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Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Owners and Custodians of the Land on which we are meeting and pays its respects to Elders past and present.

1. Apologies / Leave of Absence

2. Confirmation of Minutes

Disabilities Services Advisory Committee Meeting 11 May 2016

2a. Business Arising from Minutes

3. Staff Reports

3.1 Information Provision (10740035)

The purpose of this report is to inform the Disability Access Committee (DAC) that following a review of the way the committee operates, there will be some changes to the way information is provided to the Committee. This includes the reintroduction of reports and a Business Paper, which will be distributed to committee members prior to each meeting. This will bring the processes of the DAC in line with other advisory committees of Council.

The key reasons for this change are to ensure the following:

1. Provide documented advice and recommendations to the committee (and where necessary options)
2. Provide up-to-date information on 'items for information'
3. Identify items that can be costed and therefore document and report what Council and the DAC will provide and when (thus helping the budget).

The DAC reports will be distributed to the committee members at least two (2) days before the meeting.

In most instances Business Papers will not be long and reports may only be half to 1 page in length.

The standard agenda items will remain and general business will still occur. However, requests from Council for referral to the DAC will be provided in a report rather than verbally.

Recommendation:

That the DAC receives and notes the information provision report.

Responsible Manager: Nicole Elliott, Manager, Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 20 July 2016 – Disability Access Committee

3.2 Access to Shellharbour Village (10739364)

The purpose of this report is to provide further information on the issue of lack of disability access in Shellharbour Village as raised in item 4.4.5 at the meeting of 11 May 2016. The issue was mentioned and held over due to lack of time.

The issue was raised by email correspondence on 20 April 2016 to highlight the difficulties people with mobility aids have in accessing premises in Shellharbour Village due to many shops having steps at their entry points. The resident suggests businesses are made aware of the issue and are provided with possible solutions. A copy of the email from the resident is attached.

The resident also raised the issue of adult size change tables which is being addressed in item 4.4.4.

Recommendation:

- 1. That the DAC discuss this item at the meeting of 20 July 2016 and prepare recommendations for Council to action.**
- 2. That Council's Community Development Officer Access and Participation prepare a written response to the resident outlining the outcome of the discussion and recommendations.**

Responsible Manager: Nicole Elliott, Manager, Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 20 July 2016 – Disability Access Committee

Attachment:

1. Copy of correspondence received from resident on 20 April 2016

Attachment 1:**Access in Shellharbour Village - Copy of correspondence received from resident on 20 April 2016**

As a wheelchair user, a person who uses a walking frame or stick or someone who is otherwise unbalanced could tell you, accessing the services and shops in the village can be quite difficult in places. So many shop fronts have steps – rather large ones at that which impede access to people other than those who are independently ambulant. I wanted to take my daughter to the day spa for a relaxing massage- this would have been a weekly regular outing for her to help relieve her tight and contorted muscles. But – no access. The shops and restaurants – steps, stairs and no lifts. So, aside from a trip to the dentist down toward the harbour we don't go. We simply can't access most services.

Wouldn't it be great if local businesses were made aware of the problems we face in order to access the community? If they could have a portable ramp or other 'Plan B' for access and to include us. A recommendation of sorts.

Further, the problems we face in the community are problems that no one else has to overcome. There are no adult sized change tables with ceiling hoists that run a track over the toilet as well as the change table. It's pretty easy to lay a 1-year-old on a dirty floor to change them- but we have baby change stations for them. How impossible is it to change someone who weighs 60kgs and is 5 feet tall or more? No lifting apparatus, no change table? A dirty floor that a baby isn't even forced to lay on. Support workers are not allowed to lift due to WHS regulations- so that means our adults and youth with disabilities who do use the toilet the same as the rest of society cannot even get out of their wheelchair to use the toilet. Don't even suggest they wear a nappy. Otherwise you should be forced to as well. But wait- there is nowhere to change them anyway.

Extending from this issue is access to facilities such as hydrotherapy pools- which we all know are essential for rehabilitation and muscle relaxation- along of course with recreation. The pools in the community that offer some kind of assistance by way of a pool hoist or chair and ramp are a good start- but they fall short for getting the person from their wheelchair into this device. As do the bathrooms where there is no hoist or adult sized change table to toilet and change into/ out of swimwear. Somehow the PWD has to magically transform into and out of clothing and from their chair to the pool- all without manual handling from a carer.

We are being excluded big time and it's just not fair!

3.3 Review of accessible parking in the carparks in the vicinity of Memorial Drive and Shellharbour City Centre (10740166)

The purpose of this report is to seek direction from the Committee with regards to the preferred location for two accessible car parking spaces that are to be relocated from the corner of Remembrance Place and Burra Place to the higher tier of parking on Remembrance Lane, Shellharbour City Centre.

As you are aware, following a recommendation from the Shellharbour Traffic Committee an audit was conducted on the locations of the accessible car parking spaces in the City Centre. The purpose of the audit was to make sure the spaces have been placed appropriately and provide recommendations to the Traffic Committee for changes.

