

AGENDA

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1. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Owners and Custodians of the Land on which we are meeting and pays its respects to Elders past, present and emerging.

2. Apologies / Leave of Absence

3. Confirmation of Minutes

4. Disclosure of Interest

5. Staff Report

5.1 Australian Network on Disability's Virtual Conference – Stronger Together (11446746)

The purpose of this report is to provide an overview of the Australian Network on Disability's Virtual Conference.

The Australian Network on Disability's Virtual Conference – Stronger Together was held virtually on Tuesday 12 May 2020.

The conference provided an opportunity to connect with other organisations, hear from top performers and equip participants with the knowledge and skills for employment, retention and inclusion of people with disability.

Hosted by Kurt Fearnley, the event offered exclusive insight into ways to deliver sustainable access and inclusion outcomes, and innovative practical solutions for organisations.

The conference provided an opportunity to learn from a powerful employer network of business leaders, diversity and human resources professionals and influencers with disability from the public, private and for-purpose sectors.

Leading performers as measured against the Australian Network on Disability's Access and Inclusion Index spoke on their achievements in promoting access and inclusion in their workplace.

The Access and Inclusion Index is Australia's foremost benchmarking tool for inclusion of people with disability. It provides a unique opportunity to drive access and inclusion outcomes across organisations. See <https://www.and.org.au/pages/access-inclusion-index.html> for more information on the index.

The Royal Melbourne Institute of Technology (RMIT), Australian Taxation Office, Australian Public Service, Medibank and Life Without Barriers were some of the organisations that had representatives speak at the conference. The need for senior leaders to embrace inclusive practices and the value of Disability Access and Inclusion Plans, Disability or Diversity Employment Networks and Diversity Plans were key features of each of these presentations.

Over 1500 people registered to attend the conference from across Australia.

Recommendation:

That DAIAC receive and note the report Australian Network on Disability's Virtual Conference – Stronger Together.

Responsible Manager: Bonnie Hittmann, Manager Community Life

Report Prepared By: Narelle Williams,
Community Development Officer
– Access and Participation

Date of Meeting: 10 June 2020

5.2 Access and inclusion matters requiring attention outside of regular meetings (11446747)

The purpose of this report is to provide the Committee with an update on access and inclusions matters requiring attention outside of Committee meetings:

1. Draft 2020-2021 Operational Plan, draft Long Term Financial Plan and Asset Management Plan were on public exhibition

On Friday 1 May 2020 Committee members were advised by email that the Draft 2020-2021 Operational Plan, Draft Long Term Financial Plan and Asset Management Plan were on public exhibition and comments were invited on these documents prior to the closure of the exhibition period on Thursday 7 May 4.30pm. A web link was provided to the documents

No further action required. This matter is now closed.

2. DA0141/2020 Internal Fitout And Use Of The Tavern Undercroft Space As Marina Workshop And Storage Facility, Shell Cove

The application seeks to fit out the undercroft of the approved Shell Cove Tavern for storage of marina related equipment including sailing equipment, storage lockers for marina berth holders, materials and place maker equipment storage with an ancillary workshop and water closet space.

Comments were provided on behalf of the Committee seeking clarification regarding the level of access to be provided to the secure store and workshop areas.

No further action required. This matter is now closed.

Recommendation:

That DAIAC receive and note the report Access and inclusion matters requiring attention outside of regular meetings.

Responsible Manager: Bonnie Hittmann, Manager Community Life

Report Prepared By: Narelle Williams,
Community Development Officer
– Access and Participation

Date of Meeting: 10 June 2020

5.3 Update on outstanding matters (11446748)

The purpose of this report is to provide the Committee with an update on outstanding matters:

1. Albion Park Post Office

At the meeting of 11 March 2020 the Committee agreed:

- i) That Albion Park Post Office be informed of the two complaints to Council regarding the inaccessibility of the post office and that the post office be reminded that it is unlawful under the Disability Discrimination Act 1992 to discriminate against people with disabilities in relation to the provision of goods, services and facilities.
- ii) That Australia Post also be advised of the complaints.

Action: Letters have been sent to the Albion Park Post Office and Australia Post as outlined above. (Attachment 1 – Letter to Albion Park Post Office and Australia Post)

Subsequent to those letters being sent, a response was received from the Albion Park Post Office on 8 May 2020. (Attachment 2 – Letter from Albion Park Post Office 8 May 2020)

2. Requests from an Orientation and Mobility Specialist on behalf of Guide Dogs NSW/ACT for improvements to pedestrian access at:

- i) Old Bass Point Road, Shellharbour and Shell Cove
- ii) From Shellharbour Road and extend all the way around Woolworths Avenue and connecting path from Commerce Drive to Warilla Library.

At the meeting of 11 March 2020 the Committee endorsed that:

- i) The proposed improvements at Old Bass Point Road, Shellharbour and Shell Cove are outside the scope of the Committee and the matter was to be referred to the Capital Works Program.
- ii) the construction of a footpath from Commerce Drive to Warilla Library is outside the scope of the committee and should be referred to the Capital Works Program.

Action: The Orientation and Mobility Specialist from Guide Dogs NSW/ACT who made the initial enquiry has been advised of the outcome in both matters as outlined above.

This matter is now closed.

3. Green Poppy 2/6 Addison Street, Shellharbour

The inability of a person to use the accessible parking at the Green Poppy Café in Shellharbour due to it being used by a vehicle that does not display a mobility parking permit has been raised at the Committee on a number of occasions.

The Manager Building has provided the Committee with the following advice: The use of the accessible parking space on private property is a management issue and any concerns regarding this should be addressed to the property manager in the first instance. If the property manager is having difficulties regulating the use of the accessible car parking space, another option the owner of the property may pursue is to enter into a Service Level Agreement with Compliance and Regulation which would enable the parking Rangers to monitor.

