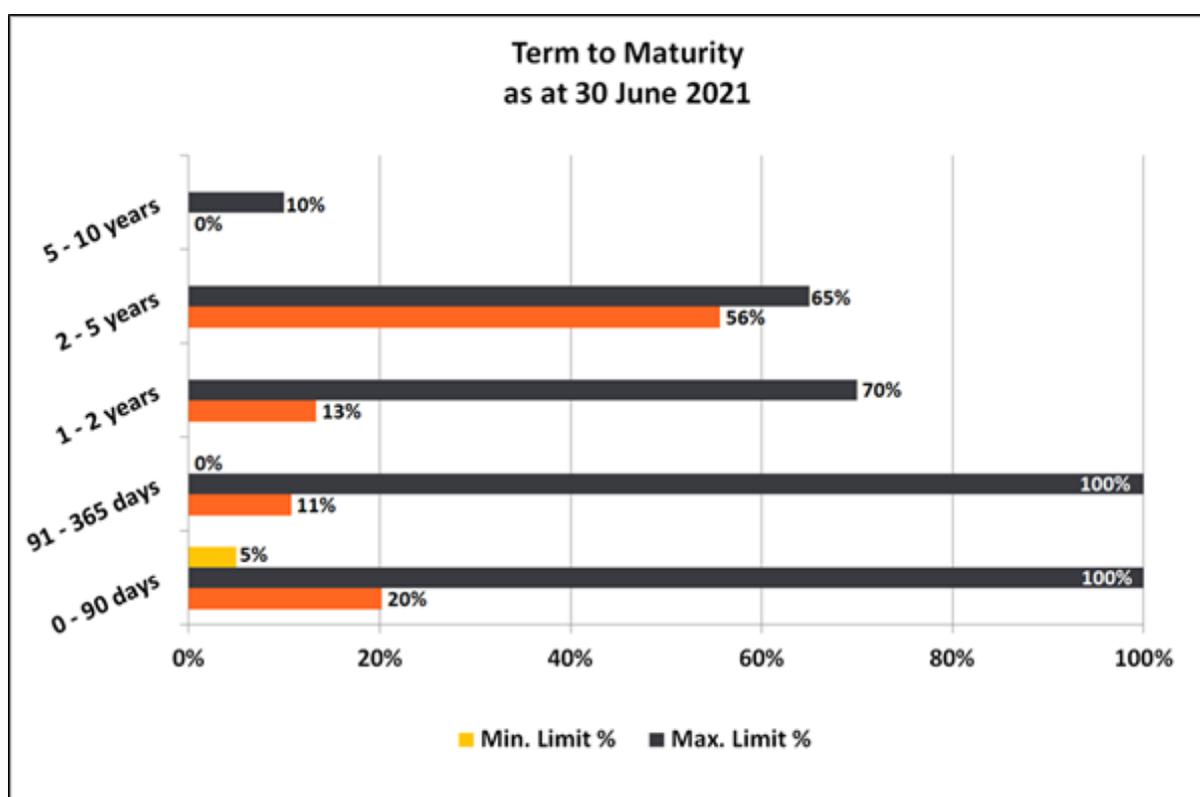
Issuer	Rating	Rate	Opening Balance 31/05/2021	Closing Balance 30/06/2021	Monthly Movement	Maturity
<b>Cash Funds</b>						
Commonwealth Bank	AA-	0.20	10,872,320	20,373,468	9,501,148	T
<b>Senior Bonds</b>						
Newcastle Permanent	BBB	1.44	1,774,742	1,774,955	214	06/02/2023
Westpac	AA-	0.92	2,547,508	2,549,425	1,918	16/08/2024
ANZ Bank	AA-	0.81	1,523,514	1,524,378	864	29/08/2024
HSBC	AA-	0.86	3,037,266	3,040,131	2,865	27/09/2024
Northern Territory Treasury Corporation	AA-	1.20	1,000,000	1,000,000	-	15/12/2025
Northern Territory Treasury Corporation	AA-	1.20	1,000,000	1,000,000	-	15/12/2025
Northern Territory Treasury Corporation	AA-	1.00	4,000,000	4,000,000	-	15/12/2025
Northern Territory Treasury Corporation	AA-	1.30	2,000,000	2,000,000	-	15/06/2026
Northern Territory Treasury Corporation	AA-	1.30	1,500,000	1,500,000	-	15/06/2026
<b>Senior Bond Performance (Excluding sale/maturity of investments)</b>					<b>5,860</b>	*
<b>Term Deposits</b>						
Auswide Bank	BBB	2.22	3,000,000	-	3,000,000	18/06/2021
Westpac	AA-	2.22	3,000,000	-	3,000,000	21/06/2021
Bananaoast Community CU	BBB	2.35	2,000,000	-	2,000,000	28/06/2021
St George Bank	AA-	2.30	5,000,000	-	5,000,000	28/06/2021
Westpac	AA-	1.70	1,000,000	1,000,000	-	16/09/2021
Australian Military Bank	BBB+	1.78	2,000,000	2,000,000	-	29/11/2021
Rabobank Australia Branch	A+	3.00	2,000,000	2,000,000	-	13/12/2021
Newcastle Permanent	BBB	3.05	1,500,000	1,500,000	-	24/01/2022
Police Credit Union SA	Unrated	2.99	1,000,000	1,000,000	-	25/02/2022
Police Credit Union SA	Unrated	2.99	1,000,000	1,000,000	-	25/02/2022
AMP Bank	BBB+	2.75	2,500,000	2,500,000	-	11/03/2022
Newcastle Permanent	BBB	2.90	3,500,000	3,500,000	-	14/03/2022
St George Bank	AA-	2.30	2,000,000	2,000,000	-	04/07/2022
Westpac	AA-	1.14	3,000,000	3,000,000	-	05/09/2022
Police Credit Union SA	Unrated	1.64	2,000,000	2,000,000	-	02/03/2023
BOQ	BBB+	2.30	2,000,000	2,000,000	-	19/06/2023
Rabobank Australia Branch	A+	3.40	1,000,000	1,000,000	-	04/09/2023
Westpac	AA-	0.82	2,000,000	2,000,000	-	04/09/2023
Westpac	AA-	0.84	3,000,000	3,000,000	-	07/09/2023
BOQ	BBB+	1.15	2,500,000	2,500,000	-	20/08/2024
NAB	AA-	0.94	5,000,000	5,000,000	-	09/09/2024
BOQ	BBB+	1.85	2,000,000	2,000,000	-	13/03/2025
BOQ	BBB+	1.25	1,000,000	1,000,000	-	04/09/2025
NAB	AA-	1.08	7,000,000	7,000,000	-	08/09/2025
NAB	AA-	1.05	4,000,000	4,000,000	-	18/09/2025
Westpac	AA-	0.76	2,000,000	2,000,000	-	18/12/2024
NAB	AA-	0.85	3,000,000	3,000,000	-	18/12/2024
NAB	AA-	1.00	6,000,000	6,000,000	-	18/09/2025
AMP Bank	BBB	0.75	1,000,000	1,000,000	-	30/08/2022
ING Direct	A	0.55	2,000,000	2,000,000	-	01/03/2023
Westpac	AA-	1.12	2,000,000	2,000,000	-	03/03/2026
NAB	AA-	1.25	1,000,000	1,000,000	-	03/03/2026
P&N Bank	BBB	1.20	6,000,000	6,000,000	-	03/03/2026
P&N Bank	BBB	1.25	-	3,000,000	3,000,000	18/06/2026
Westpac	AA-	1.31	-	3,000,000	3,000,000	18/06/2026
Westpac	AA-	1.32	-	5,000,000	5,000,000	29/06/2026
P&N Bank	BBB	1.20	-	2,000,000	2,000,000	03/03/2026
<b>Total Shellharbour City Council Portfolio</b>			<b>116,255,349</b>	<b>125,762,357</b>	<b>9,507,008</b>	

