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Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Owners and Custodians of the Land on which we are meeting and pays its respects to Elders past and present.

1. Apologies / Leave of Absence

2. Confirmation of Minutes

Disabilities Services Advisory Committee Meeting 28 September 2016

2a. Business Arising from Minutes

3. Staff Reports

3.1 Disability Inclusion Action Plan (10794681)

The purpose of this report is to provide an update on the progress of the Disability Inclusion Action Plan (DIAP).

At the previous Disability Access Committee held on 28 September 2016, an update was provided on the Local Government NSW (LGNSW) Disability Inclusion Action Planning Guidelines. The purpose of the guidelines is to assist Councils to meet these requirements and effectively plan for and deliver on the diverse needs of people with disability in their community. It is proposed that these guidelines inform the development of Council's DIAP.

This report provides an update on the proposed actions and timeframes for the development of the Plan and outlines the community engagement schedule.

Actions and timeframes

The table below provides an indication of the project actions and timeframes.

Task	Timeframe
Planning – literature review, development of consultation processes	August / September 2016
Engagement – Community, Staff and Councillors	September 2016 to December 2016
Plan development	September 2016 to January 2017
Draft DIAP to Council	February 2017
DIAP exhibition period	March 2017
Launch of DIAP	April 2017

The plan development is proceeding to schedule with many community engagement activities organised or in the planning stage. Due to the late launch of the community survey the closing date for the survey is 6 January 2017.

The committee is asked to advise whether they require an additional meeting in late January to review the plan prior to a draft being prepared for Council in February.

Community engagement

Engagement opportunities for the development of the plan are as follows:

Engagement	Outcome
<p>Macquarie Day Club Monday 10 October 2016 Albion Park</p>	<p>Engagement completed. Approximately 35 people were engaged with.</p> <p>Focus areas covered:</p> <ul style="list-style-type: none"> • Attitudes and behaviours • Liveable communities • Systems and processes. <p>Key Issues raised:</p> <ul style="list-style-type: none"> • Need to raise awareness on needs and diversity of people with disabilities • Requirement for accessible buses • Activities and events need to be affordable • Footpaths • Kerb ramps • Ramp access to ALDI • Ramp to Albion Park Post Office • Size and frequency of collection of garbage bins • Lopping of trees • Addressing of rates notices • Creek along Station Street. <p>Other feedback:</p> <ul style="list-style-type: none"> • Getting easier to get around the City due to ramps and good roads.
<p>U3A Shellharbour Tuesday 25 October 2016 Lake South</p>	<p>Engagement completed. Approximately 60 people were engaged with.</p> <p>Focus areas covered:</p> <ul style="list-style-type: none"> • Attitudes and behaviours • Liveable communities • Systems and processes <p>Key issues raised</p> <ul style="list-style-type: none"> • Road widths (narrow) around Flinders and Shell Cove and cars parking on the footpath impeding pedestrian access • Bus transport – bus and train timetables not matching at Oak Flats station and no bus transport in parts of Shell Cove • Footpaths • Graffiti • Overgrown trees • Roundabouts – need to be visually appealing and small plants when vegetation provided <p>Other feedback:</p> <ul style="list-style-type: none"> • Council is doing a lot of things well, libraries, pools, parks, response time for repairs

Media	Ongoing. <ul style="list-style-type: none"> • Celebration of Ability Calendar – promotes many of the public events on the following websites Council's, Shellharbour Connect, Tourism and Libraries. • Facebook messages re: the calendar and wheelchair sports event. • Media releases – Disability Access and Inclusion Planning process and availability of calendar • Free use of swimming pools for people with disabilities and their carers
One on one engagement	Ongoing <ul style="list-style-type: none"> • Footpaths • Kerb ramps • Overhanging trees
Community Survey Opened 28 October 2016 and closes 6 January 2017 Online and hardcopy available	Guide produced explaining how to sign into the survey. Hard copies and the link to Council's website Have your say page has been distributed widely.
Carers Support Group Friday 28 October 2016 Shellharbour Village	Two people attended. Promoted the survey and other engagement opportunities. Focus area covered: <ul style="list-style-type: none"> • Liveable communities Issues raised include: <ul style="list-style-type: none"> • Lack of access to shops in Shellharbour Village • Footpaths • Accessible play equipment at Little Park • Beach wheelchairs • Request for balloon free events (email)
Let's Try Wheelchair Sports Day (with Spinal Cord Injuries Australia SCi and Wheelchair Sports NSW) Saturday 12 November 2016 Albion Park Rail	15 people attended the day including representatives from Spinal Cord Injuries Australia, Wheelchair Sports NSW, Badminton NSW. Participants enjoyed the opportunity to try wheelchair basketball, tennis and badminton. The day was an opportunity to promote the survey and other engagement opportunities.
Bass and Flinders Day Club Monday 21 November 2016 Warilla	