At our meeting of 16 March 2016 the results of a short survey on the use of the accessible car parking spaces was discussed by this committee and the following recommendations were made:

1. That the two least used spaces, those on Remembrance Place, be moved to the higher tier of parking close to the CUA building. Reducing the spots on Remembrance Place from three to two parking spaces on each level of car park.
2. That signage be inspected and replaced where necessary.
3. That access from the high carpark across the road from the cinemas be investigated

This matter was discussed at the Shellharbour Traffic Committee Meeting of 6 July 2016. The Traffic Committee has agreed to relocate the two accessible parking spaces from the lower to upper level, see attached plan.

The Traffic Committee has raised the suggestion that the spaces be relocated to the upper western side. The benefit of locating them on the western side is that the two accessible spaces will simply replace the three existing spaces, a bollard and clear area as per the new standard. If this is not accepted by the DAC, the Traffic Committee is agreeable to moving them to the eastern side.

Recommendation:

1. **That the DAC receives and notes this report.**
2. **That the committee determines whether the two spaces to be relocated from the corner of Remembrance Place and Burra Place are relocated to the western side of Remembrance Lane or the eastern side of Remembrance Lane .**

Responsible Manager: Nicole Elliott, Manager, Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 20 July 2016 – Disability Access Committee

Attachments

1. Map Car Park City Centre



3.4 Warilla Library Baby Change Facilities (10740036)

The purpose of this report is to provide an update on the provision of baby change facilities at the new Warilla Library.

At our last meeting of 11 May 2016, concerns were raised regarding the unisex accessible toilet at the new Warilla Library. These concerns included baby change facilities and the suggestion of a family room being provided as an alternative location for the baby change facility.

Council have since investigated this request and consider the provision of a family room not to be a viable option. The reasons for this included:

- The library space is limited and does not allow a separate family room
- From previous library's experiences, mothers tend not to use family rooms due to hygiene concerns and comfort.

Furthermore; the access consultant for Warilla library has reviewed the plans and has confirmed the circulation space won't be impacted on. The two proposed additional nappy change tables to be installed will be mounted into the male and female toilets. The nappy change tables will be specified as such to ensure that the table can never be left in a down position.

Shellharbour City Libraries branches are all registered as breastfeeding friendly facilities with the Australian Breastfeeding Association, and mothers are encouraged to feed their babies in the comfort of the general library area.

To progress this matter, it is recommended that the Committee support the installation of retractable baby change facilities (recessed) in all toilets in the new Warilla Library. This is above BCA requirements for the size of the facility (as they are only required in the accessible toilet) but addresses the concerns raised by the committee as well as providing equitable access to everyone.

Recommendation:

That the DAC supports the installation of retractable baby change facilities (recessed) in all toilets in the new Warilla Library.

Responsible Manager: Nicole Elliott, Manager, Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 20 July 2016 – Disability Access Committee

3.5 Recharge Scheme (10740209)

The purpose of this report is to provide an update on the RECHARGE Scheme

As previously advised, Council recently signed up to be a program partner in the RECHARGE Scheme.

The RECHARGE Scheme was established in Victoria in 2006 to provide access to dedicated accessible power points (recharge points), free of charge, to people who use electric scooters or wheelchairs. This will enable them to charge their scooters or wheelchairs whilst they are out and about.

The role out of the program will be conducted in a number of stages with the initial stage – the pilot - focusing on providing recharge points at predominately Council owned and managed facilities.

Locations currently being considered for recharge points include:

- Libraries – Warilla, Oak Flats and Albion Park – (Warilla Library is not a Council owned facility)
- Pools – Shellharbour, Warilla, Oak Flats and Albion Park
- Community Centres – Shell Cove, Flinders, Blackbutt Youth Centre, Shellharbour City Stadium and Albion Park HACC Centre

After the initial pilot of the program, other venues for consideration of recharge points will include Council owned and externally managed facilities, licenced premises, major shopping centres, other community centres, parks etc.

To participate in the scheme businesses must:

- Have an accessible and designated power point
- Residual Current Device (RCD) or Safety Switch fitted or mounted to their premises electrical switchboard
- Public Liability Insurance coverage - \$10 million minimum.

Of the locations currently being considered for recharge points only Shell Cove, Flinders and Shellharbour City Stadium are fitted with RCD's. A quote for the provision of RCD's at premises where they are not currently fitted is being sourced. Advice has been received from the RECHARGE Scheme that a fixed socket outlet RCD unit is sufficient for businesses/organisations to be classified as a Program Partner.

For the pools to become recharge points external power points will need to be provided. The cost for the provision of external power points at the pools is also being obtained.

Additional promotional information is currently being sourced from the RECHARGE Scheme.