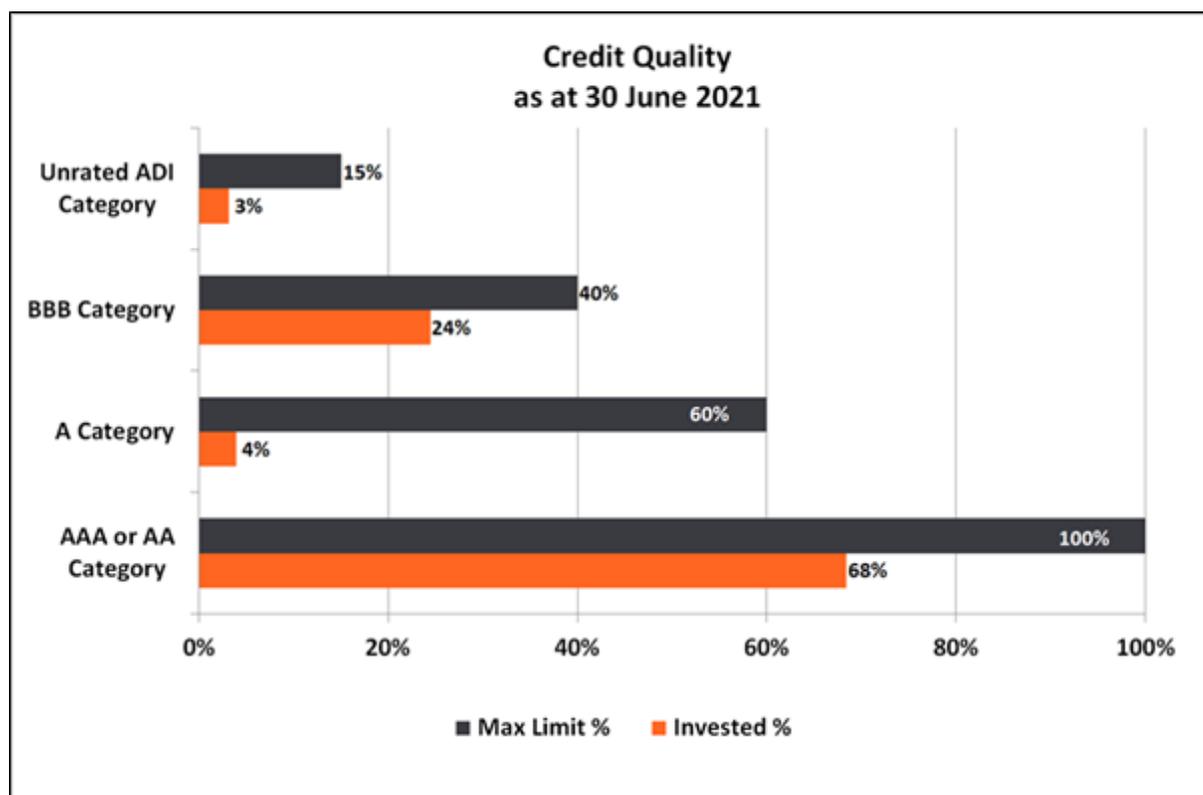
\* Returns are calculated using a daily time weighted methodology. The performance figures are net of all fees.

\* Council's unrestricted cash balance position as at 30 June 2020 was \$22.388M. This will be earmarked for the ongoing budget as part of Council's financial management strategy.

**Attachment 2 – Council’s Investment Portfolio Graphs as at 30 June 2021**

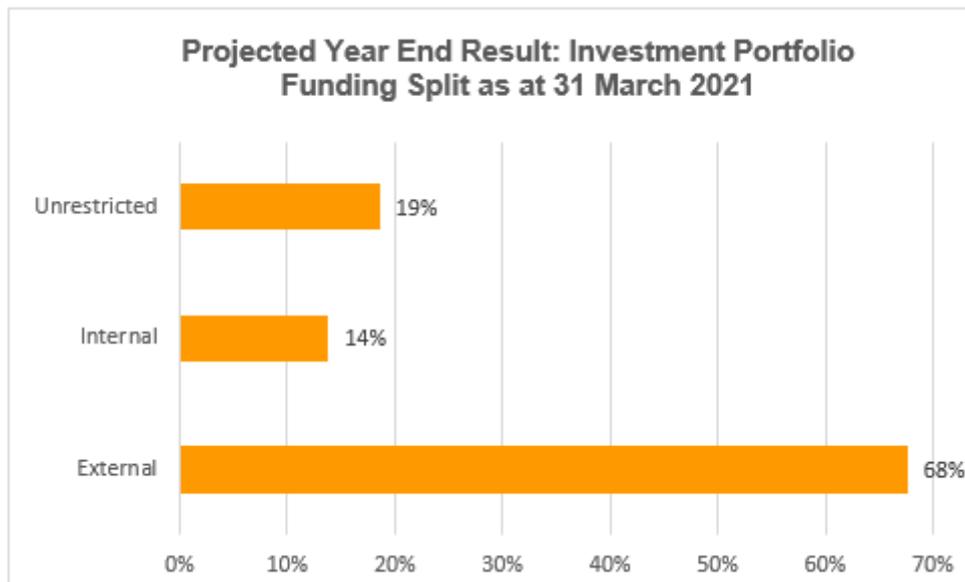
Performance (Actual)	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.01%	0.02%	0.05%	0.15%	0.15%	0.40%	0.76%
AusBond Bank Bill Index	0.00%	0.01%	0.01%	0.06%	0.06%	0.45%	0.96%
Council’s T/D Portfolio	0.13%	0.40%	0.84%	1.95%	1.95%	2.35%	2.67%
Council’s FRN Portfolio	0.08%	0.25%	0.73%	1.90%	1.90%	1.91%	2.32%
Council’s Bond Portfolio	0.10%	0.29%	0.56%	-	-	-	-
<b>Council’s Portfolio^</b>	<b>0.12%</b>	<b>0.38%</b>	<b>0.81%</b>	<b>1.90%</b>	<b>1.90%</b>	<b>2.23%</b>	<b>2.62%</b>
<b>Outperformance</b>	<b>0.12%</b>	<b>0.37%</b>	<b>0.80%</b>	<b>1.84%</b>	<b>1.84%</b>	<b>1.78%</b>	<b>1.66%</b>