Forum Deaf Community (with Deaf Society of NSW) Thursday 24 November 2016 Shellharbour City	
Community Consultation Monday 28 November 2016 Shellharbour City	
Workshop for users of Wheelchairs or Mobility Scooters Tuesday 29 November 2016 Shellharbour City	
Peterborough School	
Focus questions	
Staff survey	
Councillor briefing	Workshop on 6 December 2016
Staff focus group	

Matter for consideration by the committee

A request for Council to make all events Council run, council sponsored, events balloon free due to autistic sensory issues has been raised through the engagement. This includes: no handing out of balloons at promotions, no decorating with balloons etc at events as this makes event inaccessible for some families.

Councillors have considered the provision of balloons at Council events on three occasions since 15 September 2015 as part of the review of the Sustainable Events Management Policy.

The policy that was adopted on 31 May 2016 prohibits the release of balloons at events however does not restrict the provision of balloons at events.

Recommendation:

1. That the DAC receives and notes the report.
2. The committee determine whether an extraordinary meeting is required late January and agree on a date for the meeting.
3. The resident be advised of the Sustainable Events Management Policy provisions.

Attachments: Nil

Responsible Manager: Nicole Elliott, Manager Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 30 November 2016

3.2 International Day of People with a Disability Calendar of Events (10794780)

International Day of People with a Disability is held on 3 December 2016 each year. To celebrate the event, Council produces a 'Calendar of Events' that promotes local events in which organisations are hosting in celebration of the day.

This year, the calendar promotes events held between Saturday 12 November to Friday 9 December 2016.

The calendar was launched at the 'Essential Personnel's Mini Olympics' held on Thursday 27 October 2016 at Beaton Park, Wollongong.

Council is supporting five events listed in the calendar. These events are:

1. Let's Try Wheelchair Sports Day at Shellharbour City Stadium - Saturday 12 November 2016, 2pm to 4pm.
2. Free use of Council pools across the City, including Aqua Aerobics between 21 November to 9 December 2016.
3. 'iPlay at my Library' at Warilla Library - Monday 21 November 2016, Tuesday 22 November and Thursday 1 December. This is closed event held in partnership with Peterborough School.
4. A community forum to inform the Disability Access and Inclusion Plan, Warilla Bowls and Recreation Club - Monday 28 November, 10am to 2pm
5. A forum for users of wheelchairs and motorized scooters, Stockland Community Room - Tuesday 29 November 2016, 10am to 12noon.

Online copies of the calendar are available at the following link:

<http://shellharbourconnect.com.au/story/celebration-of-ability-calendar-2016> or hard copies can be obtained from Council's libraries and Administration Building.

Recommendation:

That the DAC receives and notes this report.

Attachments: Nil

Responsible Manager: Nicole Elliott, Manager Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 30 November 2016

3.3 Access to Shellharbour North Beach (10794790)

The purpose of this report is to provide an update on improving access to Shellharbour North beach through the provision of access improvements from the car park, Mobi Matting and the changes to the procedures for accessing the beach wheelchair.

At the previous Disability Access Committee (DAC) held on Wednesday 28 September 2016, the committee recommended that Shellharbour Surf Life Saving Club be approached regarding the possibility of assistance with access and use of the wheelchair and the matting on the weekends.

A request has been received from the Beach Lifeguard Supervisor to address the committee on the matter.