Recommendation:

- 1. That the DAC receives and notes the RECHARGE Scheme report.**
- 2. That the Committee allocates funds for the implementation of the RECHARGE scheme at Council owned facilities and Warilla Library.**
- 3. That the Committee supports Council to consider designating Recharge Points at all new community facilities.**

Responsible Manager: Nicole Elliott, Manager, Community & Cultural Life

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Meeting date: 20 July 2016 – Disability Access Committee

Attachments:

1. RECHARGE Scheme Program Invitation to Businesses
2. RECHARGE Scheme Renewal Kit
3. RECHARGE Scheme Batteries and Charges Fact Sheet
4. RECHARGE Scheme Email Clarification Fixed Socket RCD's- 11/7/2016

Attachment 1 - RECHARGE Scheme Program Invitation to Businesses

RECHARGE Scheme

You have the power!™

Invitation

Proudly brought to you by Shellharbour City Council in partnership with RECHARGE Scheme Australia Limited.

CONGRATULATIONS – Your business / organisation has been identified by people in our local community as an accessible, welcoming and friendly place to be!

Your premises has been of particular benefit to people in our community experiencing disability, parents with prams, and people who use other mobility aids (walking frames, walking sticks, cane etc.). We'd like to extend an invitation for you to consider the benefits of becoming a Program Partner of the RECHARGE Scheme™ services.

The RECHARGE Scheme™ services were officially launched on 21 February 2006 in Victoria. Since then Councils across Australia have embraced RECHARGE Scheme services and are working in partnership with local businesses and organisations to offer these highly valued community services.

Over 1,000 local businesses and organisations are making a difference to the lives of those individuals who use electric mobility scooters or wheelchairs in their local community.

Through the simple gesture of providing a power point, people who use electric mobility scooters and wheelchairs gain further confidence to get out and about in their local community without the fear of being stranded by a flat battery. Even if your power point never gets used, it is still highly valued as it offers peace of mind for your customers.

Scheduled quality assurance audits will be undertaken so Program Partners and the community can be reassured by the brand they have come to know and trust.

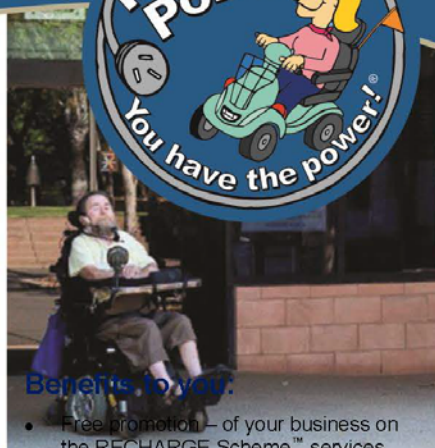
RECHARGE for Best Practice Checklist

Shellharbour City Council has subsidised the fees involved so there is no cost for you to sign up as a Program Partner. However, in addition to necessary access and clearance to a power point (your Council Officer will assess this for you), minimum criteria applies, which in turn supports the ongoing success of this community initiative for all involved. These are:

An accessible and designated power point is a power point that does not require the use of an extension cord. Council will assist you to confirm the suitability of your nominated power point.

- **Residual Current Device (RCD)** or Safety Switch is fitted or mounted to your premise's electrical switchboard.
- **Public Liability Insurance coverage** for your venue (minimum of \$10M), in line with local Council's standard arrangements / practice for community events and initiatives is required.

We look forward to acknowledging your contribution to our community, as a valued Program Partner of the RECHARGE Scheme™ services.



Benefits to you:

- Free promotion – of your business on the RECHARGE Scheme™ services national website.

www.rechargescheme.org.au

- **Added promotional benefits organised by Shellharbour City Council** – via local papers, newsletters and directories promoting RECHARGE Point™ locations.
- **Opening up opportunities for new customers** – the simple gesture of providing a power point (even if rarely or never used) can give an individual confidence to venture out and about more in their local community.
- **Expanding your existing customer base** – We all benefit from good access and people like to support businesses and organisations which support their communities.
- **Negligible recharge cost** – around 30 cents (per hour) for electricity to recharge an electric mobility scooter or wheelchair.

For more information about the RECHARGE Scheme™ services please contact Shellharbour City Council:

Phone 4221 6170

Email records@shellharbour.nsw.gov.au

Please complete the form below and return it in the reply paid envelope enclosed. Please don't hesitate to contact us if you have any questions. Thank you for continuing to support the ongoing needs of our community!

IMPORTANT: Your business or organisation requires all three minimum criteria or items, as outlined below, to be in place before offering the RECHARGE Scheme™ service at your venue.

Section 1. Declaration:

I _____ (please print Manager's / Owner's name) from
_____ (business / organisation name)

being a registered business / organisation _____ (ABN / ACN)

am interested in supporting this community initiative, as a Program Partner of the RECHARGE Scheme™ services.

I confirm that all three items, as outlined in the Checklist below, are in place and verify that all of the information provided on this form is true and correct.