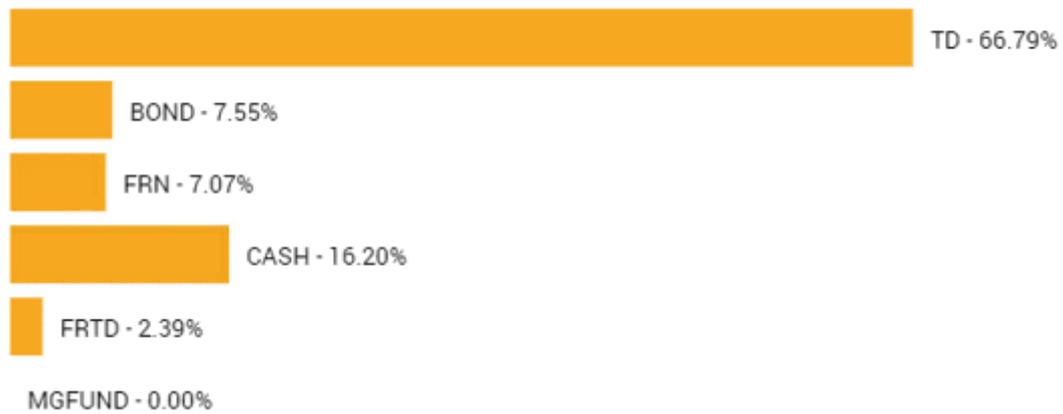


### Counterparty

Compliant	Issuer	Rating	Invested (%)	Max. Limit (%)
✓	ANZ	AA-	1.21%	25.00%
✓	CBA	AA-	16.20%	25.00%
✓	HSBC	AA-	2.42%	25.00%
✓	NAB	AA-	20.67%	25.00%
✓	Northern Territory	AA-	7.55%	25.00%
✓	Westpac (SGB)	AA-	20.32%	25.00%
✓	Rabobank Aus.	A+	2.39%	15.00%
✓	ING Bank Aus.	A	1.59%	15.00%
✓	Aus. Military Bank	BBB+	1.59%	12.50%
✓	BoQ	BBB+	5.96%	12.50%
✓	AMP	BBB	2.78%	12.50%
✓	Newcastle PBS	BBB	5.39%	12.50%
✓	P&N Bank	BBB	8.75%	12.50%
✓	Police CU SA	Unrated	3.18%	10.00%
			<b>100.00%</b>	



**Breakdown by Asset Type**



## **10.2.2 COVID-19 Financial Relief (11708459)**

To the Chief Executive Officer

**Directorate:** Council Sustainability  
**Group:** Finance

**Manager:** Scott Bridgement – Director Council Sustainability  
**Author:** Katie Buckman – Chief Financial Officer

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### **Summary**

The purpose of this report is to respond to a resolution from the Council meeting on 20 July 2021 relating to the reinstatement of COVID-19 Financial Relief support and the financial implications of the initiatives being implemented by Council.

Council understands many businesses, ratepayers and community associations find themselves in challenging financial situations. Recent legislation, Public Health Orders and Council's sustainability have been considered when reviewing the suite of COVID-19 Relief initiatives.

### **Background**

Council at its meeting of 20 July 2021 resolved to:

- 1. In light of the fact the current COVID-19 restrictions are likely to continue for some time, I move all council supports offered during last year's lockdown be reinstated as soon as possible for a period of one month.*
- 2. That a report be presented to the next Council Meeting providing details of the financial impacts to Council and providing recommendations as to any continuation.*

Council resolved to provide financial relief as a result of the 2020 lockdown in its meeting of 7 April 2020 and its meeting of 30 June 2020. These resolutions are included at **Attachment 1** and **Attachment 2**.

#### Existing COVID-19 Relief initiatives

Prior to the 20 July 2021 Council meeting, Council had implemented the following initiatives:

1. ensuring small businesses are paid within a week of Council receiving a correctly rendered invoice.
2. enabling users of Council facilities to receive a credit for cancellations during the lockdown period.

3. deferring any tenant's rental payments that fall during the lockdown period with tenants encouraged to contact Council to discuss a payment arrangement.
4. encouraging small businesses who have sundry debts with Council to make contact to discuss a payment arrangement.
5. ratepayers experiencing financial hardship as a result of COVID-19 can apply for financial hardship.

Council will continue to assist communities through section 6.1 of Council's Recovery of Sundry Debts Policy. The policy enables small businesses to enter into periodic payment arrangement that may help assist small businesses who may have cash flows issues at this time.

Council's Rates Policy also allows for suitable payment arrangements, which in exceptional circumstances can be extended over a maximum of 2 years.

#### Additional COVID-19 Relief initiatives

In response to the resolution of 20 July 2021 Council meeting, the following additional initiatives were introduced:

1. waiving all or part of Council tenant's rental payments for a period of 31 days, where hardship is demonstrated.
2. removal of interest charges on outstanding rates for a period of 31 days.
3. removal of the Credit Card Payment Surcharge for a period of 31 days.
4. waiver of occupancy fees for Shellharbour Beachside Holiday Park van owners for a period of 31 days, where hardship is demonstrated. This is due to the inability of Shellharbour Beachside Holiday Park van owners to access their vans.
5. reduction of winter season sporting club recreation fees on a pro-rata usage basis.

#### Proposed Continuation of COVID-19 Relief Initiatives

Council understands many businesses, ratepayers and community associations currently find themselves in challenging financial situations. Council officers have reviewed recent legislation, Public Health Orders and Council's own sustainability and propose the following amendments to the current suite of COVID-19 Relief initiatives beyond the 31 day timeframe included within the resolution:

1. continue to ensure small businesses are paid within a week of receiving a correctly rendered invoice with relief concluding at the end of lockdown.
2. waiving all or part of Council tenant's rental payments for a period that is equal to the number of days of the lockdown, where hardship is demonstrated.
3. removal of interest charges on outstanding rates with relief concluding at the end of lockdown.
4. removal of the Credit Card Payment Surcharge with relief concluding at the end of lockdown.
5. implement the reduction of seasonal pool pass fees on a pro-rata usage basis.

6. implement the reduction of Shellharbour City Stadium competition and activity fees on a pro-rata usage basis.

### **Financial / Resources Implications**

In total, the recommendations made in this report have an estimated value of \$190k. This is detailed as follows:

1. waiving approved Council tenant's rental payments is estimated to total \$100k.
2. partial waiving of sporting field recreation fees is estimated to total \$55k.
3. waiving of Shellharbour Beachside Holiday Park van owner occupancy fees is estimated to total \$20k.
4. waiving of seasonal pool pass fees and Shellharbour City Stadium competition and activity fees is estimated to total \$15k.

The provision of this financial relief will not impact on Council's ability to provide the planned level of services to the community. Council will continue to deliver on its 2021-2022 Operational Plan which was adopted by Council on 29 June 2021 (subject to COVID-19 restrictions).

### **Legal and Policy implications**

Council's current Recovery of Sundry Debts Policy and Rates Policy allows for the proposed amended payment arrangements.

### **Public / Social Impact**

The initiatives proposed may help to ease the financial impact of the COVID-19 pandemic on ratepayers and customers and assist local small businesses to meet the challenges of COVID-19. The initiatives may also help offer opportunities to maintain employment of residents or re-employ residents once the pandemic challenges reduce.

