

## Application – Formally Close a Public Road

### PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

The information on this form is being collected by Shellharbour City Council for the purpose of processing your application. Your personal information will be used by Council staff for the purpose of responding to your request and confirming your identity. This completed form will be stored on Council's electronic records management system. You may apply to Council to access and correct this information. Please see Council's [Privacy Management Plan](#) or contact Council's Privacy Officer on 4221 6111 for more information.

Under the Government Information (Public Access) Act 2009 and Environmental Planning and Assessment Act 1979 Council may be required to publicly release any correspondence or information Council has on this matter. This means your personal information may not remain confidential and may appear on Council's website.

**Due to requirements of the Roads Act 1993, no guarantee can be made that formal closure of the road will result from any application made.**

### Section 1: APPLICANT DETAILS

Title:	Given Name:	Family Name:
Organisation:		
Street Address:		
Suburb:		Post Code:
Email Address:		
Phone Number:		

### Section 2: ROAD DETAILS

Public Road Name:
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### Section 3: PURPOSE

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### Section 4: REQUIRED DOCUMENTATION

<input type="checkbox"/> Site Plan – Must show existing infrastructure on the section of public road
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## Section 5: ADJOINING LAND OWNER'S CONSENT

### Adjoining land owner 1

Given Name:

Surname:

Address:

Company Name:

ABN/ACN:

Signature:

### Adjoining land owner 2

Given Name:

Surname:

Address:

Company Name:

ABN/ACN:

Signature:

### Adjoining land owner 3

Given Name:

Surname:

Address:

Company Name:

ABN/ACN:

Signature:

### Adjoining land owner 4

Given Name:

Surname:

Address:

Company Name:

ABN/ACN:

Signature:

## Section 5: FEES AND CHARGES

- Fees and charges will apply in accordance with Council's adopted fees and charges. These charges include (but are not limited to):
  - Application Fee – investigation of the proposal including the report to Council
  - Survey costs – including preparation and registration fees
  - Legal fees including gazettal notice fees
  - Advertising/ public notice fees
  - Purchase price – determined by market valuation

## Section 6: APPLICANTS DECLARATION

- I declare that all of the information I have supplied is to best of my knowledge, true and correct.
- I understand that if the information I've provided is incomplete, my application may be delayed, rejected or more information may be requested.
- I acknowledge that if the information I've provided is misleading, any approval granted may be voided.
- I accept that other applications may be required in accordance with statutory requirements.
- I understand that this application and approval is not guaranteed.

Applicant Name:

Signature:

Date:

## Section 7: OFFICE USE ONLY

Application Number:

Fee:

Paid by:  EFT  Cash  Cheque

Date Paid:

Receipt No:

Initials:

### Related links:

[Fees & Charges](#)

[Public Mapping](#)

### Application lodgement

You can lodge your completed application, and attachments, in person at Council's Administration Building, Shellharbour Civic Centre, 76 Cygnet Avenue (Cnr Cygnet & College Avenue) Shellharbour City Centre or by emailing [council@shellharbour.nsw.gov.au](mailto:council@shellharbour.nsw.gov.au)