Recommendation:

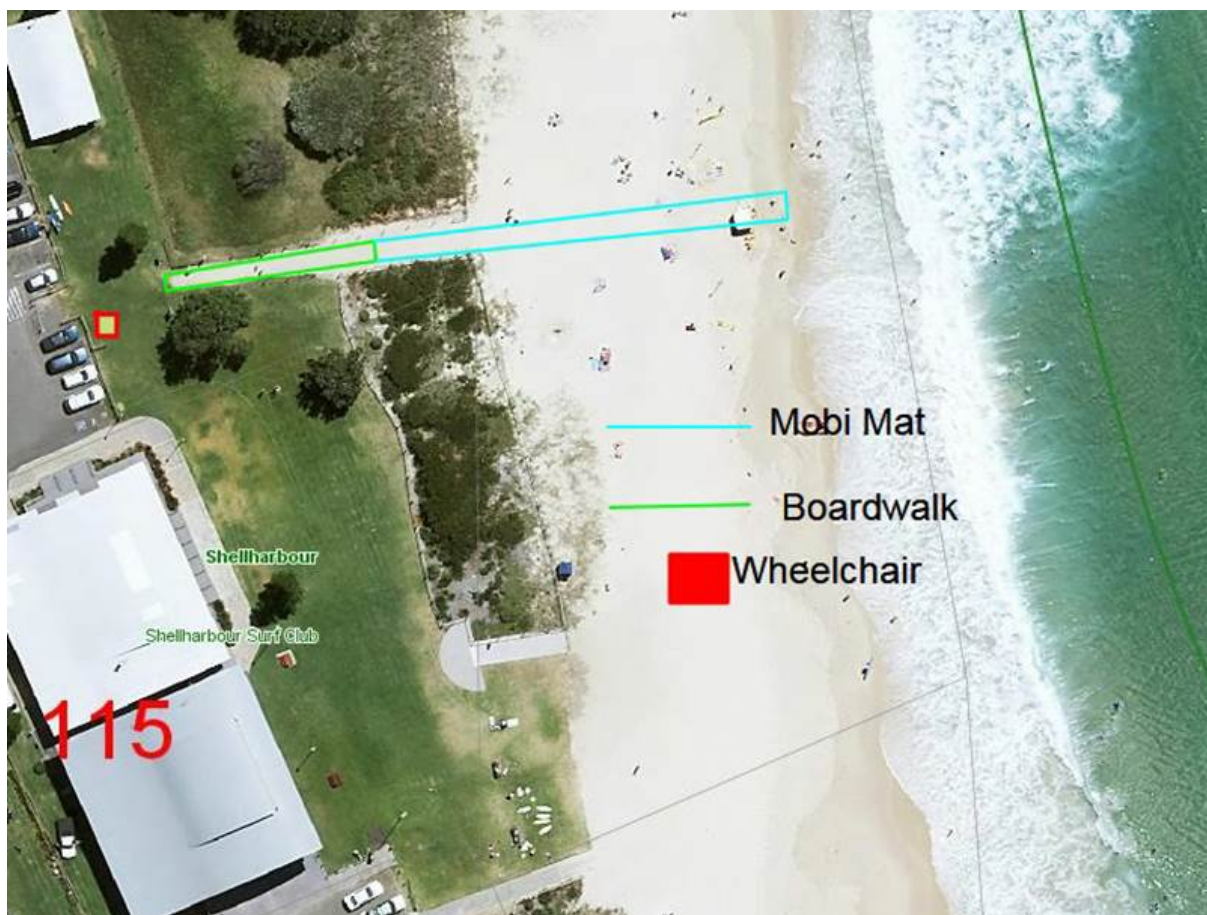
1. That the DAC receives and notes this report.

Attachments: Nil

Responsible Manager: Nicole Elliott, Manager Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 30 November 2016



3.4 Bus Shelter Design (10794792)

The committee has been asked to specify which of the two bus shelters below they prefer to see installed across the City.

Both shelters are made by the same manufacturer and have space for wheelchair storage.

Option 1 is the bus shelter currently being installed and may be the only option in some location due to space limitations. The cost of option 1 is around \$13 000 each.