### **Link to Community Strategic Plan**

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 3.2 Supports and increases employment and business opportunities within a strong local economy

Strategy: 3.2.2 Create, promote and maintain local business, job, investment and lifestyle opportunities

Objective: 4.2 Supported by a Council that is responsive, accountable and financially viable

Strategy: 4.2.3 Ensure Council is financially sustainable and continues to be transparent and accountable

## **Consultations**

### **Internal**

Manager Business and Investment  
Group Manager Built and Natural Environment  
Manager Community Engagement and Activation

### **External**

Nil

### **Political Donations Disclosure**

Not applicable

## **Recommendation**

**That:**

- 1. Council acknowledge that COVID-19 continues to have an impact on the community.**
- 2. Council approve the continuation of the following COVID-19 pandemic relief, until the end of the current lockdown:**
  - a. small businesses are paid within a week of receiving a correctly rendered invoice.**
  - b. waive all or part of Council tenant's rental payments for a period that is equal to the number of days of the lockdown, where hardship is demonstrated.**
  - c. removal of interest charges on outstanding rates.**
  - d. removal of the Credit Card Payment Surcharge.**
- 3. Council approve the reduction of seasonal pool pass fees on a pro-rata usage basis.**
- 4. Council approve the reduction of Shellharbour City Stadium competition and activity fees on a pro-rata usage basis.**

Approved for Council's consideration: **Scott Bridgement**  
Director Council Sustainability

**Date of Meeting:** 10 August 2021

**Attachments**

1. Resolution of 7 April 2020 COVID-19 Financial Relief – *Page 20*
2. Resolution on 30 June 2020 COVID-19 Financial Relief – *Page 21*

**Attachment 1 - Resolution of 7 April 2020 COVID-19 Financial Relief**

1. *Acknowledge the significant impact the COVID-19 Pandemic is having on the community.*
2. *note that it has commenced and will continue:*
  - a. *paying small business within a week of receiving a correctly rendered invoice.*
  - b. *to ensure users of Council facilities are receiving a credit for cancellations relating to the COVID-19 Pandemic.*
3. *approve for the period of the COVID-19 Pandemic the waiving of:*
  - a. *outdoor fees*
  - b. *either all or part of Council tenant's rental payments for a period of 90 days or for the COVID-19 Pandemic whichever is less, where hardship is demonstrated by the small business owner.*
4. *delegate to the General Manager the hardship process required to seek the waiver of fees or rates interest.*
5. *approve for the period of the COVID-19 Pandemic the deferral of:*
  - a. *rental payments for a period of 90 days*
  - b. *rent reviews for Council tenants for 12 months.*

**Attachment 2 - Resolution on 30 June 2020 COVID-19 Financial Relief**

1. *Council acknowledge that COVID-19 continues to have an impact on the community.*
2. *Council approve the cessation dates of the following COVID-19 pandemic relief:*
  - a. *6 July 2020 for deferral and waiving of tenant rental payments.*
  - b. *30 September 2020 for outdoor fees and interest rates applying to outstanding rates.*
  - c. *31 December 2020 for weekly payment of invoices, Credit Card Payment Surcharge.*
  - d. *8 April 2021 Council tenant rent reviews.*
3. *Council approve for the remainder of the 2020 calendar:*
  - a. *sporting fields recreation fees be charged on a pro-rata basis if impacted by the COVID-19 pandemic.*
  - b. *pro-rata of sporting fields recreation fee be further reduced by 50% where public health orders excluded competition.*
  - c. *General Manager be delegated to waive all or part of individual requests seeking additional sporting field costs relief relating to COVID-19.*
  - d. *The waiving of all sporting fields recreation fees is not to exceed \$75K.*
4. *The General Manager be delegated to approve a one-month credit on future fees for Shellharbour Beachside Holiday Park annual van owners where significant COVID-19 pandemic impact is sufficiently demonstrated.*
5. *Council approve an amendment to Council's Rates Policy for 2020/21 only to enable eligible pensioner ratepayers to continue to receive the voluntary Council rebate even though all rates and charges levied were not paid by 31 May 2020.*

### 10.3 Community and Customers Directorate

#### 10.3.1 Requests for Financial Assistance – First Quarter Allocation 2021-2022 (11707128)

To the Chief Executive Officer

**Directorate:** Community and Customers  
**Group:** Community Connections

**Manager:** Kathryn Baget-Juleff – Group Manager Community Connections  
**Author:** Renee Acers – Administration Officer

### Summary

The purpose of this report is to seek Council's endorsement of the proposed contributions recommended by the Financial Assistance Working Party (Working Party) at its meeting on 14 July 2021 for the first round of allocations for the 2021/2022 financial year, from the Miscellaneous Donations budget.

The amount for allocation available for this financial year from the miscellaneous donations budget is calculated in **Table 1** below:

**Table 1 - Amount available for allocation**

Original budget allocation 2020/2021 (miscellaneous donations only)	\$20,000.00
Carry over from 2020/2021	\$1,528.78
<b>Balance remaining for allocations during 2021/2022 period</b>	<b>\$21,528.78</b>

This report recommends that Council provide financial assistance from the Miscellaneous Donations Budget 2021/2022 totalling \$4,665. This amount is made up of \$3,740 of approved allocations and \$925 for Community Service Awards.

The Financial Assistance Working Party also considered round one applications for Fee Reduction at the Dunmore Waste Disposal Depot from the Fee Reduction Budget in the 2021/2022 financial year. This report also recommends that Council approve \$1,100 to be allocated to Assist Shellharbour (Shellharbour City Baptist Church Assist Inc.).

### Background

Councils may provide financial assistance to others, under S356 of the NSW Local Government Act 1993 (the Act). Shellharbour City Council allocates funds for certain kinds of donations, listed as miscellaneous donations in each annual Operational Plan and the distribution of funds is managed by the Working Party, which includes all Councillors. Advice and additional information is provided to the meeting by relevant staff.

The Working Party considers requests for financial assistance and makes recommendations to Council subject to the Act, the history of the beneficiary proposal, Council's policy and programme objectives. The Working Party considers requests for assistance in the form of cash, as well as reductions or waivers of Council fees and charges associated with use by applicant organisations, of city facilities or services.

In such cases, Council may charge the value of any fee reduction, against the budget for donations, thereby ensuring that any fee waiver is recognised as a donation and Council is properly credited with this form of financial assistance.

Financial assistance is provided to germinate volunteer projects and individual aspirations, which are in accordance with Council's objectives outlined in the Financial Assistance – Donations Policy. Financial assistance is never intended to be ongoing, or assured. Not all requests for funding assistance are granted. Not all requests are approved exactly as requested.

Approval is generally recommended in part or in full, within Council's budget limits, for those applications that are deemed to fit the guidelines of Council's Financial Assistance - Donations Policy, Council's Fee Reduction Policy and Council's programme objectives.

The first quarter allocations for financial assistance closed on 28 June 2021. This round was promoted on social media, print advertisement and through Council networks from the end of May 2021.

There were nine applications received for the first round of allocations, totalling \$10,195. Of these, two were from organisations that have not previously requested funding. An amount of \$925 was also requested for allocation towards Community Service Awards. The total of funding received for the first quarter of 2021/2022 was \$11,120.

The Working Party met on 14 July 2021, considered all applications for assistance for the first quarter and made recommendations to the total value of \$4,665. See **Table 2** below.

