

**Minutes of the Disability Access Committee Meeting  
held Level 2 Training room, Lamerton House  
on Wednesday 1 February commencing at 11.00 am**

**Present:**

|                           |                                  |
|---------------------------|----------------------------------|
| Mayor Councillor M Saliba | Shellharbour City Council (part) |
| Mr Alex Traill            | Community Representative         |
| Mr Mario Russo            | Community Representative         |
| Mr Luise Bourne           | Community Representative         |
| Ms Mel Gorman             | Spinal Cord Injuries Australia   |

**In Attendance:**

|                     |  |
|---------------------|--|
| Ms Narelle Williams | Community Development Officer              |
| Ms Lauren Peters    | Acting Manager Community & Cultural Life   |
| Mr Kyle Stevens     | Senior Assets Officer                      |
| Ms Karri Ryan       | Trainee Civil Engineer – Assets & Projects |
| Ms Julie Larsen     | Agenda / Administration Officer            |

**Acknowledgement to Country**

Shellharbour City Council acknowledges the Traditional Owners and Custodians of the Land on which we are meeting and pays its respects to Elders past and present.

**1. Apologies / Leave of Absence**

An apology was tendered on behalf of Cr Stewart, Michael Tuffy, Eino Okkonoen, Paul Hartley and the Team Leader Assets Management.

COMMITTEE RECOMMENDATION: Russo / Traill

That the apologies as tendered be accepted.

**2. Staff Reports**

Item 2.2 was dealt with first on the agenda.

**2.2 Review of Access Provisions in Council's Development Control Plan**

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Copies of the draft controls were provided for the committee's review. The Draft Development Control Plan will be placed on Public Exhibition before adoption.

The Committee recommended the following amendments to the draft controls:

16.2

Advice: Signage and/or line-marking must be provided to avoid parking over ramps by vehicles.

16.3

The Committee agreed with the objective and advice for this point but added that signage needs to be clear and consistent.

The Community Development Officer will source some designs for "ambulant parking" signs for review by the committee.

The Committee recommends that the word "accessible" be added to:

16.4.1 In the design of roundabouts, traffic islands, ramps to footpaths and other relevant traffic/pedestrian facilities, the design must be coordinated to account for desire accessible lines/paths of travel to and from existing or new footways and pedestrian generating development, such as retail, community facilities and recreation facilities.

The Committee recommended the addition of the word "accessible" to the following clauses:

5.4 - Pedestrian and cyclist facilities

1. To provide a safe, accessible convenient and easily understood.....

5.4.1

b. The desirability of designing on the basis of the most direct route available, within safety, accessibility and design guidelines.

14 – Shellharbour City Centre Vehicular Access, Parking and Servicing

14.1

3. To provide safe and accessible vehicular and pedestrian access to these parking courts

14.2 – Car Parking

8. To promote a safe and accessible pedestrian network from car parking areas to uses with the City Centre;

The Committee recommends adding an additional comment that all large public facilities be encouraged to consider the provision of adult changing facilities.

**Action:** The Community Development Officer to provide these comments to City Strategy.

## **2.1 Disability Inclusion Action Plan – Priorities**

The Committee reviewed the key themes from community engagement undertaken as part of development of the Disability Inclusion Action Plan with a view to determining priorities.

### **Employment**

Developing a Disability Employment Strategy – highest priority

The Committee also considered there is value in promoting that Council is an inclusive employer.

### **Liveable Communities**

The Committee agreed that all new or upgraded facilities need to be made as accessible and inclusive as possible.

The Committee did not think that the provision of a hydro-therapy pool was a responsibility of Council but supports the provision of such a facility in the city.

More consideration needs to be given around the priorities of provision of accessible adult change tables and accessible fishing platforms. The Committee supports the provision of these two items although recognises that external funding is likely to be required to support these programs.

The Committee supports the recommendation that all new and major upgraded facilities need to be accessible. To assist in this occurring, the Committee supports requiring an independent access audit being provided when new large development applications are submitted to Council.

**Action:** The Community Development Officer is to provide additional information to the Committee on the other two Focus Groups.

The Committee requested information on whether Recharge Points will be provided at the City Hub.

### **3. General Business**

#### **Request for Membership to the Committee**

A resident, who is a carer of a person with a disability, has requested to join the Committee as there is a vacancy. The Committee accepted the nomination.

COMMITTEE RECOMMENDATION: Russo / Gorman

That the Committee accept the new Community representative on the Disability Access Committee.

CARRIED UNANIMOUSLY

#### **OUTSTANDING ACTIONS UPDATE**

##### **Shellharbour North Beach – beach wheelchair and accessible path of travel**

The Committee was advised that the beach wheelchair has been well utilised over the school holiday season and it is expected that the 'Replas Enduroplank' modular beach access section of the path to the beach should be completed by the end of the next week.