Checklist - for the owner/manager to complete	Signature
Please tick and authorise each of the three Checklist statements accordingly.	
<input type="checkbox"/> 1. POWER POINT/S: YES – Our business/organisation currently has an accessible power point/s available for an individual who may need to recharge their electric mobility wheelchair or scooter. N.B. Shellharbour City Council can help you determine if the power point you have in mind meets our 'RECHARGE ready' criteria.	
<input type="checkbox"/> 2. RESIDUAL CURRENT DEVICE (RCD) or SAFETY SWITCH: YES – Our business or organisation has a residual current device (RCD) or safety switch fitted or mounted to the premise's electrical switchboard.	
<input type="checkbox"/> 3. INSURANCE: YES – Our business / organisation has Public Liability Insurance coverage to a minimum value of \$10 million.	

Please note: Despite the safety and reassurance that a Residual Current Device offers, it does not guarantee electrical safety. This is why extension cords, leads, power boards and double adaptors are not permitted as part of the RECHARGE Scheme™ services. Extension cords, leads, etc. can also present a tripping hazard.

Your signature confirms you have read all the information outlined in the Program Partner Invitation and will abide by all requirements.

Signature _____ Date _____
(Manager's / owner's Signature)

Section 2. Organisation's contact details:

Name of the principal contact (if different from the Manager owner)

Business address _____

Telephone number _____

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Attachment 2 – RECHARGE Scheme Renewal Kit

RECHARGE Scheme

You have the power!™

Renewal Kit



Thank you for your continued support of the RECHARGE Scheme™ services, including designated areas for people to recharge their electric mobility device. Because of you and your staff's welcoming, friendly, accessible service, your business is continuing to make a big difference in the lives of people who use electric mobility scooters and wheelchairs.

Your customers tell us they feel increased safety, social connections and improved general wellbeing. They no longer have to isolate themselves because of worry they won't have enough charge in their battery if they venture far from home. Your support has given people much needed peace of mind while they are out and about.

Councils across Australia, together with over 1,000 businesses proudly bear the RECHARGE Point™ logo at their premises.

Our collective success to date has been acknowledged on a statewide, national and international scale. The RECHARGE Scheme services' success in community capacity building was also acknowledged in The Australian Government Productivity Commission's 'Disability Care Support – Inquiry Report' (Vol 1, No. 54, 1/07/2011).

For quality assurance purposes, we would appreciate it if you could take the time to complete our renewal form (attached) to update our records.

Find our official register of RECHARGE Point™ locations: www.rechargescheme.org.au

For more information about the RECHARGE Scheme™ services please contact Shellharbour City Council:

Phone 4221 6170

Email records@shellharbour.nsw.gov.au



We all benefit from good access. Nearly 20% of our population have experienced disability and they of course shop with their friends and family. Add our ageing population and parents using prams, it all equates to a significant percentage of any business customer base.



IMPORTANT: Your business or organisation requires all three minimum criteria or items, as outlined below, to be in place before offering the RECHARGE Scheme™ service at your venue.

Section 1. Declaration:

I _____ (please print Manager's / Owner's name) from
_____ (business / organisation name)
being a registered business / organisation _____ (ABN / ACN)
am interested in supporting this community initiative, as a Program Partner of the RECHARGE Scheme™ services.

I confirm that all three items, as outlined in the Checklist below, are in place and verify that all of the information provided on this form is true and correct.

Checklist - for the owner/manager to complete	Signature
Please tick and authorise each of the three Checklist statements accordingly.	
<input type="checkbox"/> 1. POWER POINT/S: YES – Our business/organisation currently has an accessible power point/s available for an individual who may need to recharge their electric mobility wheelchair or scooter. N.B. Shellharbour City Council can help you determine if the power point you have in mind meets our 'RECHARGE ready' criteria.	
<input type="checkbox"/> 2. RESIDUAL CURRENT DEVICE (RCD) or SAFETY SWITCH: YES – Our business or organisation has a residual current device (RCD) or safety switch fitted or mounted to the premise's electrical switchboard.	
<input type="checkbox"/> 3. INSURANCE: YES – Our business / organisation has Public Liability Insurance coverage to a minimum value of \$10 million.	

Signature _____ Date _____
(Manager's / owner's Signature)

Section 2. Organisation's contact details:

Name of the principal contact (if different from the Manager owner) _____
Business address _____
Telephone number _____ Email address _____

If you require additional or replacement RECHARGE Scheme™ window stickers for your shop front and/or additional standard logo stickers placed above or near the designated power point for easy identification, please state which type you require and how many _____

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Attachment 3 – RECHARGE Scheme Batteries and Charges Fact Sheet



How long does it take to recharge a battery?

Recharge times can vary, depending on the state of batteries before the charging process, the size of batteries and the size or voltage of the charger.

Newer batteries will take longer to charge as they have more capacity. Older batteries you will find, over time, may harden in places (sulfate), which lessens the capacity and therefore will not hold their charge for as long.

Mobility devices must be recharged after every use. Use the following rule of thumb: for every hour's use, the mobility vehicle should be on charge for double the time.

Do all mobility devices have an on-board battery charger?

Mobility devices are available with either an on-board charger or off-board charger.