**Table 2 – Recommendations Quarter 1 – Miscellaneous Donations budget**

<b>Organisation</b>	<b>Reason Requesting</b>	<b>Amount requested</b>	<b>Amount Approved</b>
Illawarra Maltese Australians	To assist with advertising, promotional materials and equipment to establish a cultural community group for young people and families in the Illawarra identifying with the Maltese Community.	\$1,000	Nil

Illawarra South Coast Multiple Birth Association	To contribute towards the cost in running "Healthy Families" program workshops.	\$500	Nil
Mt Warrigal Kooris United Rugby League Team	To assist with the purchase of hand sanitiser, face masks and anti- bacterial cleaning products.	\$1,000	\$500
Shellharbour City Baptist Church - Assist Shellharbour	To buy equipment for training unemployed individuals to gain new skills and knowledge in customer service and barista skills.	\$2,000	Nil
Shellharbour Cricket Club	To purchase new training equipment for junior teams. Late application - received 6.07.21	\$1,000	\$500
St Vincent de Paul Society – All Saints Conference Shellharbour City	To contribute towards the purchase of an updated computer to assist with running the Vinnies emergency food program.	\$500	\$500
The Parkside Centre – Albion Park High School	To complete 'The Tend Project': a sensory outdoor learning area. Funding to be used for the purchase of sensory outdoor hammocks.	\$1,995	\$540
The Rail Cricket Club	To purchase balls and other equipment for the club.	\$1,000	\$500
Warilla Barrack Point Surf Life Saving Club	To assist with the purchase of an Inflatable Rescue Boat Trailer.	\$1,200	\$1,200
Community Service Awards	To encourage and reward students who have shown initiative and action in supporting their local community. These awards are presented in the form of gift vouchers to primary and high schools in the Shellharbour LGA.	\$925	\$925
<b>TOTAL</b>		<b>\$11,120</b>	<b>\$4,665</b>

All applicants will be advised in writing. Successful applicants will be advised of the amount allocated and any conditions on the allocation.

### Request for Donations from the Fee Reduction Budget 2021/2022

The Working Party at its meeting on 14 July 2021, also considered one application from “Assist Shellharbour” for Fee Reduction at the Dunmore Waste Disposal Depot in the 2021/2022 financial year. Refer to **Table 3**.

**Table 3 - Application for Fee Reduction at Dunmore Waste Disposal Depot**

Organisation	Reason Requesting	Amount requested	Amount Approved
Assist Shellharbour (Formerly Shellharbour Baptist Church)	Disposal of unsolicited and unsuitable op-shop donations and some soft furnishings	\$1,100	\$1,100

The Committee supported this application and recommends that \$1,100 be allocated to Assist Shellharbour. The applicant will be advised in writing of the allocated amount and any conditions on the allocation.

### Financial / Resources Implications

Allocations are made within Council's approved budgetary limits.

If recommendations listed in Table 2 are adopted, an amount of \$16,863.78 remains in the Miscellaneous Donations Budget for allocation in the 2021/2022 financial year. This amount has been calculated as shown in **Table 4**.

**Table 4 – Miscellaneous Donations Budget 2021/2022**

Original budget allocation 2021/2022 plus carry over from previous year of \$1,528.78 (miscellaneous donations only)	\$21,528.78
Less amount proposed to be allocated in first quarter (July to Sept)	-\$3,740.00
Less amount proposed to be allocated to Community Service Award	-\$925.00
<b>Balance remaining for future allocation in the 2021/2022 financial year</b>	<b>\$16,863.78</b>

If recommendation 2 is adopted, an amount of \$1,100 will be deducted from the Fee Reduction Budget leaving \$19,810.00 for allocation during the 2021/2022 financial year. This has been calculated as shown in **Table 5**.

**Table 5 – Fee Reduction Budget 2021/2022**

Original budget allocation 2021/2022	\$20,910
Less amount proposed to be allocated in first quarter	-\$1,100
<b>Balance remaining for future allocations in the 2021/2022 financial year</b>	<b>\$19,810</b>

### **Legal and Policy implications**

The allocation of financial assistance is in accordance with Council's Financial Assistance - Donations Policy.

### **Public / Social Impact**

Financial assistance provided by Council has a positive social impact as it supports projects and activities within the community in accordance with Council's policy and program objectives.

### **Link to Community Strategic Plan**

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 1.1 Vibrant, safe, creative and inclusive City

Strategy: 1.1.1 Deliver and promote events and activities for our community

Objective: 1.2 Active and healthy

Strategy: 1.2.1 Provide access to services and facilities where people can live, learn and play

### **Consultations**

#### **Internal**

Financial Assistance Working Party  
Group Manager Asset Strategy  
Management Accountant

#### **External**

Submissions received from organisations requesting financial assistance.

### **Political Donations Disclosure**

Not Applicable

## Recommendation

### That Council:

- 1. Provide financial assistance from the miscellaneous donations budget totaling \$4,665.00 to the following groups:**

Mt Warrigal Kooris United Rugby League Team	\$500
Shellharbour Cricket Club	\$500
St Vincent de Paul Society – All Saints Conference Shellharbour City	\$500
The Parkside Centre – Albion Park High School	\$540
The Rail Cricket Club	\$500
Warilla Barrack Point Surf Life Saving Club	\$1,200
Community Service Awards	\$925

- 2. Approve the allocation of \$1,100 to Assist Shellharbour for fee reduction at Dunmore Waste Disposal Depot from the Fee Reduction Budget 2021/2022.**

Approved for Council's consideration: Kathryn Baget-Juleff  
Group Manager Community Connections

**Date of Meeting:** 10 August 2021

### Attachments

Nil

**10.3.2 Sponsorship Applications - July 2021 (11707129)**

To the Chief Executive Officer

**Directorate:** Community and Customers

**Group:** Community Connections

**Manager:** Kathryn Baget-Juleff – Group Manager Community Connections

**Author:** Jessica Smith – Events and Activations Officer

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## Summary

The purpose of this report is to seek Council's endorsement of the proposed sponsorship assistance recommended by the Financial Assistance Working Party at its meeting on 14 July 2021.

At the time of assessment, the Sponsorship budget for 2021/2022 had \$56,269 available to be allocated.

This report recommends that Council provide sponsorship assistance from the Sponsorship budget totalling \$27,169. It also recommends that sponsored events be added to Council's Calendar of Events as "sponsored events" and that any unallocated funds be allocated via another round of event sponsorship during the 2021/2022 financial year.

## Background

Sponsorship may be considered for not-for-profit groups, organisations or individuals seeking to organise an event or activity within the Shellharbour Local Government Area that has a demonstrable benefit to the wider community. Approval is generally recommended in part or in full, within Council's budget limits, for those applications that are deemed to fit the guidelines of Council's Sponsorship Policy and Council's programme objectives.

Council's Sponsorship Policy outlines the requirements and criteria for Council to allocate sponsorship assistance to suitable recipients within Shellharbour City, or relevant to the city, in a manner compatible with ICAC guidelines and provisions of s356 of the Local Government Act 1993.

