

LOCAL APPROVAL APPLICATION

(Local Government Act 1993 Section 68)

Under the *Government Information (Public Access) Act 2009* we may be required to publicly release any correspondence or information we have on this matter, which means your personal information may not be confidential and may appear on Council's website.

Political Donations and Gifts Disclosure Statement forms will be kept in a public register held at Council's Administration Building and may also be available on our website.

PROPERTY DETAILS

House No: Street Name:
Suburb: Postcode:
Lot No: DP No: Section:

LOCAL APPROVAL PARTICULARS

Type of activity (see Table of Approvals on next page)

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APPLICANT'S DETAILS

Company/Group Contact Person
Unit/Street No: Street Name:
Suburb: Postcode:
Contact Number:
Email:

APPLICANT'S AUTHORITY

I hereby apply for a Local Approval in relation to the activity described in this application.

Print Name:
Position in Organisation/Company:
Signature of Applicant: Date:

PROPERTY OWNER DETAILS

Name:
House No: Street Name:
Suburb: Postcode: Contact No:

Owners Consent

I/we hereby consent to the lodgement of this application.

Signature of Owner: Date:

CONSTRUCTION/INSTALLATION/DETAILS *(if construction forms part of your activity)*

Builder: Company:
Name:
Address:
Post Code: Contact Number:
Owner/Builder Permit No:

Your Privacy

Shellharbour City Council respects your privacy at all times. When processing your application we collect personal information about you for the primary purpose of providing you with a high level of customer service.

For more information please see our Privacy Management Plan on our website www.shellharbour.nsw.gov.au or contact our Public Officer on (02) 4221 6111. Information leaflets are also available at all offices and libraries.

TABLE OF APPROVALS**PART A – STRUCTURES AND PLACES OF PUBLIC ENTERTAINMENT**

1. Install a manufactured home, moveable dwelling or associated structure on land.
2. (Repealed)
3. (Repealed)

Note: additional information may be required prior to determination as required by “Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021”.

PART F – OTHER ACTIVITIES

1. Operate a public car park
2. Operate a Caravan Park or Camping Ground
3. Operate a manufactured home estate
4. Install a domestic oil or solid fuel heating appliance, other than a portable appliance
5. Install or operate amusement devices
6. (Repealed)
7. Use a standing vehicle or any article for the purposes of selling any article in a public place
8. (Repealed)
9. (Repealed)
10. Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations

Note: additional information may be required prior to determination as required specific to the subject activity.

LOCAL APPROVAL CHECKLIST

Council (Customer Service) to complete

Required Information – All Approvals	Yes	No
Have all relevant sections been completed (including Lot & DP)?		
Has the applicant signed the application?		
Has the owner of the land signed the application (for private land only)?		
Required Information – Mobile Tiny Homes Pilot ONLY (for private land only)	Yes	No
Has a site plan which demonstrates the setbacks and specifications been supplied? (may be shown on a previously approved site plan for the existing dwelling on site)		
Has a copy of the manufacturer's specifications showing internal floor plan, dimensions, anchoring and other information been supplied?		
Has the owner of the land signed the application (for private land only)?		
Has a 'self-assessment checklist' been provided?		
Required Information – Installations ONLY	Yes	No
Has a floor plan showing dimensions of all rooms and overall size of building been supplied?		
Have specifications been supplied?		
If all satisfactory FORWARD TO PROPERTY MANAGER TO ARRANGE FOR CHECKING AND OWNER'S SIGNATURE IF COUNCIL LAND IS INVOLVED.		

OUTSTANDING INFORMATION

Checked by (Officer's Name): _____

Date: _____

OFFICE USE ONLY

Total fees due _____

Date Paid _____

Receipt No. _____

Officer's Initials _____