If you have an off-board charger, you need to bring it with you if you want to utilise the RECHARGE Scheme™ service. Do not borrow a battery charger if its not the same model as yours. Using a charger

that isn't compatible may do serious damage to a mobility device.

If I were to charge my battery at a RECHARGE Point™ location for an hour, what distance would I be able to travel?

To work out what distance you can travel if you use a RECHARGE Point™ location for an hour, ask yourself these questions:

1) At what level were my batteries when I started out for the day? (e.g. full (green), medium (yellow) or low (red))

If it was at near full capacity when you left your destination you should still have between 20-30km of available travel power. If your battery was at a medium level you can expect to be able to travel between 10-15km. If your battery level was near low, you should not attempt to travel more than 10km without recharging first. Keep in mind that the lower power your battery has, the longer it will take to charge to an optimum level to ensure your journey can be completed safely.

2) After having my mobility device on charge for an hour, has my battery gauge reached midway?

As long as your battery gauge indicates there is half battery capacity and you are within 10-15km distance from your destination you will safely finish your journey.

It is difficult to ascertain what distance can be travelled exactly, as there are many factors. The condition of the batteries, size and the load on the mobility device, as well as the terrain you are travelling on are some examples of what you will need to consider.

Always put your mobility device on charge the night before use to ensure that your batteries are full before setting out for the day.

What distance can I travel with one full battery charge?

Approximately 20-30 kilometres.

What range can I get per battery charge?

The grid below is a guide to work out the range per battery charge on newer batteries for your mobility device. Please note that if batteries are older or worn the range will vary and will need to be adjusted accordingly.

Battery size (12v)	Range
12-18amp hour (ah)	10-16km
21 ah	Up to 20km
30-35ah	20-30km
40-55ah	Up to 40km
70+ah	Up to 50km

Can a battery be topped up if it is already charged to three quarters of its capacity?

Yes, you can top up the charge at any time, as long as the current level is below its full capacity. An added safety feature of the new batteries is that many are designed so that you cannot overcharge your batteries. These chargers will switch off when the battery has reached full capacity and then go on trickle charge to top up when needed. This minimises the potential for damage experienced by some owners of older style or reconditioned electric scooters (over five years of age) which may not incorporate an automatically cut-off feature for fully-charged batteries.

What is the life span of a battery?

The life span can vary depending on usage, battery type, age, care and maintenance etc. It is very important to ensure you recharge your battery frequently. Allowing your battery to completely discharge may cause damage to the battery and/or the mobility device's electrical programmer. Charge your battery every 2 weeks at minimum, even if you are not using your mobility device. This is most important during the winter months, when you may not be using your mobility device as much.

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Attachment 4 – RECHARGE Scheme Email Clarification Fixed Socket RCD's

Renee Acers

From: RECHARGE Scheme Australia Limited <angela@rechargeschemeaustralia.org.au>
Sent: Sunday, 10 July 2016 11:17 PM
To: Narelle Williams
Subject: RE: RCD and stickers

Morning Narelle,

So glad you found the info. useful!

To answer your questions: I posted 40 stickers to you on Friday (being July 8). 20 are standard stickers if you wish to designate a power point within a business/org for use and 20 are window stickers - with adhesive on the front of the sticker so it can sit inside the window of a participating business but is visible from the outside window (streetscape) of the business.

*** If you are doing a launch, would you also like some 'RECHARGE scooter/wheelchair bumper stickers' to hand out also Narelle??? ****

I expected delivery of more blue mini scooters last week but they haven't arrived as yet. I'll phone the supplier tomorrow and advise you Narelle. And I'll also let you know when I send it so you know when its on its way.

You have no idea how much I love working with someone like yourself who reads everything I send :) And you know your RCDs! :) Thank you for checking - a power point RCD (fixed socket) is sufficient for businesses/orgs to be classified as a Program Partner.

Hope your day is a good one Narelle. I'll be in touch.

Thanks.

Cheers,

Ange.

Angela Lampard



Email: Angela@rechargeschemeaustralia.org.au

Website: www.rechargescheme.org.au

-----Original Message-----

From: "Narelle Williams"
Sent: Thursday, July 7, 2016 15:38
To: "RECHARGE Scheme Australia Limited"
Subject: RCD and stickers

Hi Angela

Thanks for all the information you provided last weekend it is really useful.

Just two more questions at this point

1. To enable us to organise a launch of the program will you please advise when we can expect to receive the stickers and mini scooter.
2. Will you please also clarify the condition to become a program partner that a Residual Current Device (RCD) or safety switch is fitted or mounted to your premise's electrical switchboard. For businesses that don't have a RCD installed at their electrical switchboard is the provision of a Fixed socket RCD unit sufficient. These are featured in the brochure 'Electrical Safety, Safety Switches Save Lives'

Thanks Narelle



Narelle Williams | Community Development Officer Mon-Thu

Lamerton House, Lamerton Crescent, Shellharbour City Centre, Shellharbour
City Centre
Locked Bag 155, Shellharbour City Centre, NSW 2529
p. (02) 4221 6085 f. (02) 4221 6016
www.shellharbour.nsw.gov.au



4. General Business

4.1 Development Applications requiring input from the Committee

4.2 Outstanding Actions

4.2 Outstanding Actions (10740832)

Bus Stop Upgrade Priority List

See table - Attachment 1.