In accordance with Shellharbour City Council's Sponsorship Policy, eligibility for Ordinary Sponsorship must meet the following criteria:

1. Ordinary Sponsorships can be considered for not-for-profit groups, organisations or individuals seeking to organise an event/activity within the Shellharbour Local Government Area that has demonstrable benefit to the community.

2. Ordinary Sponsorship sought must be for a specific community event/activity with a fixed timeframe. Ongoing operational, maintenance or administrative costs will not be sponsored.
3. Successful applicants must sign and comply with a Sponsorship Agreement, which includes the requirement for:
  - Acknowledgement of Council (including logo) equivalent to other similar amount sponsors and/or as stated within Council's Sponsorship Agreement.
  - The applicant to obtain and comply with all certificates and approvals required by law in order to hold the proposed event/activity.
  - Council to have the opportunity to display banners (as supplied by Council) at events/activities.
  - Council to have the opportunity for a stall at all events/activities.
  - A written evaluation to be provided within three (3) months of the conclusion of the event/activity.
4. The following events/activities will not be eligible for funding via this program:
  - Specific and local cultural events/activities
  - Fetes
  - Conferences/Dinners
  - Political events/activities
  - Any event/activity with sponsorship assessed as actual, potential or perceived conflict of interest between Council and the applicant or another sponsoring individual or organisation for such event/activity.
  - Any event/activity which is assessed as a risk management cost to Council.
5. Applicants who have received donations, grants or sponsorship from Council in the past two years will be ineligible for sponsorship funding if all requirements of the previous sponsorship have not been satisfactorily complied with and finalised.
6. Events/activities will not be sponsored retrospectively.

Council considers the sponsorship of events as an integral part of the landscape for the development and production of a strong, local event culture. Council has limited resources to present events and by sponsoring and supporting local activities, Council can help facilitate the success of events in the region. This has significant social and economic outcomes across the community.

The working party considered all applications for sponsorship and made the following recommendations, to the combined total value of \$27,169 outlined in **Table 1**.

**Table 1 – Sponsorship first Allocation 2021/2022 recommendations**

<b>Applicant</b>	<b>Event details</b>		<b>Recommendation</b>
Patrick Peardon	Full Time Festival	Ron Costello Oval	\$5,000
Illawarra Community Foundation	2021 i98fm Illawarra Convoy	Shellharbour City Airport	Total: \$6,669 Cash: \$5,000 In kind: \$1,669  In Kind: Mowing of event site and parking location  Waiving of traffic management fee for closing of section of Hargraves Rd. TRC0002/2021.
Kao Kreative	Run Shellharbour	Shellharbour North Beach – Reddall Parade	\$8,000
Corey Pickett	Vaudevillawarra	Shellharbour Civic Centre	\$2,500
Wheelchair Sports NSW / ACT	Wheelchair Basketball Illawarra Festival	Shellharbour City Stadium	\$5,000
<b>Total</b>			<b>\$27,169</b>

### Financial / Resources Implications

There is \$56,269 allocated for Sponsorship in the 2021/22 financial year in the Community Event Sponsorship budget. This is the first round of Sponsorship Allocations for this financial year. There will be \$29,100 in the budget for the remaining 2021/2022 financial budget period for sponsorship.

If any restrictions imposed by NSW Health affect the planned date or nature of the event, organisers will be given the opportunity to reschedule their event to a later date (within the current financial year) and their sponsorship agreement will be amended accordingly. In the event that the activity is unable to proceed, organisers would be required to return all unused sponsorship monies to Council in full.

### Legal and Policy implications

Nil

### Public / Social Impact

Sponsorship of Community Events provides organisations and residents with opportunities to celebrate and commemorate events of significance in the Shellharbour City area. It is recognised these events are a highpoint on the community's social calendar.

### **Link to Community Strategic Plan**

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 1.1 Vibrant, safe, creative and inclusive

Strategy: 1.1.1 Deliver and promote event and activities for our community

Strategy: 1.1.5 Nurture a creative community participating in arts and cultural activities

Objective: 1.2 Active and healthy

Strategy: 1.2.1 Provide access to services and facilities where people can live, learn and play

### **Consultations**

#### **Internal**

Financial Assistance Working Party  
Assistant Corporate Accountant

#### **External**

Submissions from organisations requesting sponsorship

### **Political Donations Disclosure**

Not applicable

## Recommendation

**That Council:**

- 1. Provide sponsorship from the sponsorship budget to the total value of \$27,169 to the following events:**

<b>Applicant</b>	<b>Event details</b>		<b>Recommendation</b>
Patrick Peardon	Full Time Festival	Ron Costello Oval	\$5,000
Illawarra Community Foundation	2021 i98fm Illawarra Convoy	Shellharbour City Airport	Total: \$6,669 Cash: \$5,000 In kind: \$1,669  In Kind: Mowing of event site and parking location  Waiving of traffic management fee for closing of section of Hargraves Rd. TRC0002/2021.
Kao Kreative	Run Shellharbour	Shellharbour North Beach – Reddall Parade	\$8,000
Corey Pickett	Vaudevillawarra	Shellharbour Civic Centre	\$2,500
Wheelchair Sports NSW / ACT	Wheelchair Basketball Illawarra Festival	Shellharbour City Stadium	\$5,000
<b>Total</b>			<b>\$27,169 cash and in-kind</b>

- 2. Approve the unallocated funds of \$29,100 be allocated via another round of event sponsorship during the 2021/2022 financial year.**
- 3. Endorse the sponsored events be added to Council's Calendar of Events as "sponsored events".**

Kathryn Baget-Juleff

Approved for Council's consideration: Group Manager Community Connections

**Date of Meeting:** 10 August 2021

### Attachments

Nil

**10.3.3 Temporary Suspension of Prohibited Zone in Blackbutt Forest Reserve during Council Events (11707130)**

To the Chief Executive Officer

**Directorate:** Community and Customers  
**Group:** Community Connections

**Manager:** Kathryn Baget-Juleff – Group Manager Community Connections  
**Author:** Bonnie Hittmann – Manager Community Life  
Meegan Martinez – Community Safety Officer

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## Summary

The purpose of this report is to seek Council's endorsement to temporarily suspend the Prohibited Zone in Blackbutt Forest Reserve during Council events, which includes four events per year over a three-year period.

Under Section 645 of the Local Government Act 1993 Council has "*the power to suspend or cancel an alcohol-free zone during its period of operation provided that Council pass a valid resolution to suspend or cancel a particular Alcohol-Free Zone.*"

For the purpose of this report, the legislation references Alcohol-Free Zones which includes Prohibited Zones, the zoning that is applicable at the Reserve.

The area of suspension will be limited to the fenced/secured site of each event and limited to the operating hours of the event.

## Background

The Prohibited Zone within Blackbutt Forest Reserve was established on 28 April 2004 to reduce issues of public consumption of alcohol, intoxication and antisocial behaviour (**Attachment 1 – Map of Prohibited Zone at Blackbutt Forest Reserve**). The current Prohibited Zone was renewed on 21 December 2017 for a period of four years and it is intended to be renewed in December 2021 as it assists with Police enforcement and reducing antisocial behaviour and crime.

Prohibited Zones refer to public spaces and reserves that impose prohibitions against a range of activities including the public consumption of alcohol (under the *Local Government Act 1993* Section 632). Council is empowered under *the Local Government Act 1993* to establish or renew Alcohol-Free and Prohibited Zones for periods up to four years.