**Action:** The Mayor will follow with regards to whether a beach wheelchair is located at Warilla Beach.

##### **No 4. Reddall Parade Ramp**

**Action:** The Senior Assets Officer will forward copies of the options for the ramp at Reddall Parade and the accessible path of travel to the shared path to the Committee for consideration prior to the next meeting.

##### **No 23. Mackenzie Avenue to Reddall Parade, Mt Warrigal – safe access to cycle way.**

**Action:** The Senior Assets Officer will forward copies of the accessible path of travel to the shared path to the Committee for consideration prior to the next meeting.

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**Action:** The Peer and Social Support Coordinator - Spinal Cord Injuries Australia will confirm that the location for the pathway is Mackenzie Avenue and not Madigan Boulevard prior to design being finalised.

### **Shelters at Picnic Tables**

The Committee agreed to the provision of a shelter above the accessible picnic table near the Beverly Whitfield Pool.

**Action:** The Senior Assets Officer to add this to the Disability Access Projects Table for Bus Other Projects list as a funded project.

The Committee also requested costings on the provision of shelters for the new accessible picnic tables provided between Little Park and Beverly Whitfield Pool for consideration at the next meeting.

**Action:** The Senior Assets Officer to provide costing to the next meeting.

### **Deakin Park access to Lake Illawarra**

**Action:** The Senior Assets Officer to provide the Committee with an update on this Capital Works project at the next meeting.

**Meeting closed 12.50 pm**

CONFIRMED as a correct record of proceedings at the Disability Access Committee Meeting held 8 March 2017.

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General Manager

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Chairperson

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### Attachment 1 – Disability Access Projects Table for Bus Stops

The following table includes projects recently completed, current funded projects and unfunded projects. For details on project completed prior, see previous Disability Access Committee Meeting Minutes.

| DSAC Project Ref.        | Approved by DSAC | Category | Project Description   | Project Status  |
|--------------------------|------------------|----------|---|---|
| <b>Bus Stop Projects</b> |                  |          |   |   |
| B14                      | NOT APPROVED     | Bus Stop | Bus Stop Upgrade - Wattle Rd, Shellharbour - Sth-Wst Side/ Myimbarr   | No Action/ awaiting completion of adjacent development      |
| B15                      | NOT APPROVED     | Bus Stop | Bus Stop Upgrade - Tongarra Road, Albion Park - Sth Side/ Albion Park School                                    | Investigation - User demand to be determined (priority 3)   |
| B16                      | NOT APPROVED     | Bus Stop | Bus Stop Upgrade - Shellharbour Road, Barrack Heights - Near Roberts Ave  | No Action   |
| B20                      | 2014/15          | Bus Stop | Bus Stop Upgrade - Southern Cross Blvd, Shell Cove.   | Design In Progress  |
| B21                      | 2014/15          | Bus Stop | Bus Stop Upgrade - Baragoot Road, Flinders Inst. footpath connections, kerb ramps and tactile                   | Works Being Programmed                                      |
| B22                      | 2014/15          | Bus Stop | Bus Stop Upgrade - Wentworth Street Shellharbour Install tactile, make access compliant                         | Works Completed   |
| B23                      | 25/11/2015       | Bus Stop | Bus Stop Upgrade - 179 Shellharbour road (Oakleigh Park), Warilla   | Works Completed   |
| B24                      | 25/11/2015       | Bus Stop | Bus Stop Upgrade - Corner of 1 Arcadia Street and George Street, Warilla Install tactile, make access compliant | Construction Programmed For December 2016                   |
| B25                      | 25/11/2015       | Bus Stop | Bus Stop Upgrade - 51 Lake Entrance road, Warilla   | Works Completed   |
| B26                      | 25/11/2015       | Bus Stop | Bus Stop Upgrade - 71 Shellharbour Road, Warilla  | Works Completed   |
| B27                      | 25/11/2015       | Bus Stop | Bus Stop Upgrade - South East side of Dawes Park, Barrack Heights   | Works Being Programmed                                      |
| B28                      | 25/11/2015       | Bus Stop | Bus Stop Upgrade - 95 Shellharbour Road, Warilla  | Design received. Delivery to be undertaken by City Services |
| B29                      |                  | Bus Stop | Bus Stop Upgrade - Eleanore Avenue & Lake Entrance Road, Oak Flats  | Works Being undertaken as part of Council CWP               |
| B30                      |                  | Bus Stop | Bus Stop Upgrade - Terry Street, Albion Park  | Currently being investigated and scoped by Assets staff     |

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**Attachment 2 – Disability Access Projects Table for Bus Other Projects**

The following table includes projects recently completed, current funded projects and unfunded projects. For details on project completed prior, see previous Disability Access Committee Meeting Minutes.

