

Addressing

What's important and why.

Your address is important. It needs to be reliable and accurate. Your address is on your passport, your driver's licence, your home loan and your pool registration. It identifies your location to government agencies, postal delivery and most critically – emergency services.

It's important to get it right.



Your address has four core components

1. an address (or house) number
2. a road name
3. a locality (or suburb)
4. a postcode

(1) 76 CYGNET AVENUE (2)
SHELLHARBOUR CITY CENTRE (3)
NSW 2529 (4)

Shellharbour City Council is responsible for allocating the address number and for naming most of the roads. We engage with the community through the Geographical Names Board when dealing with locality boundaries.

Our addresses must conform to the NSW Addressing User Manual and AS/NZS 4819.2011 Rural and Urban Addressing. Council uses the principles and processes in the Manual when creating addresses to ensure they are complete and unambiguous.

We regularly supply our address data to NSW Government and Australia Post for verification and integration to other databases.

Building or developing land?

- Check your site address with us first – especially if you are on a corner block.
- We can allocate an address for your proposal and give you a letter confirming the approved address.
- Be consistent with labelling on all your plans and applications throughout the process.
- New addresses are used and shared well before someone moves into a new house. Make sure they are correct at the start of the process.

Greenfield Development / Surveyors

- Contact Council's Land Information Section at development proposal stage. We can provide advice at the Pre-DA consultation and work out the best opportunity to capture addresses within your process.
- The development approval will be subject to addressing conditions.
- Surveyors also have their own regulations to follow with regards to addressing on survey plans.

Problems with your address?

Contact Council's Land Information Section on 4221 6237 or email council at records@shellharbour.nsw.gov.au

Further Information

[SCC - Road Naming and Addressing Policy](#)

NSW Addressing User Manual, Reference guides for Developers and Surveyors www.gnb.nsw.gov.au/addressing