Under Section 645 of the *Local Government Act 1993*:

*A council must pass a valid resolution to suspend or cancel a particular alcohol-free zone. Such action may be taken as a result of a request received from any person or body, or at a council's own initiative.*

*Liaison with the local police, before and after the council resolution, is essential to ensure that both groups are informed and action is coordinated. Additionally, a council may undertake any other consultation that it considers necessary. A council must publish notice of a suspension or cancellation as required under section 645 (1) and (3). In the case of cancellation of an alcohol-free zone the signs should be removed immediately.*

*Council is not limited in the reasons for which it may suspend or cancel an alcohol-free zone. A suspension would not usually be appropriate for any period longer than one month, and generally would be of a much shorter duration e.g. to accommodate a specific community event. Alcohol-free zone signage should be removed for the duration of any suspension of the zone. The four year operation of an alcohol-free zone is not extended by any suspension occurring within that period.”*

Development application DA0289/2021 was approved by Council for up to four events per year over a three-year period at Blackbutt Forest Reserve. As part of the development approval, adjoining residents received notification of the development application to allow for submissions. Additionally, Lake Illawarra Police District were consulted and supported the development application and community events proposed.

The draft schedule of known events for 2021 – 2023 include:

- 25 September 2021 – The Hidden Forest Festival
- 8 – 12 June 2022 – The Enchanted Forest Event
- 24 September 2022 – The Hidden Forest Festival
- 7 – 11 June 2023 – The Enchanted Forest Festival
- 23 September 2023 – The Hidden Forest Festival
- Any additional dates and events covered by the approved development application DA0289/2021.

Development application DA0289/2021 included the Statement of Environmental Effects, Alcohol Management Plan, Crowd Management Plan and Emergency Management Plan which defined procedures to minimise the risks associated with the events and alcohol consumption stating that each event would be:

- A ticketed event;
- Fenced and secured event;
- Have an approved Liquor Licence (where applicable) with appropriate signage and barriers to support any conditions related to any Liquor Licence;
- LIPD, Rural Fire Service (RFS) and Event Medical Personnel will be stationed at events;
- The event will be managed by a combination of LIPD and contracted security personnel to ensure crowd safety, Responsible Service of Alcohol (RSA) and alcohol management control.

- Each event will comply with all RSA legislation by ensuring all staff are trained in RSA, an RSA register is maintained by management and management reinforce RSA principles and practices during trading hours.

LIPD were also consulted regarding the Prohibited Zone at Blackbutt Forest, as part of Shellharbour's Crime Prevention Partnership meeting and endorsed their support for Council's events at Blackbutt Forest and confirmed their attendance at each event.

### **Financial / Resources Implications**

The cost of advertisements will be funded from the Safer Communities Campaign budget. Council's Community Safety Officer will audit the current Prohibited Zone signage on site and have temporary signs made up to reflect the suspension of Prohibited Zone.

### **Legal and Policy implications**

Prohibited Zones refer to public spaces and reserves that impose prohibitions against a range of activities including the public consumption of alcohol (under the *Local Government Act 1993* Section 632). Council is empowered under the *Local Government Act 1993* to establish or renew Alcohol-Free and Prohibited Zones for periods up to four years.

### **Public / Social Impact**

This temporary suspension of the Prohibited Zone will facilitate the development of new events for the City, and specifically new events in this location which is a key action endorsed by Council as part of the adoption of the Shellharbour City Event Strategy 2018-2021.

The creation of destination events and the introduction of key music events has received significant support through the engagement of community, industry professionals, Councillors and Council staff alike.

Community events provide significant social, artistic and economic benefits to the City. Council has an excellent track record in the presentation of large scale music and community events. Council has successfully produced larger events and will utilise additional professional services and contractors for the presentation of this event.

Any negative reports of antisocial behaviour and intoxication will be raised with LIPD through the Shellharbour Crime Prevention Partnership meeting.

### **Link to Community Strategic Plan**

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 1.1 Vibrant, safe, creative and inclusive

Strategy: 1.1.1 Deliver and promote events and activities for our community

Strategy: 1.1.3 Keep Shellharbour a friendly environment where people feel safe

## **Consultations**

### **Internal**

Development Assessment Officer  
Manager Community Engagement and Activation  
Events & Activation Officer  
Manager Compliance & Regulation  
City Regulations Supervisor

### **External**

Lake Illawarra Police District  
Shellharbour Crime Prevention Partnership

### **Political Donations Disclosure**

Not applicable

## **Recommendation**

**That Council temporarily suspend the Prohibited Zone in Blackbutt Forest during Council events over a three-year period (2021 – 2023).**

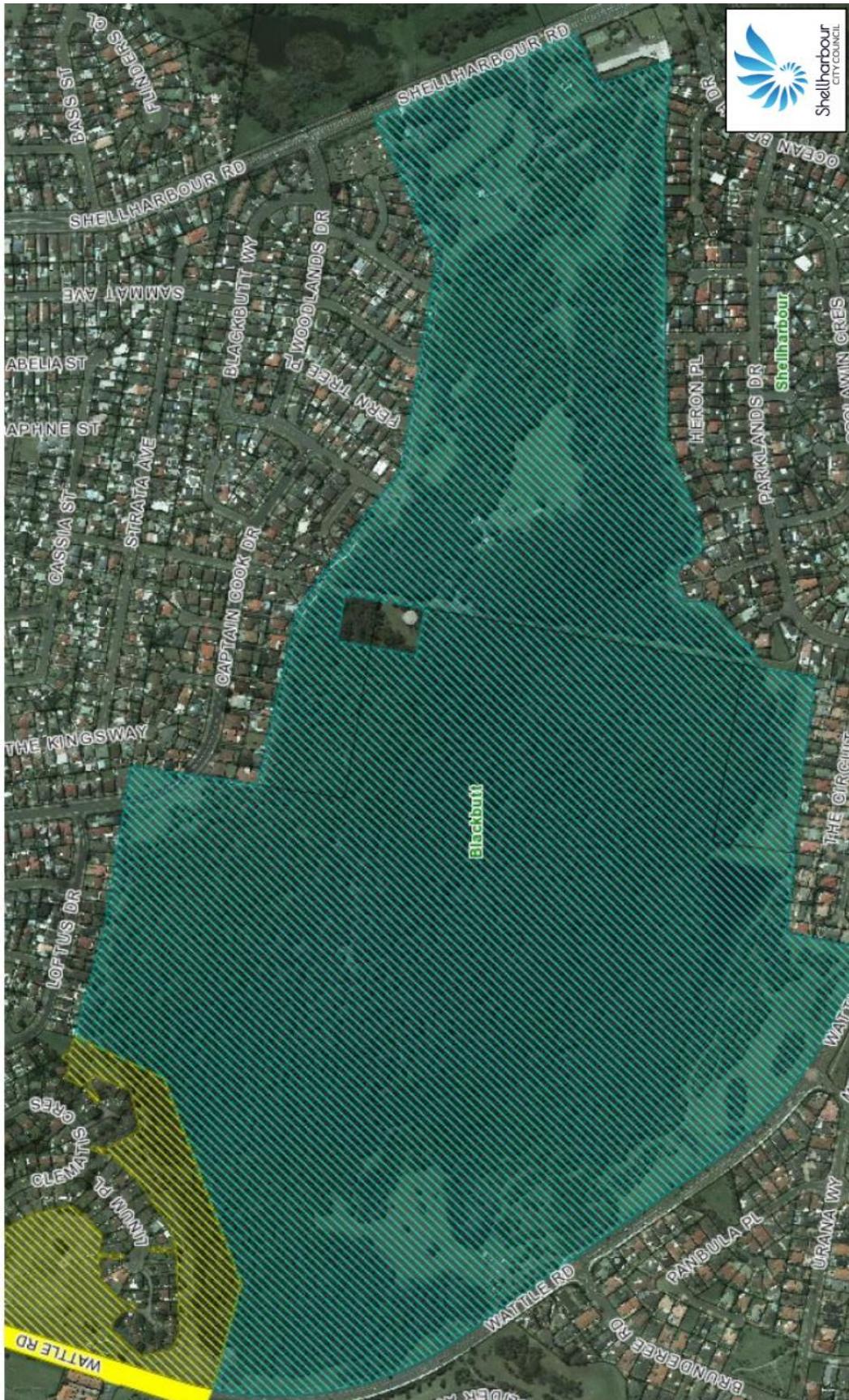
Approved for Council's consideration: Kathryn Baget-Juleff  
Group Manager Community Connections