The Assets Officer advised that Asset staff will investigate bus stops at Eleanor Avenue and Terry Street.

Seven designs out of the nine approved bus stops are completed and designs are currently under review to ensure they are DDA Compliant. Works on bus stops were to commence late last financial year.

Disability Access Projects Table

The Asset Officer provided an update to the last meeting - See Table 1 attached.

The toilet block at Shellharbour Beach has an iron security gate at the entrance. If this gate is locked, access would be unavailable for those using a MLAK key to the accessible toilets.

It was noted that the toilet block at Pelican Park has a similar gate.

The Community Development Officer advised she will speak to the Building Coordinator about this.

Action: Asset Officer to have the doors removed or left open given that MLAK is now fitted.

Investigate the opportunity to provide access to the beaches

The Community Development Officer advised that after discussion with the Beach Supervisor it was determined that the best location for matting would be Shellharbour North Beach. This location was identified because of the nearby accessible toilet and parking. A local resident is confident that they will be able to get donations to fund the matting as a community project.

If this project does go ahead the Committee may wish to consider improvements to path of travel to the carpark. It would be beneficial to quarantine money early in the year and review. Relevant approvals need to be investigated.

Action: Community Development Officer with the Asset Officer to investigate other councils' experience with the roll out mats and the costs associated with installing and maintaining the asset.

The Community Development Officer advised that applications for Club Grants have recently opened. Applications have been submitted for two replacement beach wheelchairs. One will be allocated to Shellharbour North Beach to take advantage of the beach matting if that progresses. The other will go to Warilla Surf Club.

The Mayor advised funding from foundations such as the KidzWish Foundation and the Illawarra Convoy Foundation could be pursued if funding from Club Grants is unsuccessful.

The Community Development Officer advised that the third beach wheelchair at the Tourist Park is being used almost every day of the summer period.

Toilet at rear of Aldi Albion Park Rail

Works to install a bench seat along the pathway in the vicinity of Aldi at Albion Park Rail are complete.

Action: Assets Officer to ask Compliance Officers to check whether the toilet facility at the rear of the facility, marked as Disabled, is compliant with Development Application conditions and the Standards and if not, follow this up with the owner of the building.

Accessible picnic table (across the road from Beverly Whitfield Pool)

A grant application through the Cancer Institute to fund provision of the shelter over the accessible table was unsuccessful

The committee has agreed to approve funding from the Disability Access budget for this project.

Action: Asset Officer to organise design and pursue with Construction. An update will be provided at the next meeting.

Yovelton House, Albion Park Rail

Still outstanding.

Action: Asset Officer to provide specifications and costing to provide hand rails inside the internal bathroom and hand rails at the back steps, within heritage requirements.

Fisher Street, Oak Flats – Car Park

Works to the carpark and access path along Fisher Street, Oak Flats are underway.

A site meeting took place after the last meeting. The decision was made to provide an additional accessible car park space at the Sothern end of the car park.

Action: Report on progress for the meeting.

Housing Trust Development – Wattle Road

The concerns previously raised by the Housing Trust were referred to the Traffic Committee for their advice.

The Traffic Committee recommended that:

Council approve in principle the installation of disabled access within Wattle Road and Baragoot Road roundabout.

The Team Leader Forward Planning and Assets at that time advised that the estimated cost for these works would be \$10,000.

The Committee agreed that this is an important connection and an appropriate item for this committee to fund and allocated 50% of the cost. RMS has been approached to see whether they would fund the remaining 50% of the costs. No response has been received as yet.

The Assets Officer advised that it may be possible to apply for Black Spot funding from the RMS for next year. She will discuss this with the Team Leader Traffic and Subdivision.

Action: The Assets Officer to discuss the possibility of Black Spot funding with the Team Leader Traffic and Subdivision for this project and report back.

Access to shops on Burdekin Drive, Albion Park

A request has been received for provision of disabled access to the front of the shops on Burdekin Drive, Albion Park. This is a high use area. There is a community benefit in making the area more accessible.

The Assets officer advised that facilities within the building and the carpark are compliant. Access from the side street is adequate and all ramps are compliant. It is just the part at the front of the building that needs addressing.

Action: Asset Officer to organise a concept design and costing for works at this location.

Step on Shared Use Path - Koona Street, Albion Park Rail

At the last meeting the Community Development Officer tabled a photograph of a section of the Shared Use Path at the Koona Street APR intersection. There is a step which would cause access issues for those using mobility devices or wheelchairs as well as cyclists.

Action: Asset Officer to organise removal of the lip on the kerb ramp.