Action:

- i) The resident raising the enquiry, in the latest instance, was informed of the outcome.
- ii) A letter to be sent to the Property Manager advising them of the complaints made to Council.

The matter is now closed.

4. Shellharbour Open Space and Recreation Needs Study and Strategy.

Earlier this year the Committee provided comments on the Draft Shellharbour Open Space and Recreation Needs Study and Strategy.

The Shellharbour Open Space and Recreation Needs Study and Strategy was adopted by Council at its meeting of 7 April 2020.

The Study and the Actions within the Strategy will guide how Council will plan, implement and manage current and future open spaces and sport, recreation and aquatic facilities across the Shellharbour Local Government Area for the 2020-2030 period.

A copy of the documents are available on Council's website at

<https://www.shellharbour.nsw.gov.au/plan-and-build/planning-controls-and-guidelines/planning-studies>

Action: No further action was required.

This matter is now closed.

5. Play equipment at Little Park, Shellharbour

The sunken play equipment at Little Park, Shellharbour has been raised as a trip hazard by a Committee member and the Committee would like consideration that it be ground level as well as placing a bright colour contrast around the outside identifying it as a trip hazard.

Action: The issue was referred to the Building Maintenance Co-Ordinator for consideration and the following response was received:

Each piece of equipment we deliver in our inclusive playgrounds is manufactured and installed to safety standards. The in-ground trampolines can't be repositioned as they are cast in with the rubber soft fall.

This matter is now closed.

6. Door handle at accessible toilets at Little Park

A Committee member requested that a door handle be installed (near the hinges) on the heavy door at the accessible toilets at Little Park which will enable easier opening and closing.

Action: The Building Maintenance Co-Ordinator has been advised that a work order has been raised for this matter.

This matter is now closed.

Recommendation:

That DAIAC receive and note the report update on outstanding matters.

Responsible Manager: Bonnie Hittmann, Manager Community Life

Report Prepared By: Narelle Williams,
Community Development Officer
– Access and Participation

Date of Meeting: 10 June 2020

Attachments:

1. Letter to Albion Park Post Office and Australia Post – *Page 8*
2. Letter from Albion Park Post Office 8 May 2020 – *Page 10*

Attachment 1 - Letter to Albion Park Post Office and Australia Post

15 April 2020

Mr G G Morrison & Mrs J Morrison
PO Box 101
ALBION PARK NSW 2527

Albion Park Post Office – 133 Tongarra Road, Albion Park NSW 2527

I am writing to advise you of a complaint raised with Shellharbour City Council regarding lack of physical access for people with mobility issues to the Albion Park Post Office and to provide information in relation to relevant requirements.

A complaint was made to Council raising concerns with the lack of access to the Albion Park Post Office. The matter was referred to Council's Disability Access and Inclusion Advisory Committee (DAIAC) for discussion and advice.

The Committee resolved to write to the owner of the Albion Park Post Office and Australia Post to advise them of the complaints and to remind both parties that it is unlawful under the Disability Discrimination Act 1992 to discriminate against people with disabilities in relation to the provision of goods, services and facilities.

The matter was also reviewed by Council staff and it was determined that the installation of a ramp or any such infrastructure would be the responsibility of the building owner. If this action were taken, it would need to take into account the heritage listing of the building.

The Australian Human Rights Commission provides advice with regards to providing access to heritage listed buildings. This advice is available from <https://www.humanrights.gov.au/our-work/disability-rights/frequently-asked-questions-access-premises#heritage>.

Accredited Access Consultants work with property owners to achieve accessibility in the build environment and may be able to provide specific advice for this matter. The Association of Consultants in Access Australia Inc (ACAA) is the peak national body for access consultancy in Australia. <https://www.access.asn.au/>.

If you require any further information, please contact Narelle Williams, Access and Inclusion Officer, on 4221 6085 or by email narelle.williams@shellharbour.nsw.gov.au

Yours sincerely



Narelle Williams
Community Development Officer – Access and Participation

15 April 2020

Australia Post
Customer Sales and Service
GPO Box 9911
MELBOURNE VIC 3001

Albion Park Post Office – 133 Tongarra Road, Albion Park NSW 2527

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If you require any further information, please contact Narelle Williams, Access and Inclusion Officer, on 4221 6085 or by email narelle.williams@shellharbour.nsw.gov.au

Yours sincerely



Narelle Williams
Community Development Officer – Access and Participation

Attachment 2 - Letter from Albion Park Post Office 8 May 2020

From: Tanya Zaulich - Morrisons Law
Sent: Fri, 15 May 2020 16:31:28 +1000
To: Information Management
Subject: ALBION PARK POST OFFICE
Attachments: Letter to Shellharbour Council re; disability ramp for PO.pdf

Dear Ms Williams,

Please see correspondence attached from Mr Graeme Morrison.

Regards,

Tanya Zaulich

PO Box 101
ALBION PARK NSW 2527

8 May 2020

Community Development Officer – Access and Participation
Shellharbour City Council

By Email: records@shellharbour.nsw.gov.au

Dear Sir/Madam,

Albion Park Post Office – 133 Tongarra Road, Albion Park NSW 2527

We refer to your correspondence dated 15 April 2020. Unfortunately, this issue has been raised before.

To provide disability access to the Post Office, would require a ramp being constructed on Council footpath. There are very strict requirements for access ramps and the current access to the Post Office is such that to have the proper gradient, the ramp would need to be on the footpath.

When this was raised some time ago, Council were reluctant to have the footpath impacted upon.

The Post Office has regular clients who suffer disabilities and their needs have been met by arrangements with the personnel from the Post Office.

Yours faithfully



Graeme Morrison

6. General Business

7. Next Meeting

9 September 2020