**Date of Meeting:** 10 August 2021

### **Attachments**

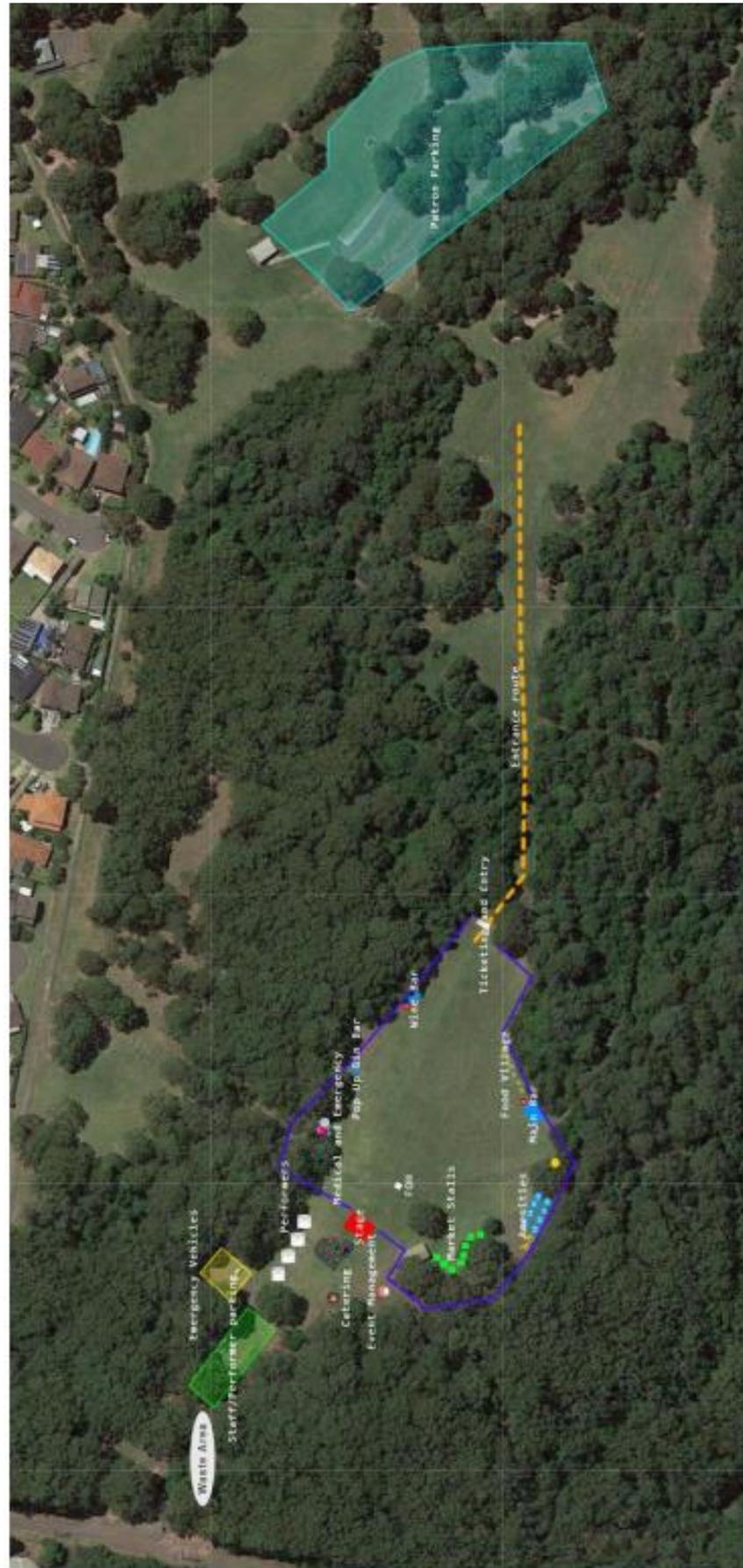
1. Map of Prohibited Zone at Blackbutt Forest Reserve – *Page 37*
2. Event Site Maps – *Page 38*

Attachment 1 – Map of Prohibited Zone in Blackbutt Forest Reserve



Attachment 2 – Event Site Maps





## **10.4 Amenity and Assets Directorate**

### **11. Committee Recommendations**

#### **11.1 Recommendations from the Shellharbour City Sports Assistance Advisory Committee held via circular email on 22 July 2021 recommended for adoption.**

That the Recommendations from the Shellharbour City Sports Assistance Advisory Committee held via circular email on 22 July 2021 be adopted.

### **12. Items for Information**

#### **12.1 Item for Information – Responses to Questions Taken on Notice (11707231)**

##### **12.1.1 Question Taken on Notice**

Council Meeting 20 July 2021 – Item 10.2.2 Rental Subsidy Warrigal Care – Lot 21 DP 1134603 – 5 Rowland Avenue, Mount Warrigal (11695107)

Councillor Moran asked if the valuer who undertook the assessment is the same as the valuer who undertook the previous assessment. The Chief Executive Officer took the Question on Notice.

#### **Response**

The market rental valuation undertaken in 2021 for the lease renewal was provided by Herron Todd White.

The market rental valuation undertaken in 2015 was provided by a different valuer - Opteon Property Group.

**Responsible Officer:** Trevor James  
Manager Business and Investment

**Date of Meeting:** 10 August 2021

**13. Notices of Rescission/Alteration Motions**

Nil

**14. Notices of Motion**

**15. Questions on Notice (must be submitted in writing)**

**16. Urgent Business**

**17. Confidential Business (Committee of the Whole in Closed Session)**

**18. Committee of the Whole in Closed Session (Closed to the Public):  
Adjournment**

**19. Committee of the Whole in Closed Session: Consideration of Adoption of  
Decisions Reached in Closed Session**

**20. Consideration of Motions to Declassify Reports Considered in Closed  
Session**