Elliot Lake Bridge - Access

The Community Development Officer reported that a cyclist using a three-wheeled bike has requested the curve leading up to the Elliot Lake bridge be widened to make a smoother curve after a recent accident.

A concept design has been developed with an estimated cost of \$1500.

Action: Asset Officer to pursue a final design and costing for the works.

Shared use path – Spoonbill Place, Albion Park Rail

A steel gate at the entrance to the Shared Use Path from Spoonbill Place, Albion Park Rail is impeding access.

Action: Asset Officer to investigate and determine what purpose the gate has.

Caravel Crescent, Shell Cove

A resident has complained that the path on Caravel Crescent, Shell Cove is a poor design for cyclists or for those using mobility aids as it is too narrow with a sharp bends.

Action: Asset Officer to investigate if this path has been handed over to Council and determine if it is a shared use path or footpath and if it meets Councils DCP.

Pathway shared between Church Street and Macquarie Street, Albion Park

The footpath/ sharepath between Church Street and Macquarie Street is in poor condition and requires investigation.

Action: Asset Officer to investigate the footpath/ sharepath between Church & Macquarie Street and determine if there are any planned projects at this location.

If no work is planned in this location provide concept design and costings for required improvements.

Madigan Boulevard to Reddall Parade, Mt Warrigal – safe access to cycleway

Council has received a customer request to upgrade access to the share way along Reddall Parade from Madigan Boulevard. This matter was also raised with Spinal Cord Injuries Australia at a recent community meeting.

Action: Assets Officer to organise a concept design and costing for this work and submit the design to the Traffic Committee for consideration.

Konrads Road to Reddall Parade, Mt Warrigal – safe access to cycleway

Council has received a customer request to improve access to the share way along Reddall Parade from Konrads Road.

Action: Assets Officer to organise a concept design and costing for this work and submit the design to the Traffic Committee for consideration.

O'Gorman Street Albion Park in the vicinity of Warrigal Care – request for layback at Drop off / pick up zone.

Council has received a customer request to improve access particularly where buses drop off and pick up residents of Warrigal Care. A layback is requested.

Action: Assets Officer to investigate and organise a design and costing to improve the access.

Illegal parking in McKenzie Avenue, Mt Warrigal

The Mayor again noted that she has observed illegal parking in the accessible parking space in McKenzie Avenue, Mt Warrigal particularly on Thursday, Friday and Saturday nights.

A bollard has been ordered to put in at the start of that line.

Action:

- 1.Refer to Compliance Officers for follow up with Police as they do not patrol this area after hours and request patrols of Griffith Street, Oak Flats as well.
- 2.Improved signage be investigated

Addison Street, Shellharbour – Garden bed encroaching onto accessible parking space

The Mayor previously noted that a garden bed has been placed inside the marked disabled parking space on Addison Street opposite the Ocean Beach Hotel in Shellharbour Village.

The garden beds also encroach on other parking spaces in this location.

Action: Asset Officer to investigate, organise scope of works/ design (if required) and costings to address this issue.

Footpath along Wollongong Street, Shellharbour

A resident has requested Council to consider providing a footpath along Wollongong Street, Shellharbour in the vicinity of the foreshore.

The Assets Officer noted the difficulty in providing a footpath at this location due to slope and terrain.

Action: Assets Officer to bring the Footpath Master Plan to the meeting for the committee's information.

Provision of adult sized change table

There is no adult sized change table with a hoist in Shellharbour. There are only two adult sized change rooms in New South Wales; one is at Stockland in Nowra.

The committee agreed that it would be good to provide one in Shellharbour somewhere. It would be worth considering when larger buildings are being developed or renovated.

The Mayor noted that the Shellharbour Club is currently undergoing major renovations including the provision on a swimming pool in conjunction with McKeon's swimming school. She proposed that we suggest inclusion of an adult sized change room with them.

Action: The Committee approach the Shellharbour Club and Stockland to suggest that they include adult sized changing facilities when they are doing major upgrades.

Signalisation of Traffic Signals

The Community Development Officer advised that she has received an email from a resident involved in cycling complaining that the signalling of traffic lights does not allow adequate time for pedestrians to cross at a crossing before the lights change to Don't Walk.

This is a matter for the RMS. Alex Traill noted that he has discussed the difficulties for people with mobility aids getting across pedestrian crossings in the allocated time with RMS previously.

Action: That the Community Development Officer write to the RMS on behalf of the committee advising of concerns.

Responsible Manager: Nicole Elliott – Manager

Report prepared by: Narelle Williams, Community Development Officer Access and Participation

Date of Meeting: 20 July 2016

Attachment 1 – Disability Access Projects Table for Bus Stops

The following table includes projects recently completed, current funded projects and unfunded projects. For details on project completed prior, see previous Disability Access Committee Meeting Minutes.