| DSAC Project Ref.         | Approved by DSAC | Category            | Project Description   | Project Status   |
|---------------------------|------------------|---------------------|---|--|
| <b>Other DAC Projects</b> |                  |                     |   |  |
| 3                         | NOT APPROVED     | Footpath            | Footpath - John Street, Shellharbour - Provide connection from Bev Whitfield Pool to Shellharbour Sth Beach                               | No Action  |
| 4                         | 23/08/2016       | Beach Accessibility | Reddall Reserve Disability Access Ramp  | The DAC has agreed to put \$15k into a capital project number. Council investigating use of S94 funds to be utilised in place of AIP funding. This will allow AIP funding to be utilised for Wattle Rd Access Improvements (Project 19). Design has been received, though being redesigned to minimised footprint and environmental disturbance. |
| 14                        | NOT APPROVED     | Footpath            | Footpath - Holm Place, Shellharbour City Centre - Install new footpath, Wst Side/ KFC to Aldi (Shellharbour)                              | No Action - S94  |
| 16                        | NOT APPROVED     | Seating             | Seating - Albion Park Community Centre, Albion Park - Provide Seating   | Investigation  |
| 17                        | 11/05/2016       | Amenities           | Yovelton House/ Koori Men's Group Handrail inside the men's bathroom and handrail at the back steps (within heritage requirements)        | Works being programmed with Buildings coordinator Feb 2017   |
| 19                        | 2014/15          | Footpath            | Wattle Rd Access Improvements   | Design completed. Proposed to allocate \$3k DAC from Eleanore Bus Stop project and \$15k AIP from Mobility Mat project (777714) to fund difference. Once funding confirmed, will be issued to City Services to undertake the works.  |
| 21                        | 11/05/2016       | Footpath            | Shop Access - Burdekin Drive/ Delecia Ave   | Investigation (priority 9)   |
| 22                        | 11/05/2016       | Footpath            | Shared Path - Elliot Lake Bridge, Warilla - Widen the path on the Sth side of bridge to provide a smoother curve                          | Currently being designed. Final option to be confirmed with DAC.   |
| 23                        | 11/05/2016       | Footpath            | Share Path Access - Madigan Boulevard to Reddall Pde, Mount Warrigal - Investigate provision of safe access to cycleway along Reddall Pde | Currently being designed. Final option to be confirmed with DAC.   |

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|-----|--------------|---------------------|--|--|
| 24  | 11/05/2016   | Footpath            | Share Path Access - Konrads Road to Reddall Pde, Mount Warrigal - Investigate provision of safe access to cycleway along Reddall Pde | Currently being designed. Final option to be confirmed with DAC.         |
| 25  | 28/07/2016   | Beach Accessibility | Mobility Mat Shellharbour North Beach (Beach Access)   | Undertaken as Council S94 Project  |
| 26  | 11/05/2016   | Open Spaces         | Picnic Table - Shellharbour Foreshore (across from Beverly Whitfield Pool)   | Works Completed  |
| 27  | 11/05/2016   | Footpath            | Shared Path - Koona Street, Albion Park Rail - Remove step   | Currently programmed with City Services. Work order issued               |
| 28  | 11/05/2016   | Footpath            | Shared Path - Spoonbill Place, Albion Park Rail - Steel Gate Entrance investigate options  | Quotation received, Work Order to be issued (priority 7)                 |
| 29  | NOT APPROVED | Footpath            | Footpath - Carvele Crescent, Shell Cove - Has this been handed to council and meet councils DCP                                      | Investigation  |
| 30  | 11/05/2016   | Footpath            | Footpath - between Church Street and Macquarie Street, Albion Park - Poor condition and req investigation                            | Investigation (priority 8)   |
| 31  | 11/05/2016   | Footpath            | Kerb Ramp - O'Gormans Street, Albion Park (near warrigal care) - request addition of layback at drop off pick up location            | Currently programmed with City Services. Work order issued (priority 10) |
| 32  | 11/05/2016   | Parking             | Parking - Addison Street, Shellharbour - Garden bed encroaching onto accessible parking Space  | Investigation (priority 1)   |
| O33 | 11/05/2016   | Amenities           | Amenities - Shellharbour (Nth Beach) - Remove lockable gate from accessible toilets.   | Works being programmed with Buildings coordinator Feb 2017               |
| O34 | 20/07/2016   | Parking             | Accessible parking Memorial Drive & Kerb Ramp on Bimbala Place, Shellharbour City Centre   | Investigation  |
| O35 | 20/07/2016   | Facilities          | Recharge Scheme  | Works being programmed with Buildings coordinator Feb 2017               |
| O36 | NOT APPROVED | Footpath            | Intersection crossing of New Lake Entrance Road and Captain Cook Drive.  | Currently programmed with City Services. Work order to be issued         |
| O37 | NOT APPROVED | Footpath            | Intersection of Wattle Road and Jindabyne Road Crossing rectification  | Currently being designed   |
| O38 | NOT APPROVED | Amenities           | Amenities - Shellharbour (Little Park) - Remove partition wall and fix latch from accessible toilets.                                | Works being programmed with Buildings coordinator Feb 2017               |
| O39 | NOT APPROVED | Open Spaces         | Picnic Table Shelter (one missing and above new tables) - Shellharbour Foreshore (across from Beverly Whitfield Pool)                | Investigation  |