Option 2 provides more protection from the weather and opportunities for advertisement. The cost of options 2 is around \$14 300 each.

Option 3 is a combination of Option 1 and Option 2, where Option 2 is the preferred option however it recognises that Option 1 is required in some areas due to the location and available space.

Option 1



Option 2



Recommendation:

1. The DAC receives and notes this report.
2. That committee members select Option 1, Option 2 or Option 3 as the bus shelter design to be installed into the future.

Attachments: Nil

Responsible Manager: Nicole Elliott, Manager Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 30 November 2016

3.5 Recharge Scheme (10794793)

The purpose of this report is to provide an update on the RECHARGE Scheme including the proposed recharge points and information forums.

Proposed RECHARGE POINTS – Council owned facilities

Council's Assets Departments are in the process of considering these facilities.

Albion Park Rail Neighbourhood Centre has been added as a potential site. The centre is a Council owned facility that is leased to a non-government organisation who has approached Council to have the site considered as a Recharge Point.

Location	Suitable / Not Suitable	Action Required
Albion Park Library	Not suitable – no 850 mm clear door opening	Nil
Oak Flats Library	Suitable	Provision of power point and RCD
Warilla Library	Not suitable – no 850 mm clear door opening	Nil
Pools	Not suitable – no outdoor locations	Nil
Albion Park HACC Centre	Suitable	Provision of RCD
Stadium	Suitable	
Shell Cove	Suitable	
Flinders	Suitable	
Albion Park Rail Neighbourhood Centre	Suitable	

Other Sites

Warilla Baptist Church has also completed the documentation required to be a recharge point.

Recommendation:

1. That the DAC receives and notes this report.

Attachments: Nil

Responsible Manager: Nicole Elliott, Manager Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 30 November 2016

4. General Business

4.1 Development Applications requiring input from the Committee

Nil

4.2 Outstanding Actions (10795104)

Bus Stop Upgrade Priority List

See table - Attachment 1.

Disability Access Projects Table

See Table 2 attached.

No. 4 – Reddall Reserve Ramp

The ramp has been preliminary scoped for suitability at the proposed location, and a design request has been sent to Engineering. When the design is completed, the cost estimate will be assessed for suitability. Should the works be deemed feasible, the works program will be updated to include the ramp at the next quarterly review.

Action: Project has been sent to the design team.

No. 17 - Yovelton House, Albion Park Rail (Priority 3)

Action: Asset Officer to provide specifications and costing to provide hand rails inside the internal bathroom and hand rails at the back steps, within heritage requirements.

No. 19 - Housing Trust Development – Wattle Road

The Committee previously allocated 50% of the cost of installation of disabled access within the Wattle Road and Baragoot Road roundabout to the 2016/17 budget.

Action: The design has been completed. Funding should be available this quarter for implementation.

No. 21 - Access to shops on Burdekin Drive, Albion Park (Priority 9)

A request has been received for provision of disabled access to the front of the shops on Burdekin Drive, Albion Park. This is a high use area. There is a community benefit in making the area more accessible.

The Assets officer advised that facilities within the building and the carpark are compliant. Access from the side street is adequate and all ramps are compliant. It is just the part at the front of the building that needs addressing.

Action: Asset Officer to organise a concept design and costing for works at this location.

No. 22 - Elliot Lake Bridge – Access (Priority 6)

A cyclist using a three-wheeled bike has requested the curve leading up to the Elliot Lake bridge be widened to make a smoother curve after a recent accident.

A concept design has been developed with an estimated cost of \$1500.

Action: Asset Officer to pursue a final design and costing for the works.

No. 23 - Madigan Boulevard to Reddall Parade, Mt Warrigal – safe access to cycleway (Priority 5)

Council has received a customer request to upgrade access to the share way along Reddall Parade from Madigan Boulevard. This matter was also raised with Spinal Cord Injuries Australia at a recent community meeting.

Action: Assets Officer to organise a concept design and costing for this work and submit the design to the Traffic Committee for consideration.

No. 24 - Konrads Road to Reddall Parade, Mt Warrigal – safe access to cycleway (Priority 5)

Council has received a customer request to improve access to the share way along Reddall Parade from Konrads Road.