DSAC Project Ref.	Approved by DSAC	Project Description	Project Status
Bus Stop Projects			
14		Bus Stop Upgrade - Wattle Rd, Shellharbour - Sth-Wst Side/ Myimbarr	Investigation Deferred/ awaiting completion of adjacent development
15		Bus Stop Upgrade - Tongarra Road, Albion Park - Sth Side/ Albion Park School	User demand to be determined
16		Bus Stop Upgrade - Shellharbour Road, Barrack Heights - Near Roberts Ave	Deferred
20	2014/15	Bus Stop Upgrade - Southern Cross Bvd, Shell Cove.	Design In Progress
21	2014/15	Bus Stop Upgrade - Baragoot Road, Flinders Inst. footpath connections, kerb ramps and tactile	Design In Progress
22	2014/15	Bus Stop Upgrade - Wentworth Street Shellharbour Install tactile, make access compliant	Design Review
23	25/11/2015	Bus Stop Upgrade - 179 Shellharbour road (Oakleigh Park), Warilla	Design Review
24	25/11/2015	Bus Stop Upgrade - Corner of 1 Arcadia Street and George Street, Warilla Install tactile, make access compliant	Design Review
25	25/11/2015	Bus Stop Upgrade - 51 Lake Entrance road, Warilla	Design Review
26	25/11/2015	Bus Stop Upgrade - 71 Shellharbour Road, Warilla	Design Review
27	25/11/2015	Bus Stop Upgrade - South East side of Dawes Park, Barrack Heights	Design Review
28	25/11/2015	Bus Stop Upgrade - 95 Shellharbour Road, Warilla	Design Review
29		Bus Stop Upgrade - Elinor Avenue & Lake Entrance Road, Oak Flats	Investigation (priority 1)
30		Bus Stop Upgrade - Terry Street, Albion Park	Investigation (priority 2)

Attachment 2 – Disability Access Projects Table for Bus Other Projects

The following table includes projects recently completed, current funded projects and unfunded projects. For details on project completed prior, see previous Disability Access Committee Meeting Minutes.

DSAC Project Ref.	Approved by DSAC	Project Description	Project Status
Other Projects			
3		Footpath - John Street, Shellharbour - Provide connection from Bev Whitfield Pool to Shellharbour Sth Beach	No Action
4	2014/15	Reddall Reserve Ramp	Unsuccessful for CBP Funding. The DAC has agreed to put \$15k into a capital project number.
8	2014/15	Ash Avenue bench seating installation (\$10,000)	Complete 2015/16
12	2014/15	Foreshore Picnic Tables x4 (\$40,000) (Shellharbour Harbour)	Completed 2015/16
14		Footpath - Holm Place, Shellharbour City Centre - Install new footpath, Wst Side/ KFC to Aldi (Shellharbour)	No Action
16		Seating - Albion Park Community Centre, Albion Park - Provide Seating	No Action
17	11/05/2016	Yovelton House/ Koori Men's Group Handrail inside the men's bathroom and handrail at the back steps (within heritage requirements)	Investigation (priority 3)
18	27/09/2015	Access Car park Space Gow Avenue	Completed 2015/16
19	2014/15	Wattle Rd Access Improvements	Investigation
20	2014/15	MALAK signage installation amenities blocks (\$10,000)	Completed 2015/16
21	11/05/2016	Shop Access - Burdekin Drive/ Delecia Ave	Investigation (priority 9)
22	11/05/2016	Shared Path - Elliot Lake Bridge, Warilla - Widen the path on the Sth side of bridge to provide a smoother curve	Investigation (priority 6)
23	11/05/2016	Share Path Access - Madigan Boulevard to Reddall Pde, Mount Warrigal - Investigate provision of safe access to cycleway along Reddall Pde	Investigation (priority 5)
24		Share Path Access - Konrads Road to Reddall Pde, Mount Warrigal - Investigate provision of safe access to cycleway along Reddall Pde	Investigation
25	11/05/2016	Beach Access - Warilla Beach	Investigation
26	11/05/2016	Picnic Table - Shellharbour Foreshore (across from Beverly Whitfield Pool)	Investigation (priority 2)
27	11/05/2016	Shared Path - Koona Street, Albion Park Rail - Remove step	Investigation (priority 7)

28		Shared Path - Spoonbill Place, Albion Park Rail - Steel Gate Entrance investigate options	Investigation
29		Footpath - Carvele Crescent, Shell Cove - Has this been handed to council and meet councils DCP	Investigation
30	11/05/2016	Footpath - between Church Street and Macquarie Street, Albion Park - Poor condition and req investigation	Investigation (priority 8)
31	11/05/2016	Kerb Ramp - O'Gormans Street, Albion Park (near warrigal care) - request addition of layback at drop off pick up location	Investigation (priority 10)
32	11/05/2016	Parking - Addison Street, Shellharbour - Garden bed encroaching onto accessible parking Space	Investigation (priority 1)
33	11/05/2016	Amenities - Shellharbour (Nth Beach) - Remove lockable gate from accessible toilets.	Investigation (priority 4)

4.3 Feedback from other Council Meetings

4.4 New Business

5. Next Meeting

28 September 2016