Action: Assets Officer to organise a concept design and costing for this work and submit the design to the Traffic Committee for consideration.

No. 26 - Accessible picnic table (across the road from Beverly Whitfield Pool) (Priority 2)

The committee has agreed to approve funding from the Disability Access budget for this project.

Action: Asset Officer to organise design and pursue with Construction. Provide update to the meeting.

No. 27 - Step on Shared Use Path - Koona Street, Albion Park Rail (Priority 7)

At a previous meeting the Community Development Officer tabled a photograph of a section of the Shared Use Path at the Koona Street APR intersection. There is a

step which would cause access issues for those using mobility devices or wheelchairs as well as cyclists.

Action: Asset Officer to organise removal of the lip on the kerb ramp.

No. 28 - Shared use path – Spoonbill Place, Albion Park Rail

A steel gate at the entrance to the Shared Use Path from Spoonbill Place, Albion Park Rail is impeding access.

Action: Asset Officer to investigate and determine what purpose the gate has.

No. 29 - Carvele Crescent, Shell Cove

A resident has complained that the path on Carvele Crescent, Shell Cove is a poor design for cyclists or for those using mobility aids as it is too narrow with a sharp bend.

Action: Asset Officer to investigate if this path has been handed over to Council and determine if it is a shared use path or footpath and if it meets Councils DCP.

No. 30 - Pathway shared between Church Street and Macquarie Street, Albion Park (Priority 8)

The footpath/ sharepath between Church Street and Macquarie Street is in poor condition and requires investigation.

Action: Asset Officer to investigate the footpath/ sharepath between Church & Macquarie Street and determine if there are any planned projects at this location.

If no work is planned in this location provide concept design and costings for required improvements.

No. 31 - O'Gorman Street Albion Park in the vicinity of Warrigal Care – request for layback at Drop off / pick up zone (Priority 10)

Council has received a customer request to improve access particularly where buses drop off and pick up residents of Warrigal Care. A layback is requested.

Action: Assets Officer to investigate and organise a design and costing to improve the access.

No. 32 - Addison Street, Shellharbour – Garden bed encroaching onto accessible parking space (Priority 1)

The Mayor previously noted that a garden bed has been placed inside the marked disabled parking space on Addison Street opposite the Ocean Beach Hotel in Shellharbour Village.

The garden beds also encroach on other parking spaces in this location.

Action: Asset Officer to investigate, organise scope of works/ design (if required) and costings to address this issue.

No. 33 – Amenities – Shellharbour North Beach (Priority 4)

The toilet block at Shellharbour Beach has an iron security gate at the entrance. If this gate is locked, access would be unavailable for those using a MLAK key to the accessible toilets.

It was noted that the toilet block at Pelican Park has a similar gate.

The Community Development Officer advised she will speak to the Building Coordinator about this.

Action: Asset Officer to have lockable gate removed.

Other Outstanding Actions

Fisher Street, Oak Flats – Car Park

Works to the carpark and access path along Fisher Street, Oak Flats are underway.

Cr Stewart advised that it doesn't appear that the two parking spaces that have been provided are accessible.

Action: Assets Officer to check and report on progress for the meeting.

Provision of adult sized change table

There is no adult sized change table with a hoist in Shellharbour. There are only two adult sized change rooms in New South Wales; one is at Stockland in Nowra.

The Community Development Officer will investigate the Nowra experience to see what costs are involved and how it is working. She added that Wollongong City Council is looking at the possibility of installing a change table at Stuart Park.

Action: Letters to Stockland and the Shellharbour Club have been written asking that the Shellharbour Club and Stockland include adult sized changing facilities when they are doing major upgrades. Waiting on response.

Signalisation of Traffic Signals – inadequate time to cross

The Community Development Officer advised that she has emailed RMS regarding this and is waiting on a response.

Action: waiting on response.

4.3 Feedback from other Council Meetings

4.4 New Business

5. Next Meeting

Schedule for 2017:

8 March 2017

10 May 2017

12 July 2017

13 September 2017